

TOWN OF CONCORD TOWN BOARD  
Work Session 6:30 p.m.

March 12, 2020

Supervisor Drake discussed the following:

1. The Association of Towns sent an email this afternoon telling the Towns what the Town's powers are and what we can and can't do. One item that came up was if a Town Board meeting had to be cancelled, who has the power to do that. There are a couple things that Supervisor Drake can do. If a State of Emergency is declared, we can bar the public from coming in. Another problem is that if there is not enough for a quorum, then the meeting would need to be cancelled. It does not appear that at this time this is not addressed in any Town policy or procedures who can cancel any meeting. Supervisor Drake would like a resolution to give the Supervisor the authority to do that. Supervisor Drake referred to the section on Town Board meetings which said that the Town Board may schedule meetings by resolution and may cancel meetings by resolution. Town Law Section 63-64: The Town Board should review its rules and procedures and other Board resolutions and protocols regarding meeting cancellations. In the event that the Board does not have an established meeting cancellation procedure, the Town should consider adopting such a meeting cancellation policy. Supervisor Drake noted that he did not have time prior to tonight's meeting to prepare a policy but would like a resolution then he would have something to move forward. Town Attorney Attea advised that if the Board wanted to pass a resolution, he would draft a policy. Town Attorney Attea feels that by default, it would be part of the Town Supervisor's powers. Town Attorney Attea will look at some sample Codes from other municipalities and find language. If Supervisor Drake were to declare a State of Emergency in the Town, he can do whatever he deems reasonable for that 30-day period. Town Attorney Attea advised that any resolution passed tonight could state that the Board has voted to grant the power to the Supervisor and if he is unable to so act, then to the Deputy Town Supervisor. If the Board so chooses, a third backup could also be included.