

March 10, 2022

TOWN OF CONCORD TOWN BOARD MEETING March 10, 2022
7:00 p.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,
at 7:00 p.m.

ROLL CALL: PHILIP DROZD, SUPERVISOR
 CLYDE M. DRAKE, COUNCIL MEMBER
 KENNETH D. ZITTEL, COUNCIL MEMBER
 WILLIAM F. SNYDER, III, COUNCIL MEMBER
 KIMBERLY S. KRZEMIEN, COUNCIL MEMBER

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk
 BARRY A. EDWARDS, Hwy Supt
 BRIAN F. ATTEA, Town Attorney
 THOMAS ROBERTS, CEO
 CAROLYN ROBINSON, Dog Control Officer

GEORGE DONHAUSER CHUCK SCHWEIKERT
DANIEL KEAN HEATHER LEWIS, Wendel Companies
CARSON BOND KNIGHT BULERA

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY COUNCIL MEMBER ZITTEL

Supervisor Drozd asked those in attendance for a moment of silence in memory of Town Senior Center Employee Kathleen Lipka who passed away earlier this month. Supervisor Drozd noted that Kathy was the Town's first Nutrition Site Manager and was at the Senior Center every day that that program was started. The contract with Kathy read that that the contractor agreed to perform the services of a Nutritional Site Manager with daily management of the Town's nutrition site, organize and supervise the volunteers, maintain records and reports required by the County of Erie and the Town of Concord, and to develop recreational programming and to be responsible for the Nutrition Program at the site. The Town and Kathy agreed that she would be the head of that and she did all this all back in the day of August 1993 when the Contract was signed for \$5.25/hour. Supervisor Drozd honored Kathy as the founder of what the Senior Center is today.

After the moment of silence, Supervisor Drozd noted that he had asked Jim Thoman to be in attendance but he declined; it is not part of who he is. Supervisor Drozd read what he was going to present to Mr. Thoman in a Proclamation: Tomorrow the Town of Concord loses a tremendous asset, an institution. His name is James "Jim" Thoman who ran the Craneridge and Kissing Bridge Sewer Plant for 35 years. Jim started here in 1987 as a part-time temporary job to supplement his railroad salary and has done a tremendous job doing so. For years often coming in after midnight from his railroad job and working at the plant until 2 or 3 o'clock in the morning and going home to sleep and doing it all over again. When the mowing at the pump stations needed to be done, he brought his own tractor to work and did it. When he remodeled his home kitchen, he brought the old sink and counter top and installed it at the Craneridge Sewer Plant. He secured the railroad ties for the walkway at the Plant. He fabricated numerous parts and tools to run the two Plants; not anything you can find online or a supply catalog. Supervisor Drozd asked Mr. Thoman to come to the meeting tonight to receive a Proclamation for his dedication over the years to the residents in that part of town. Knowing Jim, he refused. Knowing Jim, that did not surprise him. Supervisor Drozd noted "Well, Jim, I think you wore those Plants out so to say as we look to the future to try to combine them into one; he hopes the future workers take as good of care of them as Jim has."

ITEM #1 APPROVAL OF MINUTES

a) Organizational Meeting – 2/10/2022 - Motion by Council Member Zittel, seconded by Council Member Drake, to approve the minutes as presented. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

b) Town Board Meeting – 2/10/2022 - Motion by Council Member Drake, seconded by Council Member Krzemien, to approve the minutes as presented. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

ITEM #2 PUBLIC COMMENT

Supervisor Drozd opened the floor for Public Comment.

No one wished to address the Board. Motion by Council Member Zittel seconded by Council Member Drake, to close Public Comment. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

ITEM #3 MONTHLY REPORTS

Motion by Council Member Snyder, seconded by Council Member Zittel, to approve the Monthly Reports, Items a-g. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

- a) Code Enforcement Report – February 2022
- b) Dog Control Officer Report – February 2022
- c) Supervisor Reports – September, October & November 2021
- d) Town Clerk Report – February 2022
- e) Van Report – January & February 2022
- f) Judge Frank Report – January 2022
- g) Judge Gibbin Report – January 2022

h) Senior Director Report – February 2022 –Senior Director Eschborn filed her Report. Supervisor Drozd reviewed her report with the Board:

- 1) The Center will be closed March 23-25 to complete the room divider installation.
- 2) The paper dumpster was removed from the Center after about 6 months of trying. The reason for that is that the Town never received a penny since it was located there. The company always said the load was always contaminated with the cardboard, waste, garbage. It was just time for it to be removed. Any Village resident that needs to recycle their paper, can use the Waste Management green totes that were given out a couple years ago and they will be picked up.
- 3) The proceeds from annual craft fair scheduled for April 30th as well as other donations received in memory of Kathy Lipka, will be used for a tree-bench fund at the Senior Center. A red maple tree will be planted at one end of the property; this was Kathy's favorite tree. Senior Director Eschborn has been in contact with the Village of Springville to get the information about their benches so a similar bench can also be purchased. Senior Director Eschborn will also be doing a drive-through Wendel Chicken BBQ at the Center the same day.
- 4) Senior Director Eschborn attended a Silver Sneakers meeting with the County last week. The Town would need to purchase gym equipment for people to use to participate in the Silver Sneakers program but the Town did not budget for gym equipment.
- 5) Erie County Stay Fit Nutrition Program has a grant program out right now and they asked Senior Director Eschborn what she wanted. A lot of the 8-foot round tables have cracks in them and there are quite a few chairs up there with ripped cushions. That was listed as the number one priority and then the representatives wanted a big item and Supervisor Drozd noted that the walk-in cooler was never finished. The electric is all set. Erie County representatives looked at that and took some pictures.

Possibly the Town will get a grant to put in the walk-in cooler. The back end of the cooler would be a freezer with another door to the freezer from inside the cooler. There is no guarantee that the Town will receive these grant monies.

Motion by Council Member Drake, seconded by Council Member Zittel, to accept the Senior Director Report. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

i) Highway Report – Hwy Supt Edwards had filed report and asked the Board to receive and file his Report. Hwy Supt Edwards brought to the Boards' attention that last year January and February the Town Highway used 5,126.80 gallons of fuel for a total of \$10,703.84 and this year the department used 4,143.10 gallons of fuel, (1,000 gallons less) and the total is already \$13,162.62.

Supervisor Drozd noted that the Highway Department just received a permit from the DEC for a town wide beaver removal permit.

Motion by Council Member Zittel, seconded by Council Member Snyder, to accept the written Highway Report. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

ITEM #4 OLD BUSINESS

a) Lucy Bensley Center Alarm System that was talked about last month. The company was out and put new batteries in it again. It seems that it is not undercharging; the system is overcharging the batteries. The system was good for about three weeks and then yesterday there were two alarms over there. Supervisor Drozd is going to go solicit before the next Board meeting to see about getting a different alarm company in there and get the current one out of there; it is just too old and the motherboard is obsolete. Amherst Alarm was at Town Hall to look at the one in the Judge's Chambers. The company came out the next day and had the parts and within three days the whole system was back up and running and the repair cost was not that exorbitant at all.

b) Last month the Board approved the disinfection program for the Kissing Bridge/Craneridge sewer project. MDA Consulting Engineers provided the Board with a Summary of all Active Projects in the Town. Caleb Henning noted that by the March meeting, he should have quotes from contractors on this Kissing Bridge/Craneridge sewer projects.

c) The dump truck grant for the Highway Department was submitted to the consultant and came back to the Town already. Supervisor Drozd had been working on this grant application for about seven months. The Town budgeted in this budget year for the full price of the truck. Supervisor Drozd noted that Hwy Supt Edwards has problems with one of the one-ton trucks. Hwy Supt Edwards noted that the two one-tons are terrible. The trucks only have 47,000 on them but every week they are in for repair work. If the Town Board would like to give him money to buy a new truck, he will buy another truck. Supervisor Drozd advised that the grant can be saved for the \$30,000 if as Supervisor he gives a report that the Town has another truck that needs to be replaced; another vehicle for snow removal equipment. The Town probably won't get the answer until later on this year so the Town would not be able to order anything right now. It would be a loan/grant at 2% or so and it could be carried out for a few years in our budget or if the Town chose or pay it off early. If we don't do this, then the grant money is gone. Supervisor Drozd hates to throw the \$30,000 grant money away and then next year be in a situation that the truck needed to be replaced. Supervisor Drozd asked the Board for a motion to authorize him to send the letter stating that the Town is going to need another plow truck, not going to get it this year because of the way they are being built out. It will be 2023. Hwy Supt Edwards advised that the truck and the plow, everything, would be replaced. The single axle is not much less than a tandem but the Town needs a single axle for Craneridge. Truck #12 is a 2008 (which is 13 years old) or one of the 550s. The 550s are 2015. Truck #15 is also a 2015. The old Volvo is a 2008. Supervisor Drozd

asked the Board if they wanted to pursue this grant. Council Member Drake advised that the good news is that sales tax is up. Council Member Snyder asked if they were talking about replacing one of the 550s and Hwy Supt Edwards noted either one of the 550s or the single axle dump which is 13 years old. The Town would have the option at that time to decide which direction to proceed. Hwy Supt Edwards advised that the Town will have the money from Truck #13 that can go back into reserves. If the Town decides to go with the single axle, there would be money from there and there is also money in reserves now. Council Member Snyder asked what the next piece of equipment was on the list: a truck? Hwy Supt Edwards advised that they are getting a truck. The one that the Board budgeted for in the 2022 budget. Hwy Supt Edwards stated that the other two other trucks are Truck #12 which is a 2008 or both 550s which are 2015. Council Member Snyder asked if the Town would be applying for the grant but it would be put in next year's budget? Hwy Supt Edwards noted that all that would do is order the truck; it would not be paid for for a year or two. Supervisor Drozd advised that there is money in the USDA grant program for snow removal truck equipment and when it is gone, it's gone. Council Member Drake asked if the Town would need to reapply? Supervisor Drozd noted that all he would have to do is give them a letter and a copy of the Minutes from the Board meeting that the Town needs another snow removal truck not specifying size. Hwy Supt Edwards stated that if the Town uses the money in reserves and the \$30,000 that he is getting, that's \$100,000 and the sale of both trucks. Council Member Zittel advised that the Town has to keep up on the equipment; the cost of equipment repair goes up every year. Motion by Council Member Zittel, seconded by Council Member Drake, to apply for the grant to be applied toward the purchase of either the single axle dump or one 550 to be determined at that time and authorizing Supervisor Drozd to send the letter. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

ITEM #5 NEW BUSINESS

a) Audit of the Bills – Supervisor Drozd stated that these bills were audited by Council Member Drake, and reviewed by the Board:

Year 2022 Abstract 3:

General Fund A, abstract 3, bills 165-225 & 276-277; \$29,719.24
 General Fund B, abstract 3, bills 226-232; \$4,010.19
 Library Fund, abstract 3, bills 233-234; \$483.09
 Fire Protection, abstract 3, bills 235-238; \$394,006.18
 Joint Van, abstract 3, bills 239-240; \$514.84
 Joint Youth, abstract 3, bills NONE
 Craneridge Lighting, abstract 3, bill 241; \$2,016.23
 Craneridge Sewer, abstract 3, bills 242-247; \$1,789.79
 Highway DA, abstract 3, NONE
 Highway DB, abstract 3, bills 248-267; \$31,866.51
 Kissing Bridge Water, abstract 3, bills 268-270; \$159.58
 Kissing Bridge Sewer, abstract 3, bill 271- 273; \$1,724.75
 Trevett Rd. Water, abstract 3, bill 274; \$2,290.80
 Cattaraugus St. Water, abstract 3, NONE
 Trust & Agency, abstract 3, NONE
 Capital (HA) C. Sewer, abstract 3, NONE
 Capital (HB) Land, abstract 3, NONE
 Capital (HD) Catt St, abstract 3, NONE
 Capital (HE) Sr. Ctr, abstract 3, NONE
 Capital (HF) Hwy Equip, abstract 3, NONE
 Capital (HG) Waste Study, abstract 3, NONE

Motion by Council Member Drake, seconded by Council Member Zittel, to approve the bills in Year 2022 Abstract 3 as presented. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

b) Motion to Adopt the 2022 Erie County NY Hazardous Mitigation Plan –

This was discussed last month and at that time the Town did not have a copy for review. Disaster Coordinator Willibey provided the Board with the Plan as prepared by Erie County. Supervisor Drozd read the Resolution into the Minutes.

Council Member Drake moved the adoption of Resolution 6, seconded by Council Member Zittel:

AUTHORIZING THE ADOPTION OF THE 2022 ERIE COUNTY, NY HAZARD MITIGATION PLAN

WHEREAS, all jurisdictions within Erie County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS, a coalition of Erie County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Erie County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE BE IT RESOLVED, that the Town of Concord:

1. Adopts in its entirety, the 2022 Erie County Hazard Mitigation Plan (the "Plan") as the jurisdiction's Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertains to this jurisdiction.
2. Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
3. Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
4. Will continue its support of the Planning Partnership as described within the Plan.
5. Will help to promote and support the mitigation successes of all participants in this Plan.
6. Will incorporate mitigation planning as an integral component of government and partner operations.
7. Will provide an update of the Plan in conjunction with the County no less than every five years.

Voting as follows:

Council Member Drake	Aye
Council Member Krzemien	Aye
Council Member Snyder	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted.

Council Member Drake advised that this plan was started March of 2021. CEO Singleton, Code Enforcement Officer at the time, and Disaster Coordinator Willibey were involved in this plan. The reason the Town does this is because if this plan is not in place as a County, then the Town would have trouble applying for any FEMA funds.

c) Resignation of Duane Boberg, Kissing Bridge Water- Motion by Council Member Zittel, seconded by Council Member Krzemien, to accept the resignation of Duane Boberg from the Kissing Bridge Water district effective March 1, 2022, with regrets. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

d) Appoint Timothy Domes, Kissing Bridge Water – Supervisor Drozd asked for a motion to appoint Timothy Domes as the Kissing Bridge Water primary operator at the rate of \$26.66/hour. Motion by Council Member Krzemien, seconded by Council Member Zittel, to appoint Timothy Domes as the Kissing Bridge Water primary operator. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

e) Appoint Duane Boberg, Alternate Kissing Bridge Water - Supervisor Drozd asked for a motion to appoint Duane Boberg as the Alternate Kissing Bridge Water alternate operator at the rate of \$26.66/hour. Motion by Council Member Snyder, seconded by Council Member Zittel, to appoint Duane Boberg as the Alternate Kissing Bridge Water alternate operator. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

f) CEO Roberts Training 4/18/22 to 4/20/22 in Cheektowaga \$325 – CEO Roberts noted that this is his annual continuing education training to continue his certification. Motion by Council Member Drake, seconded by Council Member Snyder, to approve the training for CEO Roberts in the amount of \$325. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

g) SGI Baseball – Supervisor Drozd read the letter received from SGI Athletic Director Joseph DeMartino requesting approval to use Community Park for the 2022 baseball season. Motion by Council Member Krzemien, seconded by Council Member Zittel, to allow SGI to use Community Park for the 2022 baseball season and as in past years to work with Supt of Parks Schweikert to address condition of the diamonds and approval to play games. Council Member Drake noted that the lights on the field at Community Park have not been turned on in three years so the Town may not want to make a commitment that we can provide lights for their night games. Supervisor Drozd will talk to Mr. DeMartino about the lights. These lights are based on demand so if the Town turns the lights on to test them, it would be a \$500 charge. At this point, SGI should not be banking on the lights. Supervisor Drozd advised that with the time change, there could be enough daylight hours.

Hwy Supt Edwards questioned if the lights were something the Village of Springville could help the Town with; the condition of them? Supervisor Drozd then discussed with the Board that he met with Christopher Knospe, the head of Government Relations for NYSEG came to Town Hall. Mr. Knospe explained NYSEG's new disaster plan for if something were to happen in our area; how information would go out to people. During the conversation, they discussed the lighting situation at Community Park. Mr. Knospe offered to bring a crew out here on standby if the Town wanted to test the lights. Also, Susan Westphal who worked with the Town for the LED lighting previously is still there and Mr. Knospe noted that there is still money out there to turn lights over to LED. Supervisor Drozd is not guaranteeing anything with the lights at the baseball field, but he will work on this project. Council Member Zittel wondered how

many more years SGI will continue to use Community Park once SGI builds their own new fields. Supervisor Drozd thought this year and maybe next. Supervisor Drozd will meet with School Superintendent Bialasik to discuss these matters. The motion and second are on the floor. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

h) Authorize to purchase Trash/Sewer Pump at Craneridge Sewer Plant – Supervisor Drozd wanted to the Board informed that there is another pump in the Craneridge Sewer Plant that is on its last leg. Two vendors got back to him that the pump can be located. Northern Tool is a catalog operation \$1,949 and Seifert Equipment out of Orchard Park is a little more at \$1,968. Dealing with Northern Tool will be all by phone; Seifert is local and the representative said he would come down to make sure the correct equipment is ordered so that hoses fit. For \$19 more, the Town will be personal service. Supervisor Drozd noted that he will probably need to have Mr. Chapman down there to hook this pump up. It weighs 250 pounds so it will be delivered to the Highway Garage and Hwy Supt Edwards will get to the plant. Motion by Council Member Snyder, seconded by Council Member Zittel, to authorize Supervisor Drozd to contact Seifert Equipment to purchase the Trash/Sewer Pump at the Craneridge Sewer Plant. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

i) Resolution to send request to Erie County Highway Department for four-way stop at Brown Hill, Zimmerman and South Feddick Roads – The Board discussed this earlier during Work Session. The Boston Fire Company recently built a new fire company building and feel this sign is necessary for safety. The Boston Fire Company is requesting the Town Board send a resolution to Erie County in support of this sign placement. There is not a history of accidents at this intersection but with the location of the new building, Supervisor Drozd is hopeful that Erie County will review based on the building location as a public safety matter vs. the history. Council Member Krzemien noted that the firemen said the vehicles fly by in that area. Council Member Zittel said one of the biggest things is that the fire trucks will be backing in the parking lot. Supervisor Drozd noted that there is also a dip in the road in the section of the road by the cemetery; need to make sure everyone is safe.

Council Member Krzemien moved the adoption of Resolution 7, seconded by Council Member Zittel:

Request Traffic Study for Four-Way Stop Signage to
Address Traffic Concerns at the Intersection of
Brown Hill, Zimmerman and South Feddick Roads

WHEREAS, the Town Board of the Town of Concord has established fire protection districts to supply the most efficient and adequate fire protection to all properties within the Towns; and

WHEREAS, the Town Board of the Town of Concord has an Agreement with the Boston Volunteer Fire Company, Inc., to furnish fire protection and rescue service to aid the ambulance for the northern-most portions of the Town of Concord because current distance and time restrictions make this area more readily protected by the Boston Volunteer Fire Company; and

WHEREAS, the Boston Volunteer Fire Company Station 2 building was located facing Zimmerman Road but the Company recently built a new fire station facing South Feddick Road and the fire trucks/apparatus and vehicular traffic now have ingress and egress to the building on South Feddick Road; and

WHEREAS, the sight lines on South Feddick Road are poor and vehicular traffic in the area tend to "fly by" the location of the new Station 2 building and the Boston Volunteer Fire Company; and

WHEREAS, the Boston Volunteer Fire Company believes that as a matter of public safety for their department and all those traveling in the area, one option to increase traffic safety at the location would be to install four-way stop signage; and

WHEREAS, the Boston Volunteer Fire Company is requesting the Town Board of the Town of Concord to pass a resolution in support of the installation of four-way stop signage at the intersection of Brown Hill, Zimmerman and South Feddick Roads, being that there are currently stop signs at Zimmerman Road (going south) and Brown Hill Road (going north); the Town Board of the Town of Concord requests stop signs be installed at South Feddick Road (going east) and Brown Hill Road (going west) hence making this intersection a four-way stop;

WHEREAS, a traffic study is required prior to installation of a four-way stop and since both South Feddick and Brown Hill Roads are County roads, such study must be performed by the Erie County Department of Public Works;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Concord hereby requests that the Erie County Department of Public Works conduct a traffic study to determine if installation of four-way stop signage would be appropriate at the intersection of South Feddick and Zimmerman Roads.

Voting as follows:

Council Member Drake	Aye
Council Member Krzemien	Aye
Council Member Snyder	Aye
Council Member Zittel	Aye
Supervisor Drozd	Aye

The foregoing Resolution was thereupon declared duly adopted

j) Authorize Supervisor to sign letter of support to Erie County for Fiber Optic Network – This Letter of Support request was received from Erie County.

LETTER OF SUPPORT
3/11/2022

Erie County
Division of Budget and Management
95 Franklin Street, Rm. 1622
Buffalo, New York 14202

Attn: Mr. Ben Swanekamp
Deputy Budget Director

Re: ErieNet Letter of Support

Dear Mr. Swanekamp:

This Letter of Support will confirm that the Town of Concord is in support of the ErieNet Open Access Fiber Optic Network that will be used to foster the development of broadband services throughout the County.

Should the open access fiber project be successfully implemented, our organization would benefit from this fiber by offering us alternate options for our internet access as well as alternate options for our internal and external network communications systems.

I understand by offering this Letter of Support, I (nor the Town of Concord) am in no way obligated, financially or contractually with any proposed Erie County Open Access Infrastructure or services.

The offering of this Letter of Support does indicate our desire to work with members of the project team to explore how our organization may be included in the ErieNet project, when it becomes available.

Sincerely,

Philip Drozd
Supervisor, Town of Concord

Motion by Council Member Drake, seconded by Council Member Krzemien, to authorize Supervisor Drozd to sign a letter of support to Erie County for Fiber Optic Network. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

k) Discussion on raising fees – Supervisor Drozd wanted to discuss raising fees:

1) Town Clerk Schweikert has been receiving \$.10/copy. Supervisor Drozd would like this raised to \$.25/copy. Motion by Council Member Snyder, seconded by Council Member Zittel, to raise the fee for photocopying from \$.10/copy to \$.25/copy. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

2) Supervisor Drozd advised that the rental for the Town Hall and Community Park are now \$25. This should be addressed at the Organizational Meeting. Supervisor Drozd felt that the \$25 fee to Community Park should stay the same to try to get people to use the Park. He asked the Board their thoughts on the rental of the Town Hall. Council Member Snyder noted that this is an old building and thought it should stay the same fee of \$25. No further discussion.

3) Supervisor Drozd discussed rental of the Senior Center. He reached out to Marie Thornton at Erie County. The CDBG agreement that the Town had was dated October 2014. It expired in 2019 meaning that any time after that the Town can change the name, rent it out because that portion of the grant money has expired and the Town can start renting it out. Rental was discussed with Senior Director Eschborn and Town Atty Attea reviewed the rental contract. This was also discussed with Evans Agency. If the Town were to rent it out, a Certificate of Insurance naming the Town as a named insured on their policy. The Board had a copy of the Agreement for review. No tobacco use/alcohol. Evans Agency would recommend an employee on staff when the premises are rented and would be responsible for opening and closing the Center and stay there during the event. Supervisor Drozd reviewed the rental amounts he proposed: 3-Hour rental would be \$250 and 4-Hour Rental would be \$300. There would be a cleaning fee of \$60 and the cost of the employee. Council Member Drake asked if there would be an increase in the insurance premium and there would not. There have been no recent inquiries about rental. Senior Director Eschborn is on board with this rental. Supervisor Drozd noted that there are repairs that are needed at the Center: tile floor work, molding, formica came off the counter tops. These rental amounts could be used to defray some of these repair costs. The Senior Center staff is on board. Council Member Drake was concerned about the Nutrition Site and the kitchen; he's not sure anyone ever makes money doing rentals. Council Member Krzemien questioned if there would be advertising. Senior Director Eschborn will put it in the Pennysaver and Journal with her weekly notes. The cleaners would need to come another time. The current rental policy

is \$500 for the larger room and \$250 for the small room. Supervisor Drozd asked if the Board would like to try it and see what happens. The Fire Hall rents for about \$350 depending on the day of the week but that is a larger building and could seat more people. There are quite a few rentals for the fire company grounds as well. Council Member Snyder suggested that the Town give it a try. Motion by Council Member Snyder, seconded by Council Member Krzemien, to rent the Senior Center at the rates discussed above on a trial basis for a year. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried. Town Atty Attea advised that he will review the rules and regulations suggested by the insurance company for tweaks. The application is fine and can work for now. This is hardly unprecedented for Town facilities to be rented out. Supervisor Drozd noted that the Town will try it and see what happens.

l) Request of Concord Historical Society to use Town Hall 7/30/22 – Supervisor Drozd advised that this is for Fiddle Fest again. The clogging demonstration is upstairs and putting a couple antique cars on the lawn. Motion by Council Member Drake, seconded by Council Member Snyder, to approve the request of the Concord Historical Society to use the Town Hall on July 30, 2022. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

m) Authorize purchase of zero-turn mower for the Town in budget – Supervisor Drozd reminded the Board that this is in the 2022 Budget. This purchase of the Kubota would be on the Sourcewell Contract. Deputy Hwy Supt Heim has agreed to work with Supervisor Drozd on this purchase. This is a diesel mower, priced at \$14,832. This is a little over the budgeted amount but Hwy Supt Edwards approved taking the balance out of the highway funds. One option is on the mower and that is the operator close discharge chute. Motion by Council Member Zittel, seconded by Council Member Drake, to approve the purchase of a zero-turn mower for the Town. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

n) Bacon Rezone – The Public Hearing was held earlier this evening.

Council Member Drake moved the adoption of Resolution 8, seconded by Council Member Krzemien:

Local Law No. 1 of Year 2022
Town of Concord, County of Erie

Local Law Amending the Town Zoning Map and Approving
the Bacon Rezoning Request to C-R

BE IT HEREBY ENACTED by the Town Board of the Town of Concord as follows:

Section I. The Town Zoning Map is hereby amended to change the zoning of the Bacon property at Abbott Hill Road (SBL#275.20-1-16.1 and SBL#275.20-1-16.2) to C-R (Commercial Recreation District). This rezoning is to make the zoning homogenous for the entire parcels.

Section II. This local law is effective upon filing with the Secretary of State pursuant to the Municipal Home Rule Law.

Voting as follows:

Council Member Drake	Aye
Council Member Krzemien	Aye
Council Member Snyder	Aye

Council Member Zittel Aye
 Supervisor Drozd Aye

The foregoing Resolution was thereupon declared duly adopted

o) Buckley Special Use Permit – The Public Hearing was held earlier this evening. Motion by Council Member Zittel, seconded by Council Member Snyder, to approve the Special Use Permit application of Steven Buckley. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried. Council Member Zittel stated that Mr. Buckley will need to follow through with the Erie County Health Department. Town Atty Attea advised that the Board can set conditions on a Special Use Permit; these are typically be recommended by the Planning Board and then passed along to the Town Board for approval but compliance with any kind of local code or County law is automatic. There was discussion about parking, lighting; all those can be special conditions. CEO Roberts would be the final answer in terms of inspecting and making sure the completion of the building project was in compliance. These matters were discussed at the Planning Board meeting.

Supervisor Drozd asked for a motion to add (p) Building Permit Renewal Process, (q) Seek Request for Proposals for engineer/architect services for Community Park Concession Building, (r) MDA Library Parking Lot Engineering for Paving and Resurfacing Improvements, (s) Authorize to go out to Bid for Highway Garage Drainage Improvement Project per MDA Report and Recommendation, (t) Purchase and Install new lighting fixtures at Town Hall and Town Highway Garage under CARES money, (u) Zoning Map Update costs, (v) Request for American Legion Auxiliary to Hold Easter Egg Hunt Reception in the Auditorium on Saturday, April 16th, and (w) Authorize Hwy Supt Edwards the payment of \$1,000 as compensation for overseeing the mowing of the cemeteries and Senior Center. Motion by Council Member Drake, seconded by Council Member Krzemien, to add Items p-w to the Agenda. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

p) Building Permit Renewal Process - CEO Roberts has found some building permits that have had multiple renewals year after year that have been perpetually renewed and there is no definition in our Code. There are about 8-10 permits that are coming up for a second renewal; third year on the permit. CEO Roberts would like to limit the years that a permit can be renewed. A Building Permit Application form cover sheet during CEO Atkinson's time had language that "the permit is valid for a period of one year. This permit may be re-issued one time only. If a second re-issue is needed, approval of the Concord Town Board is required." On our Fee Schedule, the renewal fee is the full fee; not half the fee. CEO Roberts is asking the Board for a law or code on the length of the permit and the procedure after. What does he do with someone who has not completed a job where they have had ample time? There's a situation on Genesee Road, an addition. It's been three years and it has not been finished yet and it's time for his renewal. Council Member Zittel asked if they are paying the full fee and CEO Roberts said yes. Town Atty Attea advised that the only other incentive that can be provide without being mercenary about it is if somehow the status of completion or incompleteness is starting to create Code violations; there is some disincentive built in because someone has to keep renewing and paying the permit application fee. CEO Roberts noted that in Amherst once the one-year permit is up, you need to restart the whole process over again and a renewal does not have to be granted. Council Member Snyder doesn't want to hurt our residents for making progress. CEO Roberts noted some of them are not making progress. Town Atty Attea advised that the Board could establish a drop-dead date where the Code would reflect that there are no extensions beyond a third year; that at that time it would not be an automatic renewal and the process would need to be started all over again. Concord is not Amherst. CEO Roberts advised that COVID could be a free pass for now but for the future. CEO Roberts explained that on a renewal, the resident does not have to meet any new Code regulations. It renews under the Code regulations at the time of application. Town Atty Attea noted that the Board can set a marker at some reasonable period of time; to look at this perspective, if you live next door to that project and it's getting into year three and the addition has not been completed, and there are building materials all over the side lot; there is a point of

reasonableness there from a community standpoint. Town Atty Attea does not think it is an unreasonable position for the Board to consider; then it is up to the Town Board as to what the Board would think is reasonable and appropriate and set a marker. An example given was once two renewals of the permit application, if the project has not been completed and obtained a Certificate of Occupancy/Compliance, the resident would need to start the process all over again subject to whatever the new Code may say. CEO Roberts noted that he is just looking for direction; even if the Board tables this until next month. Council Member Zittel agreed with Council Member Snyder that hardships do happen. Council Member Krzemien wanted confirmation of the fees paid. The resident pays the full building permit fee on the fee schedule at the time of renewal. Council Member Krzemien likes Town Atty Attea's advice. Council Member Snyder noted that making people who has a project started meet the current Code, when it started under a previous Code, might mean that the person would need to tear it down and start over depending on what the Code change may be. He doesn't know how reasonable that is. CEO Roberts advised that most Code changes are really restrictive on changes for new builds and those have not been his problem. His problems are pole barns, additions, sheds, siding. Town Atty Attea noted that the resident would know that risk going in and it would be more incentive to get the project done. Council Member Snyder would like to table this for further discussion. CEO Roberts will see how other towns in our area handle their renewals.

q) Seek Request for Proposals for engineer/architect services for Community Park Concession Building - Supervisor Drozd would like to get some RFPs for the concession building at Community Park. The Town had received grant money for this project and the money is available until the end of next year. There was a design done previously that is out of scope. Supervisor Drozd would like an architect to come up with some kind of design from someone who has done this type of project before. Council Member Drake advised that the Town can't waiver a whole lot from what was submitted with the grant application. The ADA toilets was a big part of the project. The Town will need to be pretty consistent. Right now, MDA Consulting Engineers does not have an architect on staff so that is a good reason to go somewhere else. Council Member Krzemien attended the SYI meeting last night and this is a priority to them; they get a lot of their revenue from there. Motion by Council Member Krzemien, seconded by Council Member Drake, to seek Request for Proposals for engineer/architect services for Community Park Concession Building. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

r) MDA Library Parking Lot Engineering for Paving and Resurfacing Improvements- Supervisor Drozd advised that the Board did put money in the 2022 Budget for the library parking lot repair. Council Member Zittel advised that the blacktop settled quite a bit and there are a lot of holes. Supervisor Drozd received the MDA Consulting Engineers Report with the proposed fee schedule. Supervisor Drozd feels it could be pared down a little if he himself did the construction inspection on it like he did at the Senior Center. The proposal was \$2,500 design service, bidding service \$2,000, general services during construction \$2,500 and maybe that can be pared down and construction observation \$1,000 but between Council Member Zittel and himself this could be pared down. The total estimate was \$8,000. Supervisor Drozd had contact with Ken Vedder who heads the Library that there could possibly be some County money available to the Town to do this work because of the scope of the project; because of the amount of people using the library. Motion by Council Member Krzemien, seconded by Council Member Zittel, to allow MDA Consulting Engineers to prepare the engineering specifications on this project to let it go out to bid. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

s) Authorize to go out to Bid for Highway Garage Drainage Improvement Project per MDA Report and Recommendation – Motion by Council Member Zittel, seconded by Council Member Snyder. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

t) Purchase and Install new lighting fixtures at Town Hall and Town Highway Garage under CARES money – Supervisor Drozd met with Lynne Dixon who is the Community Relations Director for Chris Jacobs; the liaison for the CARES Act money.

Ms. Dixon advised that the Town should be spending the CARES Act money. There is a manual detailing what these monies can be used for: enhancing our properties. Supervisor Drozd discussed the lighting at Town Hall and the Highway Garage and that he met with L.A. Woolley Electric. This company is affiliated with the rebate program so the rebate can be applied directly to the cost and they get paid from the State. Quotes were provided to the Board for the Town Hall and for the Highway Garage. Council Member Snyder asked how much CARES Act money the Town received; \$231,000 was received and the Town spent \$800 on the air purifiers. Council Member Snyder questioned if this money could be given back to the taxpayers that are really hurting right now and the answer is no. Supervisor Drozd advised that it cannot be used for any kind of tax rebate/refund or tax stabilization. Carpets should come out of here. Council Member Snyder noted that these items were not on the list of critical items that was reviewed at budget time last year. Council Member Snyder noted that the whole concept is wrong; forcing the Town to spend money, taxpayer dollars, when people could use tax breaks. Supervisor Drozd noted that the condition of the Town Hall building is embarrassing; the floors, lighting, restrooms. These CARES Act monies gives the Town a chance to do things to make the building more presentable for the residents who come into Town Hall and for the people who work here. The lights will save the Town money once LED lights are installed. The Highway Garage lights are shot. Hwy Supt Edwards noted that there is a hole in the salt building. Council Member Snyder recalled that the Highway Garage salt building roof was on the list and is probably something the Town should do. Supervisor Drozd reviewed both L.A. Woolley Electric Quotes: Highway Garage estimate is \$13,307 (there could be some materials because some of the lights will need to be moved) and the Town Hall estimate is \$8,539. Council Member Zittel noted that the biggest problem at the Highway Garage is that the lights are in the wrong place. Council Member Drake advised that when the Town received the CARES Act monies there was only a handful of things that the Town could do with the money but that has loosened up now; the Town has one shot to do something for the Town Hall and then all the taxpayers could hopefully enjoy them. Other than that, it was sewer/water and if the Town uses the money for Craneridge, the other residents could say that the Town gave it all to just those residents. Council Member Snyder noted that his point is that the Board had a list of priority items to be addressed and if the Town can use it for those, that is where we should start; like the parking lot. He felt that new things are being discussed to spend money on that were not on the list before. Council Member Drake advised that unfortunately only certain things qualify. Supervisor Drozd wants to get something done for the Town when there is money available. Supervisor Drozd noted that these lighting fixtures are available and can be here in about two weeks. Council Member Snyder requested a Work Session to look at the list of things that were critical that the Town did not have money for and figure out if there is a way to see if any of those projects can be done; the roof on the salt barn is way more important than lighting. Council Member Drake noted to Council Member Snyder that the lighting replacement project has a better chance of getting completed than the library parking lot with the price of pavement. He also noted one of the other items on the critical list was paving the Town Hall parking lot but right now the Town can't do that with all the Springville Center for the Arts brick work project going done. Supervisor Drozd advised that he spoke with the SCA and they are supposed to start the project again the end of March. Parking at the Town Hall right now is difficult for people coming in to pay taxes and to do their STAR exemptions. SCA did not want all those bricks delivered until the project progressed but the bricks were delivered when they got done and are on the SCA part of the parking lot. Council Member Krzemien asked if there was a deadline date to spend the CARES Act money; Supervisor Drozd advised he has to file an April Report. She is okay with the lights because there is still a lot of money there. Council Member Drake likes Council Member Snyder's idea of having a Work Session to review what is on the list and see what can be done. The Town used to get some projects done with the Community Development Block Grant money but that grant program has tightened up over the years and about the only thing that that can be used for is something for the Seniors. In the past few years, the Town did receive CDBG money for the generator and the parking lot at the Senior Center. Motion by Council Member Drake, seconded by Council Member Krzemien, to approve the lighting replacement project at Town Hall and the Town Highway Garage in accordance with the L.A. Woolley Electric quotes. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

u) Zoning Map Update costs – CEO Roberts obtained three quotes to update the Town’s Zoning Map. He started in this position a couple months ago and found that the only way to find out zoning on a property is by outdated maps from 2005; paper hard copies. Now these maps could be done by GSI. CEO Roberts introduced Heather Lewis, Wendel Companies, who could explain her proposal to update the maps and digitization to GIS. Ms. Lewis noted that Wendel Companies has worked with several municipalities to update their paper zoning maps from years ago with the intent to bring those paper maps into a digital format. Geographic Information System (GIS) is similar to Google. The current map would be digitized to a GIS layered map. Hard copy maps could be produced at any time they would be needed by the Town but really the ultimate goal at the end is to eventually look at the possibility of doing a GIS Environment for the Town where there could be a public GIS map with a link on the Town’s website so people could open that application up, search for their property and be able to see property lines, the current zoning, flood plains, wetlands. All the information that someone would typically would have to go to several different sites to obtain the information could then be in one location. Any time adopted zoning would occur, CEO Roberts would work with Wendel Companies immediately after Town Board approval of a zoning change and that way the zoning map stays up to date. Wendel Companies would go through a hard copy map to become a digital version that would be very easy to maintain and update. Council Member Zittel advised that there are different depth distances of zoning, will these maps show how far those distances are? Ms. Lewis explained the tasks in their proposal: the first task is taking the zoning map and digitalizing it into a GIS format. Next the zoning changes that have occurred since the last 2005 update would be made current to date. There is an assumption section on Page 4 of their proposal and she would be working very closely with CEO Roberts where he would have to let her know what the distances are from the Right of Ways so Wendel Companies will have the accurate information. Ms. Lewis noted that Wendel Companies does a lot of GIS for the Western New York area; they host GIS applications for several municipalities in the area. Council Member Snyder questioned if these GIS maps could be expanded on in the future and they could be. The GIS could be very expansive. It could include any infrastructure that the Town manages that is on hard copies right now could be put on these GIS maps: hydrants, water service, curb boxes. Wendel Companies could come back in the future to give a demonstration of what could be done. The great thing about the GIS map is that there could be that public site for easier use by our residents. Supervisor Drozd just received the map from MDA Consulting Engineers of the manholes on the Abbott Hill Road, the water district, coming down the ski slope. Town Clerk Schweikert found the right of way for that easement. Could this be on the map? Ms. Lewis said it could eventually once the zoning map is taken care of and updated. Ms. Lewis reviewed her proposal with the Board: Task 1-Zoning Map Digitization to GIS \$1,650; Task 2-Zoning Map Updates to New Zoning GIS Layer and Review meeting with CEO \$800 and Task 3-Final Deliverables; hard copy PDF \$675. Then down the road the Town could use that Zoning layer to put into a GIS Application but right now because the Town does not have that environment it would be a hard copy, electronic PDF, so the Town would have the ability to create as many copies as the Town would need and the Town would also get the GIS file which is ideally the end result. The total costs of Tasks 1-3 is \$3,125. Council Member Snyder asked if the electronic data would reside with Wendel Companies? Ms. Lewis noted that Wendel Companies would have a copy but the Town would have the file. CEO Roberts needs to find out more about hosting. Ms. Lewis advised that once this is done, Wendel Companies would do the next step which is looking into the GIS Environment for the Town and provide a proposal for what that would cost as far as the site, the environment, hosting the information-all the GIS data. There is nothing physically installed at the Town, everything is via web. The Town does not need to worry about computers being capable of running. It would just be accessed through the internet. CEO Roberts advised that our maps are from 2005, 17 years ago. There should be some kind of update. Supervisor Drozd noted that Fund B has \$5,000 in there to update the Code Book which could be used for this. Council Member Drake advised that the Code Book needs to be updated too but he does know that it is difficult figuring out the zoning using the maps. Town Atty Attea noted that from a private practitioner standpoint and from a municipal law standpoint, if you go to any of the town websites in the region that have these capabilities, it is a tremendous resource for residents. The zoning can be pinpointed for a property; there are overlays. All kinds of

tools that can be used over time as they are built into these GIS maps. If this can be accessed from home that takes strain off the human resources here at Town Hall. He has no vote; this is just his professional experience from both sides of the table having this access is a tremendous resource. Council Member Snyder said that National Fuel uses GIS at work all the time. Ms. Lewis noted that parcels come from Erie County for the Town. A lot of data: DEC, federal/state wetlands, FEMA flood plains, school districts, fire districts; all that data could be readily available. This proposal is for the Town of Concord; not including the Village. The Village would have to do their own GIS. Motion by Council Member Drake, seconded by Council Member Snyder, to accept the Wendel Companies Proposal for Zoning Map Digitization to GIS and Updates in the amount of \$3,125. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

v) Request for American Legion Auxiliary to Hold Easter Egg Hunt Reception in the Auditorium on Saturday, April 16th - A request was received by the American Legion Auxiliary to hold the Easter Egg Hunt reception in the Auditorium on April 16th. The Legion will be bringing back the Easter Egg Hunt at Fiddler's Green Park. If it rains, the Egg Hunt will be in the Auditorium as well. Motion by Council Member Drake, seconded by Council Member Snyder, to approve the request for the American Legion Auxiliary to hold the Easter Egg Hunt reception on April 16th. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

w) Authorize Hwy Supt Edwards the payment of \$1,000 as compensation for overseeing the mowing of the cemeteries and Senior Center - Hwy Supt Edwards has agreed to oversee the mowing of the cemeteries and Senior Center. The Highway Department will mow the cemeteries and Senior Center in house instead of bidding out. There is money set aside in the budget but Supervisor Drozd would like to compensate Hwy Supt Edwards to coordinate the mowing. Hwy Supt Edwards agreed to do this for \$1,000/year. Motion by Council Member Krzemien, seconded by Council Member Zittel, to compensate Hwy Supt Edwards \$1,000 to oversee the mowing of the cemeteries and the Senior Center. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

ITEM #6 CONSENT AGENDA

There was nothing for Consent Agenda.

ITEM #7 COUNCIL MEMBER NOTES

1) Council Member Krzemien updated the Board on the meetings that she attended:

- a) The Board already discussed the four-way stop for the Boston Fire Company.
- b) The West Valley Coalition Meeting was mostly just presentations-Emergency Preparedness and Safety Updates.
- c) SYI Board Meeting - Discussed the importance of the concession building at Community Park.

2) Council Member Drake attended the NEST meeting. NEST is involved in organic material. There is a company called PaintCare that will start in New York. The company will collect oil and latex paint. The company does not accept spray paints. There was a listing by town and they say the Town of Concord wastes 1,600 gallons of paint; sitting in basements. The goal is to collect 50% of that paint. The company is currently looking for 340 locations throughout the State, hopefully one in the Town of Concord, to be utilized as a drop off location. Lowes and Home Depot has turned them down. The company collects the paint and distributes it to organizations like Habitat for Community and other similar organizations. Council Member Drake noted that effective May 1st, there will be additional fees on the purchase of paint from \$.45 to \$1.95 depending on size. The company wanted Towns to pass resolutions but NEST members refused at this time because there are not enough details available yet.

3) Supervisor Drozd noted that when he spoke with Christopher Knospe

from NYSEG reviewed the new disaster plan. He also noted that there might be grant money if the Town wanted to get charging stations put in at Community Park. Mr. Knospe said that this is the future; if money is available, the Town should try to get it now. Supervisor Drozd will continue to work with Mr. Knospe and bring back information to the Board.

4) Supervisor Drozd included in the meeting packet tonight a copy of a Monthly Vehicle Log. The State wants continuity in the forms used by the Town. This will be the form that all employees will be using going forward. These should be submitted monthly.

5) Supervisor Drozd advised that Rural Transit has vacated the Town Hall office on February 17, 2022. Rural Transit cannot staff our location at this time. The telephone for Rural Transit is (716) 662-8378 for service. Supervisor Drozd told the Board to think about ways to use that office; there is a phone line in that office.

6) Supervisor Drozd noted that there will be a Fireworks Display on Sunday, July 3rd in conjunction with the Village of Springville. The Band, Midnight Recovery Band out of Fredonia, will be playing from 7 p.m. to dusk. The Town will be doing the contract on this event since it is on Town property. The Concert in the Park has been set and the cost is \$5,200 this year. All local talent. The license fee will be split 50/50 with the Village handling that process.

7) Supervisor Drozd recognized Jim Thoman for all the work he did at the sewer plant. Mr. Thoman did the UFPO (Underground Facilities Protection Organization) which need to be done within 48 hours when received. The Town does not receive a lot of these. Mr. Thoman is willing to stay on to do these UFPOs and Supervisor Drozd will work on this with Mr. Thoman. He may do these for \$35/each. It takes about 1 – 1.5 hours to do the UFPO. If Mr. Thoman is away, Ellicottville will do them for the Town. Supervisor Drozd will continue to work on this.

8) Supervisor Drozd noted that Amherst Alarm was here on February 24th to get the security system back online.

9) Supervisor Drozd advised that the \$4,000 grant from 2009 that remained open for AEDs (Automated External Defibrillator) was sent out for reimbursement. The reimbursement check should be received shortly.

10) Supervisor Drozd earlier this evening discussed the \$30,000 grant for the Highway Truck. One reason that the grant did not go in right away was that Supervisors and Highway Superintendents in the past each got their own SAM#, CAGE#, DUNS#. It finally came to a head when this grant was submitted that none of these numbers matched. Supervisor Drozd wanted to publicly thank Deputy Town Clerk Bacon who, during the middle of tax collection time, straightened this out for the Town. Going forward Town Clerk Schweikert is in charge of all the Town's numbers.

11) Supervisor Drozd advised that when the Senior Center is ready to proceed with the Lipka memorial project, the plan will need to be reviewed and approved by the Board since the tree and bench will be on town property.

12) Supervisor Drozd has been looking into the internet service at the Town. The Town Hall currently uses the County T-1 line. The County box was put in Town Hall in 2005. The Town now owns the box because it has been fully depreciated by the County so they will not do anything. Brian Tomczyk came to review the internet and ordered new 16 port switch boxes; one for Town Hall and one for the Senior Center. The County T-1 line works at a 10/10 and Spectrum starts at 200/10. Twenty times faster. Supervisor Drozd will contact Spectrum to discuss and see about bundling phone and internet services. The County said that it will 5-6 years away before rural broadband would be given to the municipality buildings.

13) Supervisor Drozd notified the Board that the electric motor went at

the Craneridge Sewer plant. He took it into S&S Electric; it needed bearings and it was \$151. The invoice for this amount was in the Abstracts.

14) Supervisor Drozd reminded the Board that the NYS Agricultural District Program zoom meeting is coming up if anyone can attend.

15) Supervisor Drozd advised that the new County Library Director starts in April. John Spears.

16) Supervisor Drozd discussed earlier that they found the water leak today; 12,000 gallons were lost.

17) Hwy Supt Edwards asked if the Board would be setting a date to have a Work Session. Supervisor Drozd would like to start at the Senior Center and then go to Community Park to look at the buildings there and come back to Town Hall to discuss everything. The Board agreed to set the Work Session for Thursday, March 31, 2022 at 6 p.m. starting at the Senior Center.

ITEM #8 EXECUTIVE SESSION


Supervisor Drozd advised that an Executive Session would be necessary to discuss personnel. Motion by Council Member Snyder, seconded by Council Member Drake, to go into Executive Session at 9:05 p.m. to discuss personnel issues. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried. The Board and Town Atty Attea went into Executive Session in the Rural Transit Office.

Motion by Council Member Snyder, seconded by Council Member Drake, to come out of Executive Session at 9:38 p.m. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

ITEM #9 MOTION TO ADJOURN

Motion by Council Member Zittel, seconded by Council Member Krzemien, and passed unanimously, to adjourn the meeting at 9:40 p.m. in memory of:

- Kathryn E. Lipka
- Thomas Bamrick
- William F. Proctor
- Harold W. Langhans
- Elmars Dabols
- James M. Golabek
- Jerry B. Stedman
- Verna Geiger
- Richard A. Shimburski
- James V. Procknal



 Darlene G. Schweikert
 Town Clerk