

Town of Concord Organizational Meeting
Town Hall

January 8, 2015
6:30 PM

Meeting called to order by Gary A. Eppolito, Town Supervisor

Roll Call

1. Appointment by Supervisor:

- a) Deputy Supervisor - James Krezmien
- b) Town Historian - David Batterson
- c) Rep. to Youth Board - Gary Eppolito
- d) Rep. to Planning Board - Gary Eppolito
- e) Rep. to IDA - Deborah A. King (Vice Chairman)
- f) Rep. to Control Center Advisory Board - Deborah A. King
- g) Rep. to Southtowns Planning Group - Gary Eppolito
- h) Rep. to Senior Citizens - Gary Eppolito
- i) Rep. to NEST - Gary Eppolito
- j) Liaison to Highway - James Krezmien
- k) Rep. To Hulbert Library Board - Clyde Drake
- l) West Valley Coalition - Clyde Drake, Deborah King (Alternate)
- m) Liaison to Community Park - Paul Salzler
- n) Liaison to Mortons Corner Fire Co. - Paul Salzler
- o) Liaison to East Concord Vol. Fire Co. - Clyde Drake
- p) Liaison to Springville Vol. Fire Co. - Gary Eppolito
- q) Liaison to Boston Fire Co. - Gary Eppolito
- r) Liaison to CEO - Paul Salzler

2. Recommended by Town Supervisor for Appointment by Town Board

- a) Tax Collector - Darlene Schweikert
- b) Registrar - Darlene Schweikert
- c) Assessor Chairman - Dawn Martin
- d) Code Enforcement Officer - Roger Atkinson
- e) Town Attorney - Deborah Barone
- f) Deputy Town Attorney - Michael Barone
- g) Town Prosecutor - Deborah Barone
- h) Deputy Town Prosecutor - Michael Barone
- i) Special Council - Hodgson Russ - Daniel Spitzer
- j) Rep. To Rural Transit Service - Gary Eppolito
- k) Bingo Inspector - David C. Graves
- l) Planning Board Chairman - Kenneth Zittel
- m) Appeals Board Chairman - Edwin Heary
- n) Dog Control Officer - Carolyn Robinson
- o) Court Officer/Constable - Robert Rosenswie Sr. & Jeffery Singleton
- p) CPA - Laura Landers/ Freed Maxick & Battaglia
- q) Rep. To Southtowns Preservation Board - Gary Eppolito
- r) Consultant for Zoning - Ronald Bennett and Hodgson Russ
- s) Coordinator for American Disability Act - James Krezmien

- t) Freedom of Information Officer - Darlene Schweikert
 - u) Superintendent of Buildings & Grounds - Joseph Krzemien
 - v) Disaster Coordinator - Michael Willibey
 - w) Assistant Dog Control Officer – Phyllis Jensen
3. Appointments by Town Clerk:
 - a) Deputy Town Clerk, Deputy Tax Collector - Stephanie A. Bacon
 4. Appointments by Town Justices:
 - a) Court Clerk - Amy Schosek and Kelly Milbrand
 5. Depositories for Town funds - M&T Bank, Cattaraugus County Bank, Citizens Bank, Chase, Community Bank
 6. Official Paper - Springville Journal
 7. Juror's Pay - \$ 9.25 per hour
 8. Meal allowance for Jurors - \$10.00 lunch and \$15.00 dinner
 9. Sick leave for employees - 8 days per year, 160 day maximum
 10. Personal leave days - 3 days per year
 11. Paid Holidays -
 - ½ day New Year's Eve, New Year's Day, Martin Luther King Day, Presidents' Day, ½ day Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Thanksgiving Day, Veterans Day, ½ day Christmas Eve Day, Christmas Day
 12. Mileage reimbursement - IRS rate as of 1/1/15 57.5 per mile
 13. Meal allowance - \$30.00 regular NY City - \$50.00 per day
 14. Tool purchase - Highway Superintendent \$1,000.00 without permission
 15. Delegate and Alternative for Association of Town Meetings: Supervisor Gary Eppolito
 16. Regular Town Board meeting day - second Thursday of each month at 7:00 p.m. Work sessions prior or as needed
 17. Vacation schedule - remains the same, each department head must maintain vacation schedule records. Vacation days accumulation policy took effect 1/1/99
 18. Salaries as listed and adopted in the 2015 budget with the exception of the new appointed salaries.

19. Town of Concord Investment Policy - accept present policy on file with Town Clerk and Town Supervisor.
20. Petty cash amounts in Town Clerk office Daily \$50., Tax Drawer \$150., Petty Cash Drawer \$215.
21. Authorize Highway Superintendent to bid out for fuel
22. Executive Session
23. Motion to adjourn