

TOWN OF CONCORD TOWN BOARD MEETING      November 14, 2024  
7:00 p.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,  
at 7:00 p.m.

ROLL CALL:            PHILIP DROZD, SUPERVISOR  
                          CLYDE M. DRAKE, COUNCIL MEMBER  
                          KENNETH D. ZITTEL, COUNCIL MEMBER  
                          KIMBERLY S. KRZEMIEN, COUNCIL MEMBER  
EXCUSED:            KENNETH KASSEL, COUNCIL MEMBER

ALSO PRESENT:    DARLENE G. SCHWEIKERT, Town Clerk  
                          BARRY A. EDWARDS, Hwy Supt  
                          BRIAN F. ATTEA, Town Atty  
                          CAROLYN ROBINSON, Dog Control Officer

GEORGE DONHAUSER	MICHAEL SCHOELL
BILL KREBS	SHAWN CRAMER
MARY CAROL DEARING	GARY KOEPPPEL
ROBERTO PETRILLI	BARB LIPKA
DEVIN KOWALSKE	ERIC WILLIAMS, Springville Journal
ALLISON DUWE	ADELINE WOCHENSKY
MARY BRUMMER	MITCHELL ALEGRE

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY COUNCIL MEMBER DRAKE

ITEM #1      CONSENT AGENDA

- a) Approval of Minutes:
- (1) Work Session – 10/10/24
  - (2) Public Hearing – CDBG – 10/10/24
  - (3) Public Hearing – Local Law Tax Cap – 10/10/2024
  - (4) Town Board Meeting – 10/10/2024

Motion by Council Member Drake, seconded by Council Member Zittel, to approve Consent Agenda, Items 1-4. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried.

- b) Monthly Reports:
- (1) Code Enforcement Report – October 2024
  - (2) Dog Control Officer Report – October 2024
  - (3) Town Clerk Report – October 2024
  - (4) Judge Frank – September 2024 and October 2024
  - (5) Judge Gibbin – September and October 2024
  - (6) Supervisor's Report – August 2024 and September 2024
  - (7) Assessor's Report – October 2024
  - (8) Senior Director Report – October 2024

Motion by Council Member Krzemien, seconded by Council Member Zittel, to approve Consent Agenda, Items 1-8. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried.

ITEM #2      RESIDENT CONCERNS

Supervisor Drozd opened the floor for Public Comment:

a) Community Engagement Team – Once the Deputy Miller arrive, this matter will be discussed. Deputy Miller goes to the Colden Town Board meeting before he attends our meeting.

b) Mary Carol Dearing addressed the Board. She is here for the Erie Cattaraugus Rail Trail to represent Grow with Springville as well as the Concord/Springville Friends of the Rail Trail. This is the third time she has been here and is hoping that the third time is the charm. On behalf of the ECRT, she understands that the ECRT has done their due diligence to receive all the recommended documentation that was requested at the last meeting and hopefully when the time comes in tonight's meeting to pass a resolution of support for the Cascade Bridge Design and the Trail Construction that this will be a positive outcome this evening. She thanked the Board.

c) Bill Krebs addressed the Board. He spoke at last month's meeting in favor of accepting the grant from NYS for the bridge design and improvement of the ECRT from the southerly line of the Village boundary to the golf course and beyond. (1) He shared with the Board his view of the rail trail in Orchard Park by the golf course which is now a rail trail and is set off by a foot rail fence. It is just beautiful and makes Orchard Park look like a great place and he would like our community to look like this. In Springville this was done; a park was put in right where the ECRT crosses Main Street; what an improvement it was to the unused industrial transportation complex. (2) This is a \$500,000 grant that he thinks the Town of Concord might want to openly endorse. He shared his experience as Mayor when a grant was received for 18 million dollars to build the South Cascade Bridge; federal funds. Other areas wanted that money and that 18 million dollars would have been transferred and left Erie County if it wasn't for a bipartisan support of Collins, Poloncarz and Senator Gallivan and in cooperation with Cattaraugus County government to make that a reality. It took negotiations for long term guarantees that the State would take care of it for 75 years because Counties don't do high level bridges. It wasn't just ok we are going to do this; it was let's do our due diligence and keep that money here. This is a much smaller amount but it is being offered to us as a community and thinks it should be accepted. That we will help ourselves to be a better community. He also discussed a grant for the South Buffalo sink hole. Karl Lux, Public Works Superintendent, got an application for a grant; and Collins agreed to do this project; the Village accepted that grant money. This is how his experience works and he would be extremely disappointed with this Board didn't accept this grant for those reasons. It will be an improvement to our community for many reasons. Mr. Krebs thanked the Board.

d) Allison Duwe addressed the Board. She appreciates all the work the Board does; she knows it is difficult and she appreciates their due diligence on the issue of the ECRT and hopes tonight that the Board do pass the resolution of support for the bridge study.

e) Michael Schoell, current President of the Springville Country Club addressed the Board. He hopes that his letter was received by the Board. The Country Club has worked closely with Mary Brummer, ECRT, for the last 8 to 10 months about their concerns with the development of the trail itself. At this point, the Country Club does intend to work cooperatively with the ECRT for the expansion of the trail. They do have real concerns and intend to be a stakeholder at those meetings moving forward. Hopeful that the design of the project will include some of the safety mitigations and concerns that they have with respect to their property; but for this point, the Country Club does intend to work cooperatively with the ECRT. Supervisor Drozd thanked Mr. Schoell.

ITEM #3      HIGHWAY DEPARTMENT

a) Hwy Supt Edwards asked the Board to receive and file his Highway Report.

Motion by Council Member Zittel, seconded by Council Member Drake, to receive and file the Highway Department Report. A copy of the Highway Superintendent's Report is attached to the Minutes. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried.

ITEM #4      OLD BUSINESS

a) KBCRWWTP Update- Supervisor Drozd advised that the design is being worked on for this project. The project is on schedule to go out for bid in the Spring. Supervisor Drozd said the Town received good news. The Town applied for a Buy America, Build America Act (BABA) Waiver. Some of the parts for this project are now available here in America. Kwock (Fung) Liew, from US EPA Region 2, confirmed that the current project was found eligible to receive the Waiver. Mr. Liew is administering the grant that we received from our Congressman. This is great news for the Town. This will be noted in the project paperwork and kept on record; this is a big hurdle.

b) Erie Cattaraugus Rail Trail Resolution – Council Member Zittel stated that he is not against this; he just wants everything to go right. He has concerns about it being at the end of trail at the time being. He did contact the Country Club and spoke a person there. It sounds like they are working through everything and he hopes everything goes well for the safety of the people on the trail, on the course and the grounds of the course. He is telling them right now that he is going to vote to support the resolution tonight but he really wants everyone to follow through on their promises. He knows it is a lot of money and is a good thing but until that trail goes all the way through, he thinks it will be touch and go. There have been a couple problems and hopefully they have been worked out. It is a good thing but he wants everyone to follow through and move forward. Gary Koeppel noted that the ECRT is not going away. This is one chunk of money they can get to get work done; they'll building it in pieces. They do not have enough money to build the whole thing and go across the bridge. They are working on that with their grant writers but it is a tough process.

Council Member Drake noted that he too is going to support the resolution tonight but he still has concerns safety-wise. There are homeless people living on the trail; there was just a fire down there right behind the salon last week. One person getting killed out there isn't worth the \$500,000, as far as he is concerned. There have been robberies on the trail before; they used it when they hit houses with paintballs; there are a lot of safety concerns and things that need to be tightened up. Mr. Koeppel advised that the National statistics all prove that a trail being open is a lot safer than a trail that is closed.

Mary Brummer wanted to assure the Board that the ECRT does not intend to disappear; they are learning a lot about community engagement and processes. It is not a process that begins and has an ending; it is something that continues on and on. The ECRT has started the engagement with all the adjacent landowners and in particular the Country Club and the ECRT intends to continue that all through the future; it is not a temporary thing.

Council Member Zittel added one more comment for the ECRT. Where the trail comes out at Buffalo Road by the Trout Pond, the brush is very close to the road and if someone is standing there, the traffic may not see them. It would be nice if it was maintained back a little bit to allow for people to be seen and traffic could slow down. Mr. Koeppel wrote down this information and advised that the ECRT has a team of people who just do operations and maintenance. He will tell them about this and they will get right on it. Mr. Koeppel advised that on the ECRT website there is a place to report an issue and it will be addressed.

Supervisor Drozd said that the Board usually would not vote on this resolution without a full Board in attendance but given that Council Members Zittel and Drake have already advised of their support; it would not matter because there are already enough votes of support. The Board does recognize that this is also time sensitive.

Council Member Krzemien moved the adoption of the Resolution 29, seconded by Council Member Zittel:

RESOLUTION  
CASCADE BRIDGE PLANNING AND TRAIL DEVELOPMENT

WHEREAS, Erie Cattaraugus Rail Trail, Inc. (ECRT) applied to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under Title 9 of the Environmental Protection Act of 1993, and was awarded such grant, for a park project to be located partially within the Town of Concord, a site located within the territorial jurisdiction of this Board; and

WHEREAS, as a requirement under the rules of this program, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Concord, New York, does hereby approve and endorse the ECRT park project funded under Title 9 of the Environmental Protection Act of 1993 known as "Cascade Bridge Planning and Trail Development" and located in part in this community.

Voting as follows:

Council Member Drake	Aye
Council Member Kassel	Excused
Council Member Krzemien	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

Those in attendance who showed support of this resolution thanked the Board for their support; most left the meeting at this time. Town Clerk Schweikert will get the Resolution to Mrs. Brummer tomorrow.

c) LOSAP Results – Supervisor Drozd advised that the Town of Concord's Proposition on the General Election ballot to increase the maximum number of years earned from 30 to 50 years in the Length of Service Award Program (LOSAP) was defeated by a vote of 717 to 691. The Village proposition was approved but that is not a town matter. Supervisor Drozd talked with representatives of both fire departments and will see what the companies decide to do; the Town can't do anything; it is up to the fire departments to come back to the Board like they did last year.

ITEM #5    NEW BUSINESS

a) Audit of the Bills – Council Member Zittel audited the Bills this month.

Year 2024 Abstract 11:  
General Fund A, Abstract 11, \$245,609.93  
General Fund B, Abstract 11, \$2,999.19  
Genesee Solar CM, Abstract 11, NONE  
Solar Project – Spr Boston Rd, Abstract 11, \$7,607.03  
Library Fund, Abstract 11, \$47.87

Fire Protection, Abstract 11, \$4,875.25  
Joint Van, Abstract 11, \$364.45  
Joint Youth, Abstract 11, NONE  
Craneridge Lighting, Abstract 11, \$1,761.33  
Craneridge Sewer, Abstract 11, \$3,845.53  
Highway DA, Abstract 11, NONE  
Highway DB, Abstract 11, \$29,485.47  
Kissing Bridge Water, Abstract 11, \$7,351.88  
Kissing Bridge Sewer, Abstract 11, \$267.09  
Trevett Rd. Water, Abstract 11, NONE  
Cattaraugus St. Water, Abstract 11, \$1,125.51  
Trust & Agency, Abstract 11, NONE  
Capital (HA) C. Sewer, Abstract 11, NONE  
Capital (HB) Land, Abstract 11, NONE  
Capital (HD) Catt St, Abstract 11, NONE  
Capital (HE) Sr. Ctr, Abstract 11, NONE  
Capital (HF) Hwy Equip, Abstract 11, NONE  
Capital (HG) Waste Study, Abstract 11, NONE  
Capital (HI) KB CR WWTP, Abstract 11, NONE

Motion by Council Member Zittel, seconded by Council Member Drake, to approve the bills as corrected above. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried.

b) Burke Special Use Permit – The Public Hearing was held earlier tonight. Motion by Council Member Drake, seconded by Council Member Krzemien, to approve the Burke Special Use Permit with the limit of four additional domestic beer choices. He feels that this is not much different from what the Burkes already have and feels that the Burkes have gone out of their way to try to limit the effect on the community making it more neighborhood-like than a normal bar would be. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried.

c) Adopt Budget Year 2025 – The Public Hearing was held earlier tonight. Hwy Supt Edwards asked if whatever is in this budget is set in stone; what the Board is voting on? He had asked Supervisor Drozd about his raise. Supervisor Drozd noted that if the Board so desires when the Board sets salaries at the Organizational Meeting his salary could be raised. Hwy Supt Edwards asked if that was when this would be set? Supervisor Drozd said it could be raised at that time if the Board so approves it. Council Member Drake said that was not his understanding. Town Clerk Schweikert advised that the Board can raise the salary of elected official after the Public Hearing Notice containing the salaries in the budget was published but it would need to be done by a permissive referendum with a vote by the Town residents. The Board would have to pass a resolution for the permissive referendum and work with the Board of Elections to hold a special election. The BOE would assist with preparation and supply of the ballot and the machines free of charge to the Town but the Town would need to pay for the advertising and the four election inspectors. Hwy Supt Edwards was disappointed.

Council Member Drake, moved the adoption of Resolution 30, seconded by Council Member Zittel:

WHEREAS, Town Clerk Schweikert had published the Notice of Public Hearing in the Springville Journal on November 7, 2024. Said Notice of Public Hearing was also posted on the Town of Concord website: townofconcordny.com and on the signboard at the Town Hall on November 4, 2024;

WHEREAS, that the Town Board of the Town of Concord held the public hearing on Thursday, November 14, 2024;

NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Concord does hereby adopt the 2025 Budget.

Voting as follows:

Council Member Drake	Aye
Council Member Kassel	Absent
Council Member Krzemien	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing resolution was thereupon declared duly adopted.

d) Declare Surplus: DEC Printer/Town Clerk's Office – This is all basically outdated electronic equipment.

Town Clerk's Office:

DEC issued ZEBRA ZD420 printer #D2J200305194  
DEC issued Datamax-O'Neil printer E-4305A CID #EA30W1-0J000A00  
Panasonic Cassette Transcriber RR-830 #WN-7G-B004028  
IBM Wheelwriter 6 Typewriter  
Dell Keyboard/Mouse #CN-0006HY-PRC00-29E-AFFF-A001  
Dell Optiplex 3020 #CN-0R76YK-70163-3C3-00IC-A00

Justice Court:

HP LaserJet Pro PrinterM402dw #PHBVB08925  
Dell Printer B1160 #CN-0D86NM-72215-26C-0111  
Dell Wireless KeyBoard #CN-OMGPWT-71616-68G-K022-AOO  
Logitech Computer Speakers  
Brother Label Printer QL-700 #U63045-L22971244  
AcroPrint Printer ES700 #0101820005142744EY  
Dell Computer Monitor #CN-OKU78971618821-BAJ1  
Sharp Calculator EL2630P #8D02862Y

Supervisor's Office:

TA Adler-Royal PowerWriter MD Typewriter  
Sony Laptop; Model PCG-71912L; Black  
Dell Laptop, Black  
Netgear Wireless G-Router, Model WGR614  
HP Printer; Laser JetPro M203dw

Senior Center:

HP Laptop, Red

Motion by Council Member Krzemien, seconded by Council Member Zittel, to declare the above items as surplus. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried.

e) Accept Resignation of Raymond Hilliker, Planning Board Member – Motion by Council Member Drake, seconded by Council Member Krzemien, to accept the resignation of Raymond Hilliker effective November 16, 2024, with deep regrets. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried. There is an advertisement in the Springville Journal this week seeking candidates to fill this position on the Planning Board.

Supervisor Drozd asked for a motion to change (f) Budget Transfers to (g) and to add (f) Senior Center freezer to the Agenda. Motion by Council Member Drake, seconded by Council Member Zittel, to change (f) Budget Transfers to (g)

and to add (f) Senior Center freezer to the Agenda. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried.

f) Purchase new freezer for the Senior Center – Motion by Council Member Drake, seconded by Council Member Zittel, to purchase a new commercial two door freezer for the Senior Center programs for the sum of \$5,971; freight included/delivered to the Center; TurboAir, five-year parts and labor warranty and seven-year compressor warranty; top mounted compressor. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried

g) Budget Transfers – The following four budget transfers are necessary:

- (1) Debit \$25,490.11 from A688 (Other Liabilities – ARPA Fund) and credit A3010.4 to clear ARPA fund expensed in 2024.
- (2) Debit \$5,000.00 from A1620.41 (Building Heat & Lights) and credit A1620.42 (Building Maintenance).
- (3) Debit \$10,000.00 from DB5130.20 (Machinery – Equipment & Tools) and credit to DB5130.49 (Machinery-Equipment and Repairs).
- (4) Debit \$7,000.00 from A6772.1 (Personnel Services) and credit to A6772.49 (Senior Center – Miscellaneous Expenses).

Motion by Council Member Drake, seconded by Council Member Krzemien, to approve the above Budget Transfers 1-4. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Kassel, excused. Carried.

ITEM #6      COUNCIL MEMBER NOTES

a) Hwy Supt Edwards had one thing that he should've brought up before. Hwy employee Drew Taylor got his CDL license and he wants to confirm that he will go to \$31.50 at the beginning of January like the rest of the highway department employees. Supervisor Drozd confirmed that amount.

ITEM #7      EXECUTIVE SESSION

There was nothing for Executive Session.

ITEM #8      MOTION TO ADJOURN

Motion by Supervisor Drozd, seconded by Council Member Zittel, and passed unanimously, to adjourn the meeting at 7:30 p.m. in memory of:

David C. Carpenter  
Gregory L. Culver  
Marilyn M. Havens  
Daniel E. Thompson  
Jett Hamann  
Martin G. Barrett  
Barbara A. Pritchard  
Betty A. Sante  
Robin A. Piridy

  
\_\_\_\_\_  
Darlene G. Schweikert  
Town Clerk

After the meeting was closed, Community Engagement Officer Miller arrived. Officer Miller spoke informally to the Board and reported that for the month of October:

- handled 183 calls
- 46 traffic stops
- 8 traffic details with most of them on Townsend Road; there were a couple but nothing crazy happened on Townsend Road. One was doing 62 mph going up the road.
- 150 premises checks
- Assisted EMS and Fire 12 times
- Total accidents 11; mostly deer
- Five arrests in Town: 3 DWIs, 1 narcotic and 1 domestic

The hot topic in the Town has been the homeless; there have been some arrests. One spent a couple days in jail but he's back. It's a revolving door whether we charge someone or we don't; there is a problem. One was taken to Buffalo and then a week later a new guy surfaced by the rest area. The Officers have identification on all of the homeless that are currently in Town; they had to do something for the department to ID them; some are just personal knowledge. Officer Miller met with Love Inc to go over some details with her to see what we can do in the future as the weather turns. We will see what happens with the homeless when that happens; some have said they will be leaving; others will not. A couple are locals that have lived here for a couple years. Their department is trying to come up with solutions. Other towns have done an encampment order. He met with Springville Youth because they understand the homeless are staying there under the pavilion by the pool. It is easier at night because they will be in violation. During the day, he can go have a conversation but at night it's trespassing. Officer Miller said that there is a fine line during the day saying that they can't be in a park. If SYI were to put up rules for the park: no camping, no fire, no alcohol or drugs, then their department has a little bit more to stand on; to enforce it. Town Attorney Attea said it is a tough situation, a no-win situation and the reality is that it is a sad situation. Officer Miller said that he and some other Officers have offered to take them downtown to a shelter but no, they say they are good. If they commit a crime, they can be arrested. They are mostly stealing from Crosby's or another establishment and the department arrests them. Council Member Zittel asked if there was anything the Town could do. Officer Miller said that the Town could adopt an ordinance but it has to be firm; not just loitering. He will do some homework and bring back some suggestions for the Town. Council Member Drake noted that the Town is doing a Code review at this time. Deputy Town Clerk Safford asked Officer Miller what could be done at the vacant building that they own on Main Street where the homeless have been sitting on front steps. They posted a No Trespassing sign and the police have been called but by the time the police arrive, they're gone. She questioned if the police get there and they are still sitting on her steps, what is going to happen? The house is vacant; she's assuming they are breaking in. It's a construction zone and they don't want someone falling through the floor to the basement and then coming after her as the owner even though they posted No Trespassing. Officer Miller said that the department would need a signed statement that they were trespassing and had been told multiple times not to come back. The department would need some type of evidence; a picture, video. Without that, you would need to file documentation with the Court and see if the Court believes you. Otherwise, the Court will ask the deputies what they have for evidence; it would be hearsay, a she said-he said matter. Deputy Town Clerk Safford asked if she had it on her ring camera that they were there on these dates/times, hanging around outside the house, and showed that to the department, is that enough? Officer Miller said that if they were between there and the sidewalk, it is not a good case. If they are sitting on your porch or some type of structure, it would be trespassing and a violation. Officer Miller said that if the department has evidence and makes contact with the homeless person, the Officer can use their body cam that they understand and they are not allowed there; that they have been told multiple times. It would then be on body cam and documented so that any further incident at that location, they would be arrested. They would not go downtown for that; that'd just get a ticket. Deputy Town Clerk Safford thanked him. Officer Miller said he will go to see SYI tomorrow to address that. There are cameras. They need signage; obvious signage so that if something happens, the Officer will take a picture of the sign



and where the person was so that they can make a case. He also talked to them about the brush; he can let the deputies know; however, they are not going to go walking into the woods at night because that is a recipe for disaster. Unless something is going on and backup is coming. To do a check and walk the woods at night, puts the Officers at risk. If the brush is removed, and they see camping there, then the department can do something. Supervisor Drozd asked what the Town should be looking at for inclusion into the Town Code. Officer Miller said no overnight camping on Town property at any time or during certain times; not loitering. People go to a Town Park and loiter; that is too vague. Town Attorney Attea will see what language he can find for the Town to review. Supervisor Drozd stated that the Village and the Town should have the same Code language on this matter.

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## ***Town of Concord Highway Department***

13076 N. Central Avenue

Springville, NY 14141

716-592-4892 Phone

716-592-4357 Fax

Barry A. Edwards, Highway Superintendent

Highway Superintendents Report for the period of October 9, 2024 to November 12, 2024.

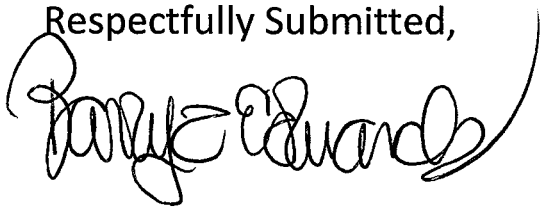
With thirty-five days in this period the Highway Department

- Picked up new 5500 from Valley Fab.
- Repaired brake lines on TK#16.
- Had bucket repaired and installed on TK#17.
- Replaced hydraulic hose and installed salt spreader and chain on TK#19.
- Installed salt spreader and chain on TK#16.
- Installed plow frame on TK#13.
- Ran sander chain on TK#11, and got ready for winter.
- Installed plow frame and sander equipment on TK#14.
- Picked up the rest of lights in Craneridge, and loaded scrap at shop to take to Preivity's.
- Removed old lights from the Town Hall and Senior Center and took to Preivity's.
- Greased and lubed TK#18 and changed winter tires.
- Pressure washed plow and frame on TK#11.
- Washed sweeper for high lift and washed wheels for TK#18.
- Topped off culverts on Kaiser Road with limestone.
- Put plow for TK#10 in shop.

- Put the broom sweeper in cold storage.
- Moved snowblower out of cold storage and brought into shop to be ready for winter.
- Moved chain linked fence in Town Park and cleaned up near the tractor shed.
- Put a new window in the JX90U tractor, also washed and changed blades.
- Continue to mow shoulders on the Town roads.
- Picked up chipper from Sardinia and chipped brush on Kaiser Road.
- Mowed lawns at Town Park, Cemeteries and Senior Center.
- Made some new adjustments on the new 5500.
- Took the chipper back to Sardinia.
- Repaired some road signs.
- Installed some new safe hits and straighten road signs around the Town.
- Installed polar flex on new Ram 5500 plow.
- Cleaned up at the Town Park, mowed leaves, etc. and took apart the drinking fountain.
- Larry Heim, Bill Goss, and Shawn Cramer all went for drug and alcohol testing.
- Barry Edwards, Bill Wood, and Drew Taylor went for drug testing.
- Painted truck and plow on TK#11.
- Put wing rubber on new Dodge 5500.
- Moved excavator from Kaiser Road to Davis Hill Road.
- Changed drive way culvert on Davis Hill Road.
- Ditched Davis Hill Road and replaced cross culvert.
- Picked up snowblowers from Senior Center and Town Hall. Installed new winter cover and serviced them, and returned them.
- Changed tires on TK#13.

- Cleaned shops, drains, and washed floors.
- Brought all plows and wings into the shop.
- Moved equipment around in cold storage, and cleaned cold storage.
- Larry Heim and I attended a meeting at the Town Hall.
- Put blacktop on all three cross culverts on Kaiser Road.
- Moved excavator to shop from Kaiser Road.
- Closed up shelter in the Town Park.
- Cleaned up and serviced mowing decks on the ZD1211 zero turn. Serviced Town Park tractor. Put both tractors in cold storage for winter.
- Cleaned up Mortons Corners, East Concord, and Spaulding Road cemeteries of plastic flowers.
- Put new side boards on the new 5500's.
- Repaired the exhaust on TK#19.
- Sent Larry Heim to highway school in Warsaw.
- Took playground down in Lancaster and brought back to shop.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Barry A. Edwards". The signature is written in a cursive style with a large, sweeping flourish at the end.

Barry A. Edwards,  
Highway Superintendent