

TOWN OF CONCORD TOWN BOARD
Work Session 6:30 p.m.

April 10, 2025

Supervisor Drozd opened Work Session.

1. Council Member Krzemien provided Supervisor Drozd with a fee schedule from Ike's Land Developing for cemetery costs for this year; she also provided a copy of the current fee schedule. Supervisor Drozd will email both of these schedules to the Board members for review and put this on the May Agenda.

2. The pre-construction meeting for the Senior Center Garage CDBG project was held this morning. The bid was awarded to J. Bognar Construction LLC, who will be doing the Base Bid and Alternate #1 because the Town had enough money for those. The Base Bid was the construction of the new garage, all the excavation, grading, concrete apron, sidewalk and slab, putting up the garage, doors, sensors, trench drain, floor drain, the electrical conduit installation; but not the electric. Alternate #1 is the concrete sidewalk on the Waverly Street side so that that door will then have a sidewalk going out to the driveway going into the back of the building, the rodent barrier on the front and lawn restoration. The electrical bid for this project is out. It was not awarded as part of this contract because of the bidding and bonding; it is now out for Request for Proposals (RFP). There are eight lights in the building, eight plugs and the outside light which makes nine and it is running 6-wire from the Center to the new garage. The prices of this Alternate in the original bid packet were astronomical. The estimated construction time is two weeks and Bognar wants to get started in May so everything should be wrapped up by the end of June. Marie Thornton, Erie County Planning, was out from Erie County, who gave the Town the CDBG money for this project. Ms. Thornton has worked with Bognar on numerous projects so it is hopeful that this project will go smoothly. Council Member Drake said the question that came up is if the roof and the sides were going to be the same color; Supervisor Drozd said that that decision is up to the Town. Jennifer Bognar dropped off the sample color chart for the Board to review and decide. Supervisor Drozd suggested that the Board drop by the Senior Center one day soon to review the color chart with the Senior Center siding colors. Bognar wants the Town's decision so that the supplies can be ordered. Council Member Zittel asked about the warranty information; Supervisor Drozd noted that that information is in the bid specifications.

3. There is a lot going on at the Hulbert Library. The \$20,000 grant received from Senator Gallivan is in the bank for the Library with the Town's guidance of how that is spent. The plumbing that needs to get fixed is out now for Requests for Proposals (RFP) with April 24, 2025 as the date RFPs are due; this is to fix all the hose bibs. There are not really faucets out there, making them vandal proof; two of them never worked; one is shut off because there was a constant leak; all of that needs to be done. Also in this RFP is the fixing of the insulation in the ceiling to eliminate all that build up on the old Kruse house side where the ice build up is; if you get up into that ceiling you can see why this happens. This repair will come out of the DiPietro grant, not the Town money.

The water bottle fountain for inside the Library has been ordered. There is some money left from the big grant the Library received for the outside greenspace project; about \$3,000 with the fountain cost of about \$2,000, there will be about \$1,000 left for the Library to use for another project.

Caleb Henning, MDA Consulting Engineers, is handling having all new thermostats put in at the Hulbert Library; that's the next project that will go out. The thermostats have never been updated since the building was built 30+ years ago. The Town will be putting in programmable thermostats for the heating and air conditioning systems. The Town will also get those systems checked over from top to bottom. This will come out of the DiPietro grant.

The roof of the Library has had some shingles off now for a couple of years and those should get fixed and will be an upcoming project. Whatever is left out of the grant will be used for some inside maintenance, but the big issues with the building will be

getting addressed first. All of these projects will be done as RFPs because the costs are under all of the bidding requirements for procurement; under State limits.

Supervisor Drozd handed out to the Board Members their invitation for the ribbon cutting for the outside green space project. This ribbon cutting will be held on Saturday, June 7th, during the Art Crawl event. Supervisor Drozd also provided the Members with the Hulbert Library Year End Review which he will be adding to tonight's Agenda under Reports section. He suggested the Members read the Report because they would be surprised by the number of things that happen at the Library.

4. Tammy from Erie County Personnel was here on March 21, 2025 to train Rose Heyden on the Civil Service paperwork requirements as she did with Michelle Jones previously. There were quite a few of them from the time Mrs. Jones left and Mrs. Heyden started; those are now up to date except for Vanessa McCormick which will be done on Tuesday.

5. Supervisor Drozd attended the Village Board meeting on March 17, 2025. A gentlemen's agreement was reached to have the Village read the meters on the KB Water District after the water meter installations. On April 15, 2025, Supervisor Drozd will be at MDA Consulting Engineers for numerous Town meetings. Town Attorney Attea will either zoom in for one of the meetings or go in person if he can rearrange his schedule. More information will be forthcoming after that meeting on April 15, 2025. These plans are almost ready to go out to bid. Duane Boberg, Village of Springville DPW Superintendent, has talked extensively with Caleb Henning, MDA Consulting Engineers, about this project. The Town won't have to buy the reading gun, the program; nothing. The Village will go down there to read the meters and give the Town the figures. By that time Jeff Smith, Municipal Solutions, and Caleb Henning, will have given the Town the price of the water per thousand gallons. The meters will be read every three months; that will work for what the Town will have there. When Supervisor Drozd was at the Village meeting, discussion was that maybe one person from each Board could, every month or every other month, go to each other's meetings to see what's going on. The two Boards also discussed the Music in the Park Concerts. All the contracts are all in; schedule all set. A few bands were changed from last year's schedule; costs become a factor. Supervisor Drozd will provide the schedule to the Board Members. By the Boards working together, both Boards will know what is going on in the community.

6. The Town received the check from the Justice Court Assistance Program (JCAP) grant. The \$9,549.98 was deposited into the Town's bank account. The Court Clerks have ordered the materials that were requested in the grant.

7. NYS DEC inspection of the KB-Craneridge sewer plant was done on March 28, 2025. Ben Slotman, Sewer Operator, took off work that day to be at this inspection with Supervisor Drozd. The Town is waiting for the results.

8. Supervisor Drozd received the results from the Erie County inspection of the KB Water system; Supervisor Drozd and Tim Domes, Water Operator, were presented. As was discussed previously, the Town is deficient on the generator for the plant and the Town has to do something. Supervisor Drozd mentioned that he will stop at M&M Holland Propane on his way back from the meetings on April 15, 2025, to gather some information. There were just a few small violations that Water Operator Domes will take care of; such as labeling. The biggest one was the emergency preparedness and security; significant deficiencies because there is no backup generator on site or available. The Town is required to connect to an emergency portable generator or standby generator for power outages. Supervisor Drozd told Erie County that the Town would be working on this Spring 2025. Security was no issues. Corrective action on the other little things will be handled by Water Operator Domes. Supervisor Drozd asked Town Clerk Schweikert to put this KB Watermain Project on the Agenda moving forward under Old Business as there will need to be discussion every month.

9. The composter kits that are available for \$30 from Erie County are still available. This information is posted on the Town's website and signboard.

10. Supervisor Drozd updated the Board on all the active grants: the paperwork for the \$5,000 Legislator Lorigo grant for the Senior Center has been completed and filed; the Town is waiting for the check on that grant. Senior Center Director Hunt and Supervisor Drozd will then order the items like the warming box, tables/chairs. The \$5,000 grant from Legislator Lorigo for Community Park miscellaneous items has been completed and filed; the Town is waiting for the check. This is for the new garbage cans; maybe some fencing. All the paperwork for the Assemblyman DiPietro grant has been submitted and finalized. A caseworker has been assigned to the grant; Supervisor Drozd and Council Member Drake have both DocuSigned the paperwork. The Town is waiting for the updates from the caseworker who already advised that the money has been appropriated for this grant and are hopeful for a quick turnaround on the grant. The Town probably could order the supplies for the playground once the Town hears back from the caseworker; maybe these could be ordered next week.

11. Supervisor Drozd advised that he received a check from the Hulbert Library Board from some private funds that the Library had left at the end of the year. The Library Board said that if there was extra money they would pay the Town back for the LED Lighting that Town paid for previously. The check was for \$3,970.50 which was deposited in the bank. Supervisor Drozd feels that this sum should be put back into the Library Fund; especially knowing that there are maintenance issues at Hulbert Library like the roof, thermostats, boiler system/air conditioner.

12. There will be a safe driver course scheduled for a Saturday which is rare to get a class scheduled on a Saturday vs. daytime. It's not just seniors that want to take these classes to get discounted insurance. The class is scheduled for April 26, 2025, starting at 8:30 a.m. at the Concord Senior Center. The cost is \$40. Supervisor Drozd informed the Members that the other gentleman, Ray Ammerman, that does the safe driver course at the Senior Center also uses a facility in the Town of Cheektowaga. Mr. Ammerman was not paying the Town anything. In Cheektowaga and other municipalities have asked Mr. Ammerman for \$1 per student for the previous year attendance; Mr. Ammerman agreed to do this same arrangement with the Town and has already paid the Town \$280 for the Year 2025. This amount will help cover costs of paper products, the lights, wear and tear on the building.

13. There will be a meeting on April 15, 2025, with MDA Consulting Engineers and Town Attorney Attea on the RIC Energy Solar Project. Prior to that meeting, there will be kick off meeting on the CR KB Sewer Plant meeting bidding and plans. Ben Slotman will be in attendance for that meeting as well. On April 21, 2025, there will be a meeting on the updating of the Solar and BESS laws with Drew Reilly, Wendel Companies, and per their request just two Board Members. Council Member Krzemien will attend with Supervisor Drozd at Town Attorney Attea's office. The information will be brought back to the other Board Members. Wendel Companies does not want the full Board involved at this stage. Supervisor Drozd noted that the Planning Board has some input on these local laws and he will share that information with Wendel Companies. Town Attorney Attea thought at one time Wendel Companies was talking about Wind Energy as well and hopes that is the case because of how fast things are changing on the Wind Energy side as well as concerns that have been raised in some of the bordering towns and some of the projects there. Town Attorney Attea noted that the Town has to stay as current as possible because of how fast technology is changing. Supervisor Drozd will check with Wendel Companies.