

TOWN OF CONCORD SPECIAL TOWN BOARD MEETING December 27, 2023
11:00 a.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,
at 11:00 a.m.

ROLL CALL: PHILIP DROZD, SUPERVISOR
CLYDE M. DRAKE, COUNCIL MEMBER
KENNETH D. ZITTEL, COUNCIL MEMBER

EXCUSED: WILLIAM F. SNYDER, III, COUNCIL MEMBER
KIMBERLY S. KRZEMIENI, COUNCIL MEMBER

ALSO PRESENT: STEPHANIE A. BACON, Deputy Town Clerk

ITEM #1 EMERGENCY WORK SESSION REGARDING BRIDGE NY

Supervisor Drozd said that letters were sent out for Requests for Proposals/Expression of Interest for the upcoming BridgeNY funding for the Ross Road bridge project. The letters were sent out to numerous engineering firms. Three proposals were received by the Supervisor's Office. The applying firms were Barton & Loguidice from Buffalo, Schenne & Associates from East Aurora, and Foit-Albert Associates from Buffalo. The contract with the chosen firm will be for three years, as that is the length of time the project may take. The items that each firm will be rated on are (1) key staff members and the roles with the project, (2) familiarity with the Town of Concord and the operation of town governments, (3) familiarity with the BridgeNY program, and (4) the ability to find alternatives and be creative with their bridge culvert design to find cost-effective solutions. Each Council Member will weigh these items at 25 points each, with the firm with the highest rating being selected as consultant on the project. Supervisor Drozd pointed out that the Town does not pay the consultant unless we are awarded the funds for the project. The Town already has the bridge design that was drafted last year.

The rating was as follows:

Supervisor Drozd:

	Schenne	Barton & Loguidice	Foit-Albert
(1) Key Staff	10	20	25
(2) Familiarity w/Town	10	20	25
(3) Familiarity w/BridgeNY	10	20	25
(4) Creativity & Cost-effective	10	20	25
Total	40	80	100

Council Member Drake:

	Schenne	Barton & Loguidice	Foit-Albert
(1) Key Staff	9	18	25
(2) Familiarity w/Town	9	18	25
(3) Familiarity w/BridgeNY	9	18	25
(4) Creativity & Cost-effective	9	18	25
Total	36	72	100

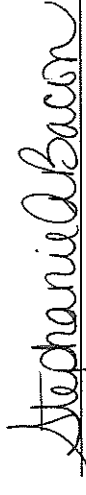
Council Member Zittel:

	Schenne	Barton & Loguidice	Foit-Albert
(1) Key Staff	12	17	25
(2) Familiarity w/Town	12	17	25
(3) Familiarity w/BridgeNY	12	17	25
(4) Creativity & Cost-effective	12	17	25
Total	48	68	100

These numbers will be shared at the Special Town Board Meeting on December 28th at 9 a.m. with the full Town Board. At that time, a vote will be held to appoint a firm as consultant to the Town of Concord for the Ross Road bridge project.

ITEM #2 MOTION TO ADJOURN

Motion by Council Member Zittel, seconded by Council Member Drake, and passed unanimously, to adjourn the meeting at 11:13 a.m.



Stephanie A. Bacon
Deputy Town Clerk