

TOWN OF CONCORD SPECIAL TOWN BOARD MEETING April 4, 2025  
9 a.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,  
at 9 a.m.

ROLL CALL: PHILIP DROZD, SUPERVISOR  
CLYDE M. DRAKE, COUNCIL MEMBER  
KENNETH KASSEL COUNCIL MEMBER  
KENNETH D. ZITTEL, COUNCIL MEMBER  
KIMBERLY S. KRZEMIEN, COUNCIL MEMBER

ALSO PRESENT: LAURA SAFFORD, Deputy Town Clerk  
Supervisor Drozd opened the Special Town Board Meeting at 9 a.m. Deputy Town Clerk Safford had posted the Notice of the Special Town Board Meeting on the Town's website and the signboard at the Town Hall on April 2, 2025.

ITEM #1 Appoint Amanda Bowen as part time Recreation Attendant at the Senior Center, at \$17.00 per hour.

Motion by Council Member Drake, seconded by Council Member Krzemien. Council Members Zittel & Kassel; Supervisor Drozd, voting aye. Carried.

ITEM #2 Accept the resignation of Rachel Watz, Town Bookkeeper, effective April 1, 2025.

Motion by Council Member Zittel, seconded by Council Member Kassel. Council Members Krzemien & Drake; Supervisor Drozd voting aye. Carried.

ITEM #3 Approve the contract for Kaufman Utz for bookkeeping services-see attached.

Council Member Krzemien asked for clarification on the terms of the contract. Supervisor Drozd stated that if there were any services that the town needs to have done that were not covered in his initial meeting with Kaufman Utz, they would need to be added at a later date. Council Member Drake stated that if there were any other options available at this time he would not be voting to accept this contract. He feels that there are a lot of concerns at this time, and Kaufman Utz needs to prove themselves. Council Member Drake will keep an open mind and do his best to help with this transition. The Board discussed when the contract goes into effect and when the contract ends (April 4, 2025 through December 31, 2025).

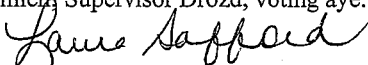
Motion by Council Member Drake, seconded by Council Member Krzemien. Council Members Zittel & Kassel; Supervisor Drozd voting aye. Carried.

ITEM #4 Appoint Vanessa McCormick, part time Senior Clerk Typist at \$30.00 per hour.

Motion by Council Member Drake, seconded by Council Member Zittel. Council Members Krzemien and Kassel; Supervisor Drozd voting aye. Carried.

ITEM #5 MOTION TO ADJOURN

Motion by Council Member Zittel, seconded by Council Member Kassel, to close the Special Town Board meeting at 9:05 a.m. Council Members Drake & Krzemien; Supervisor Drozd, voting aye. Carried.



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Laura Safford  
Deputy Town Clerk