

TOWN OF CONCORD TOWN BOARD MEETING December 12, 2024
7:00 p.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,
at 7:00 p.m.

ROLL CALL: PHILIP DROZD, SUPERVISOR
 CLYDE M. DRAKE, COUNCIL MEMBER
 KENNETH D. ZITTEL, COUNCIL MEMBER
 KIMBERLY S. KRZEMIEN, COUNCIL MEMBER
 KENNETH KASSEL, COUNCIL MEMBER

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk
 LAURA SAFFORD, Deputy Town Clerk
 BARRY A. EDWARDS, Hwy Supt.
 CAROLYN A. ROBINSON, Dog Control Officer
 SHANE MILLER, ECSO
 BRAD MOHAWK, ECSO

GEORGE DONHAUSER JEFFREY STORY
ROBERT DARLING ERIC WILLIAMS, Springville Journal
CAROLYN MICHALET ALAN MICHALET
BILL WOOD

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY COUNCIL MEMBER ZITTEL

Supervisor Drozd advised that Town Attorney Attea is excused from tonight's meeting;
there is a driving ban in Hamburg so he cannot be in attendance.

ITEM #1 CONSENT AGENDA

- a) Approval of Minutes:
 - (1) Work Session – 11/14/2024
 - (2) Public Hearing – Burke SUP – 11/14/2024
 - (3) Public Hearing Budget – 11/14/2024
 - (4) Town Board Meeting – 11/14/2024

Motion by Council Member Zittel, seconded by Council Member Drake,
to approve Consent Agenda (a)(1-4). Council Members Drake, Zittel, Krzemien &
Kassel; Supervisor Drozd, voting aye. Carried.

- b) Monthly Reports:
 - (1) Code Enforcement Report – November 2024
 - (2) Dog Control Officer Report – November 2024
 - (3) Town Clerk Report – November 2024
 - (4) Judge Frank - November 2024
 - (5) Judge Gibbin – November 2024
 - (6) Assessor's Report – November 2024
 - (7) Senior Center Report – November 2024

Motion by Council Member Drake, seconded by Council Member Krzemien, to
approve Consent Agenda (b)(1-7). Council Members Drake, Zittel, Krzemien & Kassel;
Supervisor Drozd, voting aye. Carried.

ITEM #2 RESIDENT CONCERNS:

No one else wished to address the Board

Supervisor Drozd moved Item #4 Old Business (d) Community Engagement Team to this portion of the meeting so that Officer Miller and Officer Mohawk can leave to assist other residents who may be stuck in the snow. Officer Miller noted that the Town of Boston area was worst hit in their district; north of here is worse. Officer Miller provided the Town with their monthly totals for November:

- 214 calls
- 34 premises checks
- 135 traffic stops
- 24 accidents
- 2 traffic arrests
- 1 burglary arrest on Cattaraugus Street
- The Officers attended the Concord Country Christmas event and an award night at Wendel's where Senator Gallivan recognized the Kiwanis Club.
- Coming up the Officers will be attending the Christmas Event on Friday at Jake's Greenhouse with Santa arriving; this is usually a big event. The Officers will also be at the Concord Senior Center for the Toy Drive on Saturday. There will be other officers available to assist. Council Member Krzemien advised that this weekend is also the Very Merry Christmas event with the local businesses. Supervisor Drozd also invited the Officers to the Town employee holiday lunch on Monday at the Senior Center.
- The homeless calls have been down these last few weeks. One or two of the homeless people have moved elsewhere. The two that are together are still around although they haven't been seen that much lately; they were trying to leave and head south. There is one that is not going anywhere. Met with Social Services a couple of times and they met with their Supervisor about the homeless situation. It does appear that it is getting better in our area. The Officers also met with SYI about the homeless in the Community Pool Park area and they are no longer there.

Officer Miller asked if anyone in attendance had any questions. Hwy Supt Edwards explained that he had an irate resident come to the Town Highway building because the highway plows were filling the end of his driveway with snow. The resident said he had spoken to the ECSD and was told that he should install a camera to see if the Town was causing damage. Hwy Supt Edwards said he advised the resident that with all the snow the Town had last week, the resident should not be telling the department how to plow the road. What do you do? Snow goes at the end of everyone's driveway. Officer Miller agreed that the snow has to go somewhere; the ECSD hears this all the time from neighbors who say the other neighbor blew snow in their yard. The question is whether a hazard was created; damage being done. Hwy Supt Edwards said there was 12" of slush with 12" of snow on top of it and that snow is heavy. Officer Miller said that if there were damage, the department would document it but there is not any crime. This particular resident parks his vehicle at the end of the driveway, on the road right of way; thinking that he will have to shovel the end of the driveway. Council Member Zittel noted that that makes the snow plow slow down and causes more snow to go into the driveway. Officer Miller said that their department reviews the Town Code with the concern if it is a hazard; is it in the roadway. If there is damage done, there are numbers to call for insurance purposes. If damage is done to a vehicle, the ECSD could file an accident insurance exchange and it would be handled through insurance. If there were video footage, that would be for insurance purposes. It would be noted in the ECSD file that there was video footage. Council Member Zittel asked if something could be done to move the vehicle because the resident does have room to park somewhere else and Officer Miller noted that there is not unless the vehicle is in the lane of travel or in front of a no parking sign; they can park in the right of way. There is no ticket-able for this kind of scenario. The use of a camera would be for insurance purposes for damage not for the inconvenience of having snow at the end of a driveway. Officer Mohawk reiterated that if there was an issue, the ECSD would contact the Highway Department to work it out; he is pretty sure that the resident whatever department was called, the resident was told that as well. Officer Miller said that they tell all residents to document everything so that there is proof of their claim.

ITEM #3 HIGHWAY DEPARTMENT

- a) Hwy Supt Edwards asked to receive and file his Highway Report.

Motion by Council Member Kassel, seconded by Council Member Zittel, to receive and file the Highway Report. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

ITEM #4 OLD BUSINESS

a) Kissing Bridge Waste Water Treatment Plant (KBWWTP) – Supervisor Drozd advised that he was shocked by this one. When Municipal Solutions told the Town about this grant application the Town had to scramble and get all the documents together for the application very quickly. This was for a one-time re-assessment of the 2024 NYS Water Infrastructure Improvement (WIIA) enhanced grant program. The Town had been told that there was a great chance of getting this grant. The great chance of getting it turned into zero. Supervisor Drozd said he just received the December 6th notification from NYS thanking the Town for our interest in the grant program but that they regret to inform us that our Town’s project was not selected to receive an enhanced award during this round. The letter reminded the Town that the Town still has their 2023 WIIA award and must enter into a Project Finance Agreement or a Grant Agreement for the project by September 30, 2025; which the Town will do. This notification was also sent to Municipal Solutions and MDA Engineers and the local NYS Engineer.

b) Craneridge Lighting – Supervisor Drozd has been in contact with Sam Lewandowski of the Craneridge Lighting Committee. This matter was discussed at the November meeting. Their voting was completed this week. The Lighting Committee sent out a survey to the residents of Craneridge to see which of the three lighting options they would prefer. The information was then supplied to the Craneridge HOA Board and then a vote was taken. The survey showed that over half of those who participated were in favor of the Craneridge installed lights so during the Craneridge HOA Board meeting held on December 2, 2025 it was unanimously decided that this was the direction the HOA would like to move in. Supervisor Drozd asked for a copy of the Craneridge HOA Board minutes from that meeting for our Town record and asked Mr. Lewandowski if the HOA had a timeline for the construction. Their timeline is Spring of Year 2025. These lights will be put up off the Town right of way and will have two meters billed to the Craneridge HOA. As discussed with the Craneridge HOA, the Town advised to get their lights up first and the Town will see how it looks up there at night and then the Town Highway Supt and Town Officials will determine if there is enough lights in the HOA project area. If not, then the Town can go to Plan B and add additional lighting.

c) LOSAP – Supervisor Drozd informed the Board that the Town received the official Board of Elections certification from the November 5th vote. Supervisor Drozd submitted a copy to Kevin Parrett, our Hometown Firefighters LOSAP Coordinator. Hometown Firefighters needed this to finalize their record.

Supervisor Drozd continued that he had been contacted by the Mortons Corners and East Concord Fire Departments who would like to address the Board this evening. Alan Michalet, East-Concord Fire Department President, advised that their departments would like to approach the Board to see if there could be another vote. The departments feel that the populous wasn’t notified of what this proposition was about; their departments kept it off their signboards and their websites because the departments did not want to appear to be political; they shot themselves in the foot by not letting the residents know what the proposition was all about. They are requesting the Town Board to set up another referendum and bring it back to a vote this year. The departments came to the Board last year for this matter and they would like to do it again. Jeff Story, Mortons Corners Fire Department, asked what their options would be. Supervisor Drozd advised that the Board of Elections feel that the best option would be that if the Town Board was so inclined that this could go on the November ballot. The Board of Elections discourages against any Special Election; the Town did not budget for any Special Election so their recommendation is that if the Town Board so chooses it would not be on any ballot until November 2025; to take effect January 1, 2026. Bob Darling asked what

are any other options and Supervisor Drozd said that the Board of Elections frowned on a Special Election. Council Member Drake said that the Town already approved their 2025 budget. Council Member Zittel thought it might not even be legal. Supervisor Drozd said there were quite a lot of questions raised on that. The Board of Elections advised that it is illegal for the Town to pay for the cost and have the fire departments reimburse the Town for the costs; that's illegal. Mr. Darling noted that he had heard that people did not understand the wording on the proposition and what it was all about. He thinks that is the reason why it did not pass. Council Member Zittel advised that all the other Towns/Villages had their propositions pass; it was just Concord that did not pass; Supervisor Drozd confirmed that. All Towns had the same wording on their propositions; the wording is the same wording from Hometown Firefighters that was used in previous propositions. Council Member Zittel noted that their departments should've gotten out there and promoted the proposition; let people know what was going on. Supervisor Drozd said that this was one of three propositions and people could've just voted no, no, no without knowing what the last proposition was; maybe the next election in November won't have any other propositions on it. Mr. Michalet questioned if there was a Special Election last time, what would be different this time? Supervisor Drozd noted that it was not a Special Election; it was a proposition on the General Election in November. Mr. Darling noted that there are firemen that their departments are trying to retain and questioned if they would lose the whole year if it were to pass next year; Supervisor Drozd confirmed that they would. Mr. Darling said that for \$3,000 if there were a Special Election; that's a lot of members being affected. Council Member Zittel noted that it is the legality of it. Mr. Darling said that there has to be \$3,000 in the budget, LOSAP, to cover it. It's important because the departments are trying to retain people and a little support from the Town would go a long way. The members had talked to the Board of Elections and their recommendation was to do another permissive referendum for the November 2025 election. Supervisor Drozd advised the departments that they have to start at square one; give the Board their request for the Town Board to do a resolution that would go to the Board of Elections for the proposition. Mr. Story asked if this proposition were to pass, a fireman with 30 years would lose a year; can it be bought back? Supervisor Drozd asked Mr. Parrett about that and he said no. Both Departments had prepared letters to present to the Town Board requesting the Town of Concord to hold a special referendum to increase the Length of Service Award Program, LOSAP, from 30 years to 50 years. The second letter is requesting a copy of Resolution that was passed and the language on the ballot.

Supervisor Drozd asked the Board if the members would like to proceed with this Resolution tonight or put it on the January Agenda; agreed to do it tonight.

Council Member Zittel moved the adoption of Resolution 31 accepting this proposition as presented be placed on the ballot in the fall election, seconded by Council Member Krzemien:

Shall the Defined Benefit program established by the Length of Service Award Program as approved by the voters of the Town of Concord, County of Erie, State of New York, be amended to provide that effective January 1, 2026, the existing plan to increase the maximum number of years earned from 30 to 50 years in the Length of Service Award Program, BE APPROVED.

Should this amendment to the Service Award Program fail to be approved by the voters, the existing Plan will not be affected.

Voting as follows:

Council Member Drake	Aye
Council Member Kassel	Aye
Council Member Krzemien	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

The Board Members encouraged the departments to promote the proposition. The proposition will read the same as last year so the department will have time to review the language with residents so they understand the proposition. The departments thanked the Board and left the meeting.

d) Community Engagement Team – This was discussed earlier in the meeting under Resident Concerns.

ITEM #5 NEW BUSINESS

a) Audit of the Bills – Supervisor Drozd stated that these bills were audited by Council Member Krzemien and reviewed by the Board.

Year 2024 Abstract 12:
General Fund A, Abstract 12, \$111,110.04
General Fund B, Abstract 12, \$1,606.57
Library Fund, Abstract 12, \$47.87
Genesee Solar Energy, Abstract 12, NONE
Fire Protection, Abstract 12, NONE
Senior Van, Abstract 12, \$2,752.24
Joint Youth, Abstract 12, \$81,765.53
Craneridge Lighting, Abstract 12, NONE
Craneridge Sewer, Abstract 12, \$3,285.77
Highway DA, Abstract 12, NONE
Highway DB, Abstract 12, \$61,649.20
Kissing Bridge Water, Abstract 12, \$2,259.68
Kissing Bridge Sewer, Abstract 12, \$100.00
Trevett Rd. Water, Abstract 12, NONE
Cattaraugus St. Water, Abstract 12, NONE
Trust & Agency, Abstract 12, NONE
Capital (HA) Craneridge Sewer, Abstract 12, NONE
Capital (HB) Land, Abstract 12, NONE
Capital (HD) Catt St, Abstract 12, NONE
Capital (HE) Sr. Ctr, Abstract 12, NONE
Capital (HF) Hwy Equip, Abstract 12, NONE
Capital (HG) Waste Water Study, Abstract 12, NONE
Capital (HI) KB/CR Sewer Project, Abstract 12, \$7,279.36

Hwy Supt Edwards discussed Voucher #1354. Since this is a utility bill, the bill goes directly to the Bookkeeper and he does not see it or approve it. If he would have seen this billing, he would have questioned the amount; there is no way the department should have a bill for \$333.33 for television. Council Member Krzemien had discussed this Voucher with Supervisor Drozd and it was for equipment that was not returned. Hwy Supt Edwards noted that the Charter Communications people that were at the highway department did not inform them that there was equipment to be returned. The three representatives told Deputy Highway Supt Heim that the equipment was junk and to throw them out; if the Town wants to go after someone, go after Spectrum.

Motion by Council Member Krzemien, seconded by Council Member Zittel, to approve the bills in Year 2024 Abstract 12 as presented. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

b) Accept Resignation Guy Marlette, Zoning Board of Appeals - Guy Marlette submitted his letter of resignation from the Zoning Board of Appeals dated December 1, 2024; effective immediately. Motion by Council Member Zittel, seconded by Council Member Krzemien, to accept the resignation of Guy Marlette from the Zoning Board of Appeals, effective immediately. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

c) Appoint Guy Marlette, Planning Board to fill Hilliker Term ending 12/29 – Motion by Council Member Krzemien, seconded by Council Member Zittel, to appoint Guy Marlette to the Planning Board to fill the unexpired term of Ray Hilliker, ending 12/29. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

d) Reappoint David Dains, Planning Board 1/1/25 to 12/31/31 – Council Motion by Council Member Zittel, seconded by Council Member Drake, to reappoint David Dains to the Planning Board for the term 1/1/25 to 12/31/31. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

e) Reappoint Robin Sion, Zoning Board of Appeals 1/1/25 to 12/31/29 – Town Clerk Schweikert confirmed that Mrs. Sion has agreed to remain on the Zoning Board of Appeals. Motion by Council Member Drake, seconded by Council Member Krzemien, to reappoint Robin Sion to the Zoning Board of Appeals for the term 1/1/25 to 12/31/2029. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

f) Reappoint Leland Wiedeman, BAR 10/24 to 09/29 – Motion by Council Member Zittel, seconded by Council Member Drake, to reappoint Leland Wiedemann to the Board of Assessment Review for the term 10/1/24 to 09/30/29. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

g) Set Organizational Meeting Date 1/9/25 at 6:15 p.m. – Motion by Council Member Krzemien, seconded by Council Member Zittel, to set the Organizational Meeting Date for Thursday, January 9, 2025 at 6:15 p.m. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

h) Budget Transfers – Supervisor Drozd advised that one budget transfer was necessary with regard to the Emergency Closure of the Aguirre property. A new budget fund will need to be created, #B39894, Miscellaneous Public Safety; once the fund has been created, Bookkeeper Watz will need to transfer \$3,580.77 from Assigned Unappropriated Fund Balance #B915 to the newly created fund #B39894 for the Disaster Relief invoice for securing the Aguirre premises. Motion by Supervisor Drozd, seconded by Council Member Krzemien, to approve the creation of Fund #B39894 Miscellaneous Public Safety. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

Motion by Council Member Krzemien, seconded by Council Member Drake, to approve the budget transfer of \$3,580.77 from Assigned Unappropriated Fund Balance #B915 to Miscellaneous Public Safety Fund #B39894. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried. Supervisor Drozd advised that the Assigned Unappropriated Fund Balance #B915 has a balance of \$592,864.88 so there is money in the account to cover this transfer and the Town will get the money back on the 2026 tax cycle from Erie County.

i) Approve Concord Garden Club use of Town Hall, Saturday 06/28/25 – The Concord Garden Club is changing the date of their Garden Walk to June 28, 2025, and is requesting use of the Town Hall yard for their event. The Club is requesting the Town's consideration tonight because the deadline for their event information to be in the Buffalo Niagara Garden brochure is tomorrow. Motion by Supervisor Drozd, seconded by Council Member Krzemien, to approve the Concord Garden Club's request to use the Town Hall yard on Saturday, June 28, 2025. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried. Supervisor Drozd will notify the Concord Garden Club of this approval.

Motion by Council Member Zittel, seconded by Council Member Kassel, to add the following items to the agenda: (j) Municipal Solutions Contract EMMA and NRMSIR filings; (k) Emergency Situations Resolution – Aguirre premises; (l) KB Sewer Debt Service Fund Resolution; (m) Stoney Oak Ridge; (n) Appoint Kevin Manchester, Building Safety Inspector/CEO; (o) Kaufman Utz Contact for Payroll Services 2025

Fiscal Year; and (p) Truck Purchase Agreement. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

(j) Municipal Solutions Contract – EMMA and NRMSIR filings – Supervisor Drozd advised that the Town has used Municipal Solutions since the bond was set up; two times 2018 and one time in 2019, 2020, 2021 and 2022 and two times in 2023 to review the Town bonds. The fee remains the same as it was in past; it has not been raised. Motion by Council Member Drake, seconded by Council Member Zittel, to approve the Municipal Solutions Contract dated January 1, 2025, for the EMMA filings in the amount of \$235 and the filing of the Material Event Notices for EMMA in the amount of \$235 and to authorize Supervisor Drozd to sign the Contract. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

(k) Emergency Situations Resolution – Aguirre premises – The Members had been provided with a copy of this Resolution in their Agenda packet.

Council Member Zittel moved the adoption of Resolution 32, seconded by Council Member Kassel:

WHEREAS, on November 15, 2024, there was a structure fire at premises commonly known as and located at 12841 Vaughn Street, Town of Concord, New York, said parcel being further described as SBL#323.00-2-24, (the “Premises”) and said parcel currently being in title and owned by Victor Aguirre and Theresa M. Aguirre (collectively the “Aguirres”); and

WHEREAS, the Premises required emergency closure due to the damages caused by the fire for public health and safety concerns and the Aguirres did not have insurance or available funds to cover the cost for such emergency closure; and
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WHEREAS, in accordance with Town Code Section 59-13 (“Emergency Situations”), where it reasonably appears that there is present a clear and imminent danger to the life, safety or health of any person or property unless an unsafe building or structure is immediately repaired and secured or demolished, the Town Board may authorize the Code Enforcement Officer to immediately repair or demolish such unsafe building or structure; and as such, the Town Board authorized Town of Concord CEO Roberts to arrange with Disaster Relief to secure the Premises; and

WHEREAS, the Town Board authorized Town of Concord CEO Roberts to arrange with Disaster Relief to secure the Premises; and

WHEREAS, Disaster Relief submitted their invoice for securing the Premises to the Town in the amount of \$3,580.77, which said amount will be paid by the Town of Concord in their Abstract 12 of Year 2024; and

WHEREAS, in accordance with Town Code Section 59-12 (“Assessment of Expenses”), all expenses incurred by the Town of Concord in connection with the proceedings to repair and secure the unsafe building, shall be assessed against the land on which such building is located and shall be levied and collected in the same manner as provided for the levy and collection of real property taxes;

NOW, THEREFORE, BE IT

RESOLVED, that as a result of damages caused by a fire on November 15, 2024, the Town Board of the Town of Concord confirms that the Town Board authorized Town of Concord CEO Roberts to arrange with Disaster Relief to secure the Aguirre Premises in accordance with Town Code Section 59-13 and all expenses incurred by the Town of Concord in connection with the proceedings to repair and secure the unsafe building will be assessed against the Aguirre Premises and its owners and shall be levied and collected in the same manner as provided for the levy and collection of real property taxes.

Voting as follows:

Council Member Drake	Aye
Council Member Kassel	Aye
Council Member Krzemien	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

(I) KB Sewer Debt Service Fund Resolution - The Members had been provided with a copy of this Resolution in their Agenda packet. This information was provided by Jeff Smith, Municipal Solutions, and Assessor Martin computed the tax amounts; Town Clerk Schweikert prepared the Resolution and had it approved by Town Attorney Attea and also Nancy Snyder at Erie County Real Property Tax Services.

Council Member Zittel moved the adoption of Resolution 33, seconded by Council Member Krzemien:

WHEREAS, on November 14, 2024, the Town of Concord Town Board adopted their Year 2025 Budget; and

WHEREAS, the Town of Concord Town Board will be establishing a KB Sewer Debt Service Fund and this KB Sewer Debt Service Fund needs to be included in the Year 2025 Budget as follows:

SBL#	Property Owner	Parcel Location	Tax
275.00-2-8.1 309	Kissing Bridge Corp	10296 Glenwood Rd	\$9,086.82
275.20-1-1 0.14	Sinclair, Lawren Ross	1 Abbott Hill Rd Ext	\$138.73
275.20-1-2 0.14	Sinclair, Ross	2 Abbott Hill Rd Ext	\$10.00
275.20-1-3 0.29	McGrogan, Thomas	3 Abbott Hill Rd Ext	\$138.73
275.20-1-4 0.36	The Carol Ann Montante	4 Abbott Hill Rd Ext	\$138.73
275.20-1-5 0.33	Natale, Angelo	5 Abbott Hill Rd Ext	\$138.73
275.20-1-6 0.16	Investor, V	6 Abbott Hill Rd Ext	\$138.73
275.20-1-7 0.15	Heim, Brett F	7 Abbott Hill Rd Ext	\$138.73
275.20-1-8 0.15	Michlinski, Gregory J	8 Abbott Hill Rd Ext	\$138.73
275.20-1-9 0.15	Slough, Jeanne L	Abbott Hill Rd Ext	\$10.00
275.20-1-10 0.23	Slough, James	10 Abbott Hill Rd Ext	\$138.73
275.20-1-11 0.15	Slough, Jeanne L	Abbott Hill Rd Ext	\$10.00
275.20-1-12 0.18	Concord Vacation Properties	12 Abbott Hill Rd Ext	\$138.73
275.20-1-13 0.28	Braun, Michael R	13 Abbott Hill Rd Ext	\$138.73
275.20-1-14 2.4	Bridge Top Homeowners	Abbott Hill Rd Ext	\$41.35
275.20-1-16.1 0.71	SNO-CAB Holdings, LLC	Abbott Hill Rd	\$16.80

275.20-1-16.2 43.1	Bacon, Scott	8820 Abbott Hill Rd	\$658.05
276.03-1-7 0.25	Cronin, Carolynne	5 Kissing Bridge Ln	\$138.73
276.03-1-8 0.16	Grabowski, Stanley J	4 Kissing Bridge Ln	\$138.73
276.03-1-9 0.15	Grabowski, Stanley J	3 Kissing Bridge Ln	\$138.73
276.03-1-10 0.14	Dimon, Ricky S	2 Kissing Bridge Ln	\$138.73
276.03-1-11 0.13	Halter, Mark F	12 Kissing Bridge Ln	\$138.73
276.03-1-12 0.13	Kreiner, Charles F Jr	11 Kissing Bridge Ln	\$138.73
276.03-1-13 0.27	Schleyer, John P	9 Kissing Bridge Ln	\$138.73
276.03-1-14 0.25	King, Christopher C	7 Kissing Bridge Ln	\$138.73
276.03-1-15 0.78	Howard, Sean	6 Kissing Bridge Ln	\$138.73
276.03-1-16 0.16	Bowen, Carol A	8 Kissing Bridge Ln	\$138.73
276.13-1-1 0.3	Smith, Frank Jr	14 Kissing Bridge Ln	\$138.73
276.13-1-2 0.35	Lewis-Pilcher, Alice K	13 Kissing Bridge Ln	\$138.73

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Concord Town Board amends their Year 2025 Budget adopted on November 14, 2024, to include the KB Sewer Debt Service Fund as detailed above.

Voting as follows:

Council Member Drake	Aye
Council Member Kassel	Aye
Council Member Krzemien	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted. This Resolution will be sent to Nancy Snyder at Erie County Real Property Tax Services to be attached to our Year 2025 Adopted Budget to amend the Budget to show the newly created KB Sewer Debt Service Fund. Council Member Drake wanted confirmation that this will be on the residents' tax bills as "debt service". Supervisor Drozd advised that this is from Jeff Smith at Municipal Solutions; the residents are paying the debt back. Council Member Drake questioned that the "operating costs" are already in the budget and that this will be an add on, separate line; two separate lines. Supervisor Drozd confirmed this be a line of the residents' tax bills, depending on the cost of the whole project and the number of years it will go; that is still to be determined. This is the amount that was spend so far and Mr. Smith recommended that this amount be put on the Year 2025 tax bill to start recouping some of the debt for the demolition of the one plant and did some other work. Town Clerk Schweikert will send this Resolution to Nancy Smith at Erie County and she will attach it to the Town's Year 2025 Adopted Budget which was already submitted to Erie County. Assessor Martin already sent Erie County the file for this account. Ms. Snyder advised Town Clerk Schweikert that this debt service could not go on the Letter of Authorization as prepared by Assessor Martin; it needed to be a Town Board Resolution amending our Year 2025 Adopted Budget. Council Member Drake just wanted to make sure that Erie County knew there were two separate lines; Ms. Snyder understands this.

(m) Stoney Oak Ridge – This matter was discussed earlier during Work Session. Motion by Council Member Drake, seconded by Council Member Krzemien, to refer this matter to the Planning Board for their review and recommendation. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

(n) Appoint Kevin Manchester, Building Safety Inspector/CEO - Motion by Council Member Zittel, seconded by Council Member Kassel, to appoint Kevin Manchester as Building Safety Inspector and, after completion of the required courses, as Code Enforcement Officer, effective January 1, 2025 at the rate of pay as stated in the Year 2025 Adopted Budget, \$20,000/annual. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

(o) Kaufman Utz Contract for Payroll Services 2025 Fiscal Year – Motion by Council Member Drake, seconded by Council Member Zittel, to approve the Kaufman Utz Contract for Payroll Services 2025 Fiscal Year in the amount of \$3,900.00/year and authorize Supervisor Drozd to sign the Contract. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

(p) Truck Purchase Agreement – Rock City Chrysler Jeep Dodge for the Ram 5500. This purchase was approved by the Board at their September 12, 2024 meeting. The Purchase Agreement for the Ram 5500 is in the amount of \$72,153.00. The funds for this purchase are in the Equipment Reserve Fund #DB878 and will need to be transferred to Equipment & Tools Fund #DB5130.20. Motion by Council Member Kassel, seconded by Council Member Zittel, to approve the Rock City Chrysler Jeep Dodge Purchase Agreement for the Ram 5500 in the amount of \$72,153.00 and the transfer of \$72,153.00 from Equipment Reserve Fund #DB878 to Equipment & Tools Fund #DB5130.20. Council Members Drake, Zittel, Krzemien & Kassel; Supervisor Drozd, voting aye. Carried.

ITEM #6 COUNCIL MEMBER NOTES

a) Council Member Krzemien noted that there is a burial on Monday at the Mortons Corners Cemetery. She advised the family that it may cost more money because it is winter; we can't not let them do the burial at this time but it will cost more for Mike Connors to do the work. She continues to work on the documents from the two cemeteries to get them in order. Council Member Krzemien also noted that one lot was sold in Mortons Corners Cemetery; she is working on documents which would mirror the Fairview Cemetery so that there would be a deed given to anyone purchasing a lot. Once she has all the forms and rules set, she will bring it to the Board for review and approval.

b) Council Member Zittel wished everyone a Merry, and safe, Christmas and Happy New York; he also thanked all the employees for their hard work during 2024.

c) Council Member Drake asked Supervisor Drozd if the Town Board needed to do any end of year meeting. Supervisor Drozd discussed this with Bookkeeper Watz earlier today to see if it would be easier to do an extra abstract at the end of the year and Bookkeeper Watz will review her files and advise; if there should be a soft close of the year. There should not be a huge amount of bills coming in. Supervisor Drozd will advise if there is a need to have a Special Town Board meeting prior to the January 9, 2025 meeting. One of the invoices that is still to come in is the bill for the Bensley Center where the Town will charge the ARPA funds and the balance will come from Building Maintenance. There will also be an invoice if the Town can get a hold of the necessary parts for at least one of the two leaks at the KB plant where treated water is being wasted. These need to get fixed but can't find the parts. Water Operator Domes is going to look into these parts and advise.

d) Supervisor Drozd noted that he had spoken with Sewer Operator, Ben Slotman, who reported that everything is going good at the plant during this cold weather. The plant handled the influx last weekend with Kissing Bridge opening.

e) Supervisor Drozd informed the Members that there were two meetings so far with the County Executive and the Town Supervisors on the emergency situation up north; he sat in on one of the meetings. There wasn't anything to report from Concord since our Town did not get the storm. The Disaster-LAN, (DLAN) is up and running again for this year. This program helps Towns prepare for and respond to emergencies. The Towns need to go through the DLAN program to get heavy equipment to keep up with storm conditions, if needed. The reminder to all towns was that they not go out on their own to bargain with contractors on the list.

f) Highway Supt Edwards asked if it would be possible to get a copy of the calendar of events for the Senior Center. When the SGI schools are closed, the Concord Senior Center does not open. If it were a Thursday, the DMV does not come out to the Concord Senior Center if SGI is closed. Supervisor Drozd asked Officer Miller to explain the use of the Senior Center. The Concord Senior Center is a warming shelter and will be used during bad weather for residents and stranded travelers; so people can go there and wait for the storm to pass or travel restrictions to end; there needs to be a local place for people to sit and wait it out. The Town listed the Concord Senior Center with Erie County Emergency Services as a warming shelter. Supervisor Drozd will ask Senior Director Hunt to get copies of their calendar to the Town Highway as well as the Town Clerk so both offices know what events are being held at the Concord Senior Center.

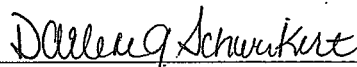
ITEM #7 EXECUTIVE SESSION

There was nothing for Executive Session.

ITEM #8 MOTION TO ADJOURN IN MEMORY OF:

Motion by Supervisor Drozd, seconded by Council Member Zittel, and passed unanimously, to adjourn the meeting at 8:00 p.m. in memory of:

Cynthia A. Nordblum
Florence H. Land
Monty G. Blackmon, Jr.
Doris I. Palmer Morris
Wayne T. Smith
Deborah A. McDonald
Loretta J. Ciszak



Darlene G. Schweikert
Town Clerk

Town of Concord Highway Department

13076 N. Central Avenue

Springville, NY 14141

716-592-4892 Phone

716-592-4357 Fax

Barry A. Edwards, Highway Superintendent

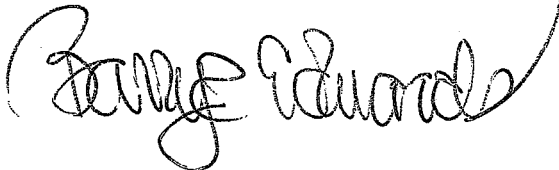
Highway Superintendents Report for the period of November 13, 2024 to December 11, 2024.

With twenty-nine days in this period the Highway Department

- Plowed eleven days this time frame.
- Delivered playground equipment to the Town Park.
- Finished getting vehicles inspected.
- Blacktop the cross culvert on Davis Hill Road.
- Cut down a dead tree at the Town Park.
- Put equipment away in cold storage.
- Got all trucks ready for winter.
- Installed all plows and wings.
- Tried out a new wood chipper.
- Picked up some dead deer.
- Fixed road signs on Crump Road.
- Cleaned up branches from a wind storm.
- Flipped wing rubbers on multiple trucks.
- Cut a downed tree on Morton Road.
- Cleaned shop drains and washed all floors.
- Repaired lights on multiple trucks.
- Repaired wing hydraulics on Tk#11.
- Took Tk#10 to Emerlings for repairs.

- Hauled in sand from Gernatt's.
- Had road salt delivered.
- Blended salt and sand.
- Plowed out all turn-a-rounds.
- Hauled snow out of the Town Hall and Library parking lots.
- Changed tire on Tk#14.
- Washed all trucks.
- Picked up a pallet of salt for the Town Hall and Senior Center.
- Cleaned all shop floors,
- Cleaned the office, breakroom and bathroom.
- Cleaned the snow off the bridges on Old Glenwood Road and Concord Road.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Barry Edwards", with a large, sweeping flourish extending from the end of the name.

Barry A. Edwards,
Highway Superintendent