

TOWN OF CONCORD TOWN BOARD MEETING April 10, 2025  
7:00 p.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,  
at 7:00 p.m.

ROLL CALL: PHILIP DROZD, SUPERVISOR  
CLYDE M. DRAKE, COUNCIL MEMBER  
KENNETH D. ZITTEL, COUNCIL MEMBER  
KIMBERLY S. KRZEMIEN, COUNCIL MEMBER  
KENNETH KASSEL, COUNCIL MEMBER

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk  
BARRY A. EDWARDS, Hwy Supt.  
BRIAN F. ATTEA, Town Attorney  
CAROLYN A. ROBINSON, Dog Control Officer

BILL WOOD JEFF SOUDER, Assemblyman DiPietro's Office  
KARA KANE BRAD MOHAWK, ECSO  
HOLLY HUNT ANTHONY HUNT

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY COUNCIL MEMBER KRZEMIEN

ITEM #1 CONSENT AGENDA

- a) Approval of Minutes:
- (1) Work Session – 3/13/2025
  - (2) Town Board Meeting – 3/13/2025
  - (3) Bid Opening – CDBG Rebid Senior Center Garage 3/20/2025
  - (4) Special Town Board Meeting – Award Bid 3/25/2025
  - (5) Special Town Board Meeting – Resignation/Appointments 4/4/2025

Motion by Council Member Drake, seconded by Council Member Zittel, to approve Consent Agenda, Items 1-5. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

b) Monthly Reports:

- (1) Code Enforcement Report – March 2025
- (2) Dog Control Officer Report – March 2025
- (3) Town Clerk Report – March 2024
- (4) Senior Director Report – March 2025
- (5) Assessor's Report – March 2025

Supervisor Drozd asked for a motion to add (6) Hulbert Library Year in Review Report to the above list of reports. Motion by Council Member Zittel, seconded by Council Member Krzemien, to add (6) Hulbert Library Year in Review Report to the above list of reports. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

(6) Hulbert Library Year in Review Report 2024

Motion by Council Member Zittel, seconded by Council Member Krzemien, to approve Consent Agenda, Items 1-6. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

ITEM #2 RESIDENT CONCERNS

Supervisor Drozd opened the floor for Public Comment.

Kara Kane addressed the Board. Ms. Kane lives in Sardinia but is often in the Town of Concord. Ms. Kane wanted to let the Board know and to thank the Town for allowing the scheduling of a New York State Citizen Preparedness Training Program presented by New York State and the National Guard at the Concord Senior Center on May 31, 2025 at 11 a.m. and should be over about 12:30 p.m. Ms. Kane provided the Board Members with flyers that could be distributed around Town. This program started in 2014 and is a great way for individual households to prepare themselves for any type of emergencies or hazard; anything from a house fire to a hurricane. There is a registration requirement of 50 people to hold the class on that date. She has reached out to the hospital and local civic groups to encourage registration to ensure that this class takes place. A really great benefit is that every participating household gets a free emergency kit. She encouraged the Board Members to talk it up around the community and thanked the Board for the use of the Senior Center for this event. Ms. Kane has had great interaction with Senior Director Hunt and this is going to be a great space to hold the event and help the community get prepared. She noted that residents of Cattaraugus County can also attend. The only other presentation around this area is in April/May at the Central Library; this is a great regional presentation. Supervisor Drozd advised Ms. Kane that he will be asking the Board to add to the Agenda Ms. Kane's appointment to the Hulbert Library Board of Trustees to fill an opening on that Board and thanked Ms. Kane for volunteering for that appointment.

No one else addressed the Board.

Supervisor Drozd moved Item #4 Old Business (b) Community Engagement Team up on the Agenda tonight.

ITEM #4      (b) Community Engagement Team

Deputy Mohawk advised that if Deputy Miller arrives later this evening, he can address the Board later. Deputy Mohawk provided the Board Members with the March 2025 Report and Complaint List. Deputy Mohawk advised that there is no new business and asked the Board if there was anything that they wanted to follow up on from last month. The Team was authorized again for the overnight patrols for the rest of their team; he thinks that across the County there were 14 car break-ins in the last two days. Every time the Team addresses the public now, they are going to state on the record to make sure that your vehicles/doors are locked. They are just ruthless right now and those numbers are crazy. Every township has seen a spike in car break-ins and car burglaries. Springville and Concord are not immune to that but the Team will be out there combating that. Deputy Mohawk asked if there was anything for him. Council Member Krzemien asked if there was an update on the robberies in the area and Deputy Mohawk thought that two people were brought in for questioning but is not sure that any arrests were made yet; that they may still be sorting out some surveillance. This is something he can look into and bring back to the Board. Council Member Zittel noted that one person was picked up at the Buffalo Ski Club. Deputy Mohawk noted that the State Police handled that.

Supervisor Drozd advised that he was going to bring this out to the public since he has received telephone calls about the unfortunate circumstances the last two Saturdays in the Town of Concord, mainly the high-level bridge. Speaking as Assistant Chief of the Springville Fire Department, Supervisor Drozd did not go there nor did the Chief but there was discussion via phone when they knew what was going on there, because the Department was not called. Supervisor Drozd asked Deputy Mohawk if the Erie County Sheriff's Department were called this past Saturday, or just Cattaraugus County? Deputy Mohawk said yes, they were called and they are usually the first one to respond because of the proximity. Supervisor Drozd understands that Cattaraugus County got there first this time; because it was the new bridge this time. Supervisor Drozd, now speaking as Town Supervisor, noted that the Town has another County entity coming into an area where the Town of Concord pays the Village of Springville to handle, and there's an insurance question. He has called the insurance carrier to sort out; he understands that the Cattaraugus County Sheriff's Office said that they did not need Springville and got the code from the Control Center to get into the gate. Supervisor

Drozdz put on the Springville Fire Company hat back on to note that Springville was not notified but that this is our district that the Town pays the Village of Springville for coverage. Supervisor Drozd is looking at this from a liability standpoint and questioned Town Attorney Attea if he should reach out to the Sheriff and/or Undersheriff to find out the protocol. Years prior, the protocol was that both entities were always called; ECSD, Cattaraugus County Sheriff's, Springville and West Valley; and the territorial things could be sorted out later. There were 20 some people on our side of the creek and questions what if someone got hurt and our company was not even on scene.

Traditionally, the host company deals with any insurance problems so if Springville doesn't get dispatched. Town Attorney Attea said that he couldn't imagine that this would be a liability concern from a standpoint of multi-jurisdictional emergency situation. Town Attorney Attea would be curious what the Town's insurance carrier says; if they are responding to emergency calls. Deputy Mohawk noted that they would fit for the territory and just because it is a weird situation with being on the line, in the water, where is the line in the water. Supervisor Drozd noted that Springville does not have the high rescue team any longer so the department is just hands on the side with people willing to do whatever they can to assist. Supervisor Drozd believes that a protocol should be established; questioned who would start this discussion on protocol. He noted that this came up because private citizens have had discussions with him about how to get private barriers installed, like on the Kensington. When the new 219 Expressway went in, the section from the bridge to Waverly Street is an Erie County Road and from the bridge south to Peters Road is a Cattaraugus County Road, but the bridge itself is still owned and maintained by New York State DOT so this needs to be discussed with our State Representatives to get anything done on that bridge; such as protective arch barriers. Deputy Mohawk noted that his department is looking into wondering if this bridge is some sort of destination, advertised, and noted that most likely it will gain attention at this point.

Holly Hunt asked if she could take the opportunity to read the petition that she put together on this matter. Supervisor Drozd allowed Mrs. Hunt to proceed since Deputy Mohawk is here to be included in the conversation. Mrs. Hunt read the heading on the "Petition to Install a Suicide Prevention Barrier on the High-Level Bridge" that she is circulating around the community.

"We, the undersigned residents of the Town of Concord, request the establishment of a suicide prevention barrier on the High-Level Bridge on the Erie County-Cattaraugus County border on the 219. The High-Level Bridge is currently and historically a well-known location for individuals to attempt suicide. In 2025 alone there have been at least two individuals ended their lives by jumping off this bridge. According to the American Foundation of Suicide Prevention, one of the most effective methods of preventing suicide is to give suicidal individuals time, to for the intense suicidal impulse to pass, or time for someone to intervene. Barrier installation is a proven method of increasing this crucial time for individuals at risk for suicide for jumping by providing a delay and deterrent.

We propose the installation of a chain link fence on the High-Level Bridge to delay or prevent suicide attempts. Chain link fence barriers are low cost, light weight, low wind shear and easy to install. We urge the Town of Concord to prioritize this project and initiate the necessary steps to secure funding for the safety of our community."

Mrs. Hunt will be sharing the petition with other groups. Mrs. Hunt provided the Board with a pamphlet from the American Foundation for Suicide Prevention: Lethal Means Reductions: Bridge Barriers. She noted that in 2019 President Obama had started the research on this and it was brought back up in 2021 and in 2023 a Bill was passed in the House and money is already in a grant program; the research has been done so it would not require starting from scratch. The pamphlet she provided contained information about different bridges and modes of protecting the citizens. There are four different ways to do this and she can't control that decision but it seems logical that, like on the Kensington, there is a chain link fence with an arch. Council Member Drake believes that this petition should cover both bridges; and Mrs. Hunt said yes, it could. Mrs. Hunt said that these petitions will go to County Executive Poloncarz who will need

to get them to Governor Hochul; someone needs to be interested enough to push and help the Town do this. Supervisor Drozd noted that Jeff Souder, a representative from Assemblyman DiPietro's Office, is in attendance at our meeting tonight. Mr. Souder will get more information from Mrs. Hunt. Supervisor Drozd does not know who would take the lead on this, but it is the Town of Concord where this is happening. There has not yet been contact made with John Pfeffer, Town of Ashford Supervisor, nor anyone at Cattaraugus County. Supervisor Drozd asked Deputy Mohawk if he could find out who Supervisor Drozd should reach out to within Cattaraugus County since the middle of both bridges is the County line and the middle of the creek, wherever the middle of that creek is. Supervisor Drozd believes that the Town of Concord Town Board is the group that needs to spearhead this project. Mrs. Holly recalled her history, as a resident in the area, of the bridge and how the suicides impacted her life personally. Mrs. Hunt noted that she will need to data: the numbers, when things happened at the bridge so that Erie County can take the petition to the State. Supervisor Drozd asked Deputy Mohawk if he could obtain this information and Deputy Mohawk said that he could get this history information for either side for Mrs. Hunt. Council Member Drake stated that this needs to be for both bridges; not just one; people could still jump off the other bridge. Deputy Mohawk said there was discussion at the ECSD about talking to the public. People are talking about it with details and there are kids around; Mrs. Hunt added that the real information may not be getting out. Mrs. Hunt noted that studies have been completed about putting up suicide phone numbers on the bridges; this has already been tried and it does not work. This is the answer. The information will show that goes from 100% suicide rate to 0%. Supervisor Drozd said this is a subject that nobody wants to bring up but it rests on this Board to get this project started. Mrs. Hunt noted that if these barriers are installed, it will save lives. She noted that studies show that if a person gets there that day and they are deterred from what they were going to do, they will not go to another place. Deputy Mohawk said that he will relay this information to Deputy Miller and that their department will work with the Town. Supervisor Drozd thanked them both.

There was no other Citizen participation.

ITEM #3      HIGHWAY DEPARTMENT

a) Hwy Supt Edwards asked the Board to receive and file his Highway Report.

Motion by Council Member Zittel, seconded by Council Member Kassel, to receive and file the Highway Department Report. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

(1). Agreement to Spend Highway Funds – Hwy Supt Edwards had provided the Board with his Agreement to Spend Town Highway Funds for approval. Motion by Supervisor Drozd, seconded by Council Member Krzemien, to approve the Agreement to Spend Town Highway Funds as written. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried. A copy of the signed Agreement is included in the Minute Book.

ITEM #4      OLD BUSINESS

a) KBWWTP – Supervisor Drozd updated the Board on this project during Work Session earlier this evening. The kickoff meeting is April 15, 2025 at 9 a.m. at MDA Consulting Engineers' Office. Sewer Operator Ben Slotman will be attending this meeting as well. Supervisor Drozd has put in a telephone call to the new owner of Kissing Bridge and hoping to work with his engineer regarding their future expansion plans, their five and ten-year plans. Supervisor Drozd is hoping to get a call back to get the engineers together for a meeting.

Supervisor Drozd then discussed these items:

1. Comp Alliance – Supervisor Drozd advised that he received a

letter from Randy Glenn, Area Vice President at Comp Alliance, the Town's workers compensation carrier. The renewal came in at \$41,094 which is a decrease from our expiring rate of \$43,037 despite the Town payroll going up 16%. The Town is now coming off the two-year rate lock and Comp Alliance is now offering a three-year rate lock. Supervisor Drozd noted that it is advantageous to proceed with the three-year rate lock in to offer budget stability even in payroll/market rates increase. Supervisor Drozd noted that he has signed this three-year lock in. The Town will be getting a check back from Comp Alliance for the Safe Workplace Award in the amount of \$3,703 for the 2023 Year. This check should arrive in the mail any day now. The Comp Alliance program continues to be very successful for our municipality, budget stability, rate lock, and no audits make it an easy and cost-effective program. Supervisor Drozd said kudos to the whole Town staff. Council Member Drake noted that on top of that, if everyone in the Comp Alliance program has fewer claims, Comp Alliance will send the Town a rebate check quarterly.

2. Supervisor Drozd showed the Board the letter from the Safe Driver Academy that was discussed earlier this evening in Work Session with regard to payment received from Mr. Ammerman for the Safe Driving classes held at the Concord Senior Center.

3. Dog Shelter Requirements – Supervisor Drozd noted that there are new requirements on dog sheltering. He was not available to attend the Supervisor's Roundtable zoom meeting on this topic but has the power point recording and links with sample procedures and shelter requirement policies; he will set up time next week to watch this recording. DCO Robinson has not received any information on this; she did know that the regulations have changed but not how it will affect Concord. This will be discussed again later in the year. DCO Robinson will be resigning her position at the end of Year 2025. Supervisor Drozd advised the Board that a subcommittee should be formed with regard to the Town's dog control since DCO Robinson will be resigning and also because of the new requirements. Supervisor Drozd has discussed this with other Town Supervisors to see about an intermunicipal agreement for dog control. DCO Robinson has had conversation with the Colden Dog Control and that may be an avenue open to the Town. Supervisor Drozd will stay on top of this and bring back updates to the Board. Council Member Drake thanked DCO Robinson for giving the Town so much advance notice on her resignation. DCO Robinson questioned if it would be possible to find one of the local veterinarians that would be willing to kennel; that is what Boston does and Eden does. She does not think a Concord resident should have to drive to Boston or Eden to claim their dog. DCO Robinson volunteered to reach out to the veterinarians to see if they might be willing to assist the Town; she will bring back her findings. Colden and Sardinia will need to find a solution as well and maybe they could house Concord dogs; that would be closer than Eden. DCO Robinson has been the Town's DCO for 23 years and she noted that it is time to retire.

4. Hulbert Library Grant – Supervisor Drozd attended a Library Board meeting this morning. The Library Board brought up the small garden by the back door facing the parking lot; it is nothing but weeds. Marla Wagner, Grounded Garden Design, did the design that Supervisor Drozd brought to the Board for their review. Hulbert Library has the money to buy the topsoil; the only thing that they are requesting of the Town is that the Highway Department bring the mini excavator to the site to remove the fill in that garden. The Library Board will pay for the topsoil and bulbs. Kara Kane advised that for the signage, the Library Board would ask the SGI P-Tech department to see if they have any sign design capabilities. Supervisor Drozd noted that he told the Library Board that if the school can't assist, he can reach out to the person who does the Town signs. The wording on the sign would be acknowledging community organizations who contributed to the outdoor landscaping; Library Board member Mary Carol Dearing put together some designs for the Town Board's approval. Supervisor Drozd will email these designs to the Board since they did not have the information prior to tonight's meeting. Supervisor Drozd noted that with the Community Green Space and now this garden, the Library will be spruced up.

ITEM #5    NEW BUSINESS

a) Audit of the Bills – Council Member Krzemien audited the Bills this month.

Year 2025 Abstract 4:  
General Fund A, Abstract 4, \$91,674.94  
General Fund B, Abstract 4, \$1,604.35  
Library Fund, Abstract 4, \$47.87  
Fire Protection, Abstract 4, NONE  
Joint Van, Abstract 4, \$323.73  
Joint Youth, Abstract 4, NONE  
Craneridge Lighting, Abstract 4, NONE  
Craneridge Sewer, Abstract 4, \$2,341.04  
Highway DA, Abstract 4, NONE  
Highway DB, Abstract 4, \$47,262.68  
Kissing Bridge Water, Abstract 4, NONE  
Kissing Bridge Sewer, Abstract 4,  
Trevett Rd. Water, Abstract 4, NONE  
Cattaraugus St. Water, Abstract 4, NONE  
Trust & Agency, Abstract 4, NONE  
Capital (HA) C. Sewer, Abstract 4, NONE  
Capital (HB) Land, abstract1, NONE  
Capital (HD) Catt St, Abstract 4, NONE  
Capital (HE) Sr. Ctr, Abstract 4, NONE  
Capital (HF) Hwy Equip, Abstract 4, NONE  
Capital (HG) Waste Study, Abstract 4, NONE  
Capital (HI) KB/CR Sewer Project, Abstract 4, \$5,343.80

Motion by Council Member Zittel, seconded by Council Member Drake, to approve the bills as presented in Abstract 4, totaling \$148,598.41. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

b) Appointment – Zoning Board of Appeals, Stephen Myers, to fill the vacancy of Guy Marlette; term expires December 2027. Motion by Council Member Zittel, seconded by Council Member Krzemien, to appoint Stephen Myers, Zoning Board of Appeals Member. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

c) Appointment – Planning Board, Ryan Ploetz, to fill the vacancy of Bruce Luno; term expires December 2026 - Motion by Council Member Kassel, seconded by Council Member Krzemien, to appoint Ryan Ploetz to the fill the vacancy on the Planning Board; term expires December 2026. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

d) Kevin Manchester – Change title from Building Safety Inspector to Code Enforcement Officer – Supervisor Drozd advised that Mr. Manchester has completed his Code Enforcement Officer Training and has passed all tests. Motion by Council Member Drake, seconded by Council Member Zittel, to change Kevin Manchester's title from Building Safety Inspector to Code Enforcement Officer. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

e) Retirement ROA – Judge Frank, Judge Gibbin and Planning Board Member Marlette – These employees completed their three-month Record of Activities.

Council Member Zittel moved the adoption of Resolution 6, seconded by Council Member Krzemien:

STANDARD WORK DAY AND REPORTING RESOLUTION

BE IT RESOLVED, that the Town of Concord, Local code 30252, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

ELECTED OFFICIALS:

Timothy Frank, Town Justice; Term: 01/01/2024-12/31/2027, Standard Work Day 8, ROA Result: 2.79; Pay Frequency: Monthly

Leslie Gibbin, Town Justice; Term: 01/01/2022-12/31/2025; Standard Work Day 8, ROA Result: 5.58; Pay Frequency: Monthly

Guy Marlette; Planning Board Member; Term: 12/12/2024-12/31/2029; Standard Work Day 8; ROA Result: 1.34; Pay Frequency: Monthly

Voting as follows:

Council Member Drake	Aye
Council Member Kassel	Aye
Council Member Krzemien	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

f) Resignation – Hwy Supt Edwards, Parks Superintendent and Cemetery Superintendent Positions – Hwy Supt Edwards submitted his letter of resignation dated April 7, 2025, from the positions of Superintendent of Parks and Cemeteries; he feels that Deputy Highway Superintendent Heim would be better suited to head the Town Park and Cemeteries and is requesting the Board to consider forwarding the stipends for these two positions to Deputy Highway Supt Heim. Motion by Council Member Krzemien, seconded by Council Member Kassel, to accept the resignation of Hwy Supt Edwards as Superintendent of Parks and Superintendent of Cemeteries. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

g) Appointment – Larry Heim, Parks Superintendent and Cemetery Superintendent Positions – Motion by Council Member Zittel, seconded by Council Member Kassel, to appoint Deputy Highway Supt. Larry Heim as Superintendent of Parks and Superintendent of Cemeteries and to receive the budgeted stipends for these two positions. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

h) Michael Mack Use of Community Park – 7/26/2025-Request to serve alcohol – Supervisor Drozd advised that Mr. Mack paid the \$200 rental fee for the use of Community Park Pavilion and Shelter #1 for a private graduation party and is requesting Town Board approval to serve alcohol. Supervisor Drozd will have Mr. Mack provide adequate proof of insurance; which will be reviewed by Town Attorney Attea. There will be no sale of alcohol. Motion by Council Member Zittel, seconded by Council Member Kassel, upon proper documentation, to approve the request of Michael Mack to serve alcohol at his provide party on July 26, 2025, at Community Park per the Town's policy. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

i) Remove Chase and Evans Bank as Depositories for the Town – At the Organizational Meeting on January 11, 2025, Chase and Evans Bank were included in the list of Depositories for the Town. These two banks do not have locations in the area and the Board would like to remove the banks from the listing. Motion by Council Member Krzemien, seconded by Council Member Drake to remove Chase and Evans Bank from

the list of Depositories for the Town. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

Supervisor Drozd asked for a motion to add: Item (j) Appoint Kara Kane to the Hulbert Library Board. Motion by Council Member Drake, seconded by Council Member Zittel, to add Item (j) to the Agenda. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

j) Appoint Kara Kane to the Hulbert Library Board – The Hulbert Library Board is requesting the Town Board's approval of the appointment of Kara Kane to the Hulbert Library Board of Trustees. Motion by Supervisor Drozd, seconded by Council Member Krzemien, to appoint Kara Kane to the Hulbert Library Board of Trustees. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

ITEM #6      COUNCIL MEMBER NOTES

1) Council Member Krzemien had provided Supervisor Drozd with a proposed Cemetery Fee Schedule from Ike's Land Developing LLC for the upcoming year. Supervisor Drozd will email this to the Board Members and will be on the May Agenda. She provided a copy of the current fee schedule as well.

2) Council Member Zittel noted that the Chief's Counsel meeting is scheduled for April 15, 2025, in Sardinia.

3) Supervisor Drozd mentioned again the Safe Driving Class scheduled for April 26, 2025 at the Concord Senior Center. He asked the Board to spread the word. This will be conducted by Vincent Vacco from Eden who is willing to do a weekend class for those who are not able to attend the regular classes held during the week.

4) Town Attorney Attea noted that he has started reviewing the RIC Energy Draft Scoping Document in preparation for the meeting at MDA Consulting Engineers on April 15, 2025. He welcomed other Board Members to attend this meeting but will report back to the entire Board after the meeting so that the Town can timely respond. Town Attorney Attea thought it was interesting that the letter from Erie County almost to the bullet point was touching upon some of the concerns that were raised which led to the positive declaration to begin with. The recommendation through this letter is that it be taken into account with regard to the review of the scoping agreement. Town Attorney Attea noted that Attorney Sorgi worked very hard to put together everything he had to prepare to move the Town to the next step and the Town will analyze that and put together an appropriate response.

5) Supervisor Drozd asked the Board Members if they would be available Saturday morning to go to the Concord Senior Center to look at paint samples for the new garage on site. The Board agreed to meet at 9 a.m. on April 12, 2025. Once the color is approved for the building and the roof, Supervisor Drozd will advise J. Bogнар Construction of the decision.

ITEM #7      EXECUTIVE SESSION

Supervisor Drozd advised that an Executive Session will be necessary to discuss a personnel matter. Motion by Supervisor Drozd, seconded by Council Member Drake, to go into Executive Session at 7:55 p.m. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

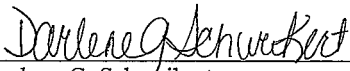
Motion by Council Member Drake, seconded by Council Member Zittel, to come out of Executive Session at 8:20 p.m. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.



ITEM #8      MOTION TO ADJOURN

Motion by Supervisor Drozd, seconded by Council Member Zittel, and passed unanimously, to adjourn the meeting at 8:22 p.m. in memory of:

Charles L. Rumfola  
James W. Manfre  
Norbert Schneider  
Susan Armstrong  
Barbara Rae Smith  
Kevin R. Gasper  
Helen I. Randall  
Paul R. Banko, Sr.  
Dr. William J. Wnuk  
Edward G. Young, Sr.  
Janice E. McHugh  
Sean Quinn  
Robert D. Cudaback  
Catherine Schueler

  
\_\_\_\_\_  
Darlene G. Schweikert  
Town Clerk

*Town of Concord Highway Department*

13076 N. Central Avenue

Springville, NY 14141

716-592-4892 Phone

716-592-4357 Fax

Barry A. Edwards, Highway Superintendent

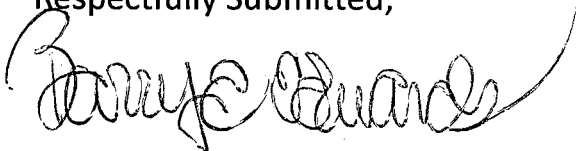
Highway Superintendents Report for the period of March 10, 2025 to April 7, 2025.

With twenty-eight days in this period the Highway Department:

- Sanded once in this time frame.
- Repaired road signs.
- Picked up dead deer.
- Serviced Tk#10.
- Serviced all chain saws.
- Cleaned out the bucket truck.
- Removed leaking hydraulic motor and manifold on bucket truck and had it repaired.
- Hauled snow from the library and Town Hall.
- Replaced wing rubber and shoe on Tk#18.
- Picked up Tk#14 from PD Mechanical.
- Repaired and replaced road signs on Scoby Hill Road.
- Pushed up salt.
- Rolled lawn at Senior Center, Cemetery and Town Park.
- Put sweeper on hi lift and began sweeping roads.
- Painted the hallway floor in the shop.
- Repaired two doorknobs on shop doors.
- Loaded scrap and took to Previty's.
- Completed spring road assessments.
- Washed all trucks inside and out.

- Checked over both trailers for summer use.
- Cleaned up debris at the cemeteries.
- Turned water on at the Town Park.
- Checked over the excavator and moved to Abbott Hill Road for ditching.
- Moved excavator to Spaulding Road for ditching.
- Repaired park brake on JX90U tractor.
- Removed plow equipment and performed spring check over on TK#12.
- Removed plow equipment and started spring check over on Tk#13.
- Checked over park's tractor and took to the Town Park.
- Cleaned break room, rest room and office.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Barry A. Edwards". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Barry A. Edwards,  
Highway Superintendent

**AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

**YEAR 2025**

**TOWN OF CONCORD**

**COUNTY OF ERIE**

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways; shall be expended as follows:

**1. GENERAL REPAIRS**

The estimated sum of \$ 533,000 may be expended for general repairs upon 25.30 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof. (Exact CHIPS funding has not been decided on yet by NYS, last year's figure is included)

**2. IMPROVEMENTS** – The following sum shall be set aside to be expended for the improvement of town highways:

- (a) On Kaiser Road, starting at Mortons Corners Rd and ending at the Town Line, a total distance of 5824 Feet, there shall be estimated repairs in the sum of \$ 205,910.

Type Top: Oil & Chip Width of traveled surface 24 feet

Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches

Other Cold in Place Road Recycle with a 4" Depth

- (b) On Morton Road, starting at Grote Rd and ending at Pritchard Rd, a distance of 3850 feet, there shall be estimated repairs in the sum of \$ 115,606.

Type Top: Oil & Chip Width of traveled surface: 20 feet

Thickness Top: \_\_\_\_\_ inches Thickness binder: \_\_\_\_\_ inches

Other Cold in Place Road Recycle with a 4" Depth

- (c) On various roads including Pritchard, West Hoffman, South Hoffman, Scoby Hill and possibly others depending on CHIPS funding, these roads will be Oil & Chipped with Fibermat.

[Signature]  
Supervisor

4/10/25  
Date

[Signature] 4/10/2025  
Councilmember Date

[Signature]  
Councilmember

4/10/25  
Date

[Signature] 4/10/2025  
Councilmember Date

[Signature]  
Councilmember

4/10/25  
Date

[Signature] 4/10/2025  
Highway Superintendent Date

**NOTE: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office.**