

TOWN OF CONCORD TOWN BOARD MEETING MARCH 14, 2019
7:00 p.m.

MEETING CALLED TO ORDER BY CLYDE M. DRAKE, SUPERVISOR,
at 7:00 p.m.

ROLL CALL: CLYDE M. DRAKE, SUPERVISOR
JAMES M. KREZMIEN, COUNCILMAN
KENNETH D. ZITTEL, COUNCILMAN
WILLIAM F. SNYDER, III, COUNCILMAN
PHILIP DROZD, COUNCILMAN

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk
DENNIS M. DAINS, Hwy Supt.
BRIAN F. ATTEA, Town Attorney
CAROLYN A. ROBINSON, Dog Control Officer

KELLEN QUIGLEY, Springville Times MAX BORSUK, Springville Journal
GEORGE DONHAUSER SETH WOCHENSKY
MARY JANE MIESS JOHN MIESS
REED BRAMAN

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY SUPERVISOR DRAKE

ITEM #1 APPROVAL OF MINUTES

a) Work Session – 2/14/2019 - Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the minutes as presented. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

b) Town Board Meeting – 2/14/2019 – Two corrections were requested. Councilman Drozd asked that the Minutes be corrected to note that the statement he had made regarding Spaulding Road, Item#5(g); wanted it to go in the Minutes that this statement was made based on his opinion only and not intended to change FEMA or the flood plain map people’s decision in any way. In talking with Hwy Supt Dains occasionally water will reach over the man-made channel. Councilman Snyder noted an error at Audit of the Bills, Item#5(a). The voting on the motion to approve the bills should state “Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye.” Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the minutes as corrected. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #2 PUBLIC COMMENT

Supervisor Drake opened the floor for Public Comment.

a) Seth Wochensky, Executive Director of the Springville Center for the Arts, addressed the Board. Wanted to make the Board aware of a situation that arose very recently. For the last few years, Springville Youth Incorporated has contracted with the Art Center to provide arts programs for youth over the summer. As part of that process, the Center received \$5,000 through SYI and had a whole host of arts programs over the course of the summer that impacted kids ages 2-22. The Center was just made aware very recently that they are going to cut that funding in half. It’s pretty late in the game and the Center is not quite sure what they will do because the program is already scheduled. He understands that there were a lot of tough decisions that were made at the Town Board level here and he is in no way trying to blame anyone at this point in time. He is just trying to figure out what his best path is for the short term; the Center will try to keep the program going just as it is this summer but the loss of that funding is pretty catastrophic. As a non-profit, their funds are extremely restricted. Mr. Wochensky provided the Board members with brochures about the programs at the Center and explained the costs involved with the programs. Mr. Wochensky noted that he just

wanted the Board to be aware of what happened and if, for some reason, a rock is overturned and suddenly there is more money, please consider this program. He understands the chain of events and he knows that this was not the intended outcome of some of that chain of events but he wanted to at least make the Board aware of where it ended up. Mr. Wochensky would definitely like to start a conversation with the Town Board about future years to see if there is a way to cleave off the program from SYI and talk to the Town Board directly. Supervisor Drake wanted to comment that he did not think it is fair for them to point to the \$5,000 because when the merger of SYI and the Boys & Girls Club there was to be this huge savings. Mr. Wochensky noted that he has been put in the middle; and he is trying to play nice with everybody. A number of years ago, SYI went to the Art Center and said that they were not getting anyone to participate in their arts programs and asked for advice and came up with this solution. There have been increases in participation every year since they have done this. Supervisor Drake noted that the Town understands the good work being done at the Center and will take this under advisement. Councilman Drozd asked Mr. Wochensky what the Center's plan was going forward for this year since the programs were already set in place and this is the only program for these kids since the Center took the place of SYI. Mr. Wochensky noted that the Club is not replacing it. It is too late for the Center to completely change gears; the Center has approached other people about sponsorship but they won't know for a while. The Center will still provide something for the kids this summer. Councilman Drozd personally thanked the Center on the kids' behalf for keeping the programs going. Mr. Wochensky thanked the Board members.

Catherine Gaines, Board Member for the Springville Center for the Arts and also has lived in this community for more than 30 years. Last summer, the public art that was done through the Center for the Arts made her smile. She brought people to our community to look at the art; it was so creative and wonderful. This is something that makes Springville stand out as a small community. Supervisor Drake stated that he appreciated her comments.

No one else wished to address the Board. Motion by Councilman Krezmien, seconded by Councilman Zittel, to close Public Comment. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #3 MONTHLY REPORTS

Supervisor Drake made a few highlights on some of these filed reports:

- a) Code Enforcement Report – February 2019. There were two building permits issued; six new homes and 16 significant additions or renovations being regulated inspected and monitored that are carried over from 2014 to 2018 or new in 2019.
- b) Dog Control Officer Report – February 2019. There were two dogs that got picked up in February and they were returned to their owners. Eight summonses were given for not licensed dogs; and 91 phone calls.
- c) Town Clerk Report – February 2019
- d) Judge Gibbin Report – January 2019. \$10,929 in fines were turned into the Town.
- e) Van Report – January 2019. 2,841 miles were driven for 71 trips; 28 non-duplicated individuals were served.
- f) Van Report – February 2019. 3,595 miles were driven for 70 trips; 26 non-duplicated individuals were served.

Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the Monthly Reports, Items a-f. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

g) Highway Report – Hwy Supt Dains read his filed report. His report is included in the Minute Book. Hwy Supt Dains thanked his guys in the plow trucks; they have been single operators for quite a few years now and the department does a great job.

1) Hwy Supt Dains noted that in regard to the Plow Contract. A letter was sent from the Town Highway Superintendent's Association of Erie County to Mr. William Geary, Commissioner of Public Works with a copy to the Association of Erie Governments, Town Highway Superintendents Association of Erie County and Legislator Mills and Erie County Executive Poloncarz. The letter read: "Please be advised this is the final year of the Snow Removal and Ice Control Contract on Erie County Roads as negotiated by our Committee, approved by our Town Boards and implemented by the 25 Town Highway Departments in Erie County; therefore, per Item #65 which is the term of the contract in writing of the existing contract which allows the commencement and discussion on negotiations to begin in March of 2019. This letter will serve as notice to that effect. In addition, at this time, the Highway Association as well as the Association of Towns have agreed it would be appropriate to contact the County and request your proposal prior to any meetings taking place. We anticipate your present planning to include the road miles involved, the price per lane mile and the duration of the contract for our services. It would be appreciated if you could present and discuss this matter with your administration and present the proposal to our Committee in a timely fashion. Further I hope and look forward to a smooth and kindly agreement. Should you have any questions, please don't hesitate to me at the Orchard Park Highway Department." Signed Fred Piasecki.

Motion by Councilman Krezmien, seconded by Councilman Snyder, to accept the Highway Report. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Motion by Councilman Krezmien, seconded by Councilman Zittel, to declare Truck #18 which is the 1999 Sterling surplus and to go to auction. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Hwy Supt Dains updated the Board with regard to the new truck. It is at Viking Cives in Oakfield. Hwy Supt Dains was approached by both Viking Cives and Fleet Maintenance Western Star that the tentative completion date will be the end of the first or beginning of the second week in April and they are requesting permission to take the truck to the WNY Village Superintendents Equipment Trade Show in Rochester which is about 45-60 minutes from Oakfield. With the Board's permission, Hwy Supt Dains would like to allow the truck to go up there for demo. The Town would not be responsible for the truck or insurance until the Town takes delivery. Councilman Drozd said it would be good exposure. Motion by Councilman Drozd, seconded by Councilman Krezmien, to let the truck go to the trade show; it is good exposure for the Town. Other towns could then see the truck which was purchased off a piggy back bid. Hwy Supt Dains will go to the Erie County sign shop and have the Town of Concord emblem made. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Hwy Supt Dains thanked the Board members.

h) Fire Department Report – Councilman Drozd reported that:

(1) The Springville Volunteer Fire Department recently used Auctions International in selling the snowmobile, the trailer and the rescue toboggan and it was very successful. It was the first time the fire department used their services and the amount received exceeded their expectations.

(2) On April 14th the Springville Volunteer Fire Department will have their annual Chicken BBQ. Starts at 11 a.m.

(3) At the All-Class School Reunion, the Springville Fire Department will again sponsor the car show, vendor/craft show, music and food vendors at Firemen's Park on that Sunday starting at 10 a.m. This will be July 21st. This will be partnered with the Kiwanis Club.

(4) The Mortons Corners Fire Company took delivery of their new truck and they had two trucks on Auctions International and they sold this week as well. The department will be inviting the Board members for a dedication ceremony once the truck is ready.

Motion by Councilman Zittel, seconded by Councilman Krezmien, to accept the Fire Department Report. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #4 OLD BUSINESS

a) LED Lighting - Supervisor Drake shared that the Town is looking to get 63 lights converted to LED. Councilmen Drozd and Zittel went around the Town and found all 63 lights; Supervisor Drake thanked them for that effort. The Town is on the list for conversion this year. This will be a win-win for the Town. The cost is \$5,500 for the conversion and the savings is \$5,500 so payback is one year.

ITEM #5 NEW BUSINESS

Supervisor Drake asked the Board's agreement to change New Business on the Agenda to add Concerts in the Park to the Agenda and move it up to first to allow Seth Wochensky speak about the Concert Series and also to move Solarize on the Agenda, to (b) to allow Reed Braman to address the Board. Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve these Agenda changes. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Carried.

a) Concerts in the Park Series – Supervisor Drake advised that there was a meeting between Mayor Krebs, Village Administrator Liz Melock, Seth Wochensky- Executive Director of the Springville Center for the Arts, Councilman Drozd and Supervisor Drake on March 12th and talked about potentially moving the concerts to Heritage Park where parking would be better. The goal is to try to increase attendance for these 14 concerts. Some concerts were poorly attended and need to determine if it was the weather or the group. The Village and the Town are trying to latch on to Mr. Wochensky's knowledge on local acts and come up with some concerts that may have a bit more appeal. There's discussion about bringing in food trucks because the space will allow for that and try to make it a more enjoyable evening for everyone. Councilman Drozd noted that restroom facilities and a bigger stage area are big factors in discussing the change of venue. Supervisor Drake asked Mr. Wochensky for his thoughts. Mr. Wochensky stated that personally he loves going to the Concerts in the Park and would love to see them be as successful as possible. On the Art Center side, his pitch to the Town and the Village was that the Center is doing concerts all the time, focusing on genres that are similar to what has been in the Park. It seems like a natural fit and what he would like to do over time is to get additional money into the program and that is something that the Center would be able to apply for funding programs. If the Town and the Village continue the funding for the concert series, he is hoping that we could get more money in. This year, we will do what we can; there is not a lot of time to pull the program together but will do the best we can. Short term and long term were part of the conversation; and really looking long term to make it a real attraction. Mr. Wochensky wanted to make it clear that the goal would be to make it accessible to everyone. The process would start with a survey to obtain feedback and also allow the Town and the Village to signify that there may be a new direction and evaluate what is working. The survey will be sent to the paper via a press release. It will be online and paper copies will also be available at the Town and the Village. Please encourage others to provide feedback as it will be immensely helpful as the program is sculpted this year and going forward. The survey asks questions about the type of music but also about the change; whether people would favor that change or not. This will go forward one step at a time. Mr. Wochensky will provide the feedback from the survey. Supervisor Drake noted that all three groups will be working together; the attorneys will be looking at some sort of an agreement. It is on the Village Agenda for their next meeting. Supervisor Drake thanked Mr. Wochensky.

b) Solarize – Supervisor Drake introduced Reed Braman. Supervisor Drake and Councilman Drozd have been attending meetings. This is an opportunity to get together with other towns: North Collins, Eden, Boston, Evans, and Colden. Holland has not yet joined. Mr. Braman gave a brief overview of the program. The program is meant for residential solar; trying to bring together the selected solar installer with the knowledge that they would be installing many solar installations across Southern Erie. The installer would offer their best price which based on the results from other Solarize Programs, there tends to be a 15-20% discount. There is a lot of outreach; a lot of answering questions and once a solar installer has been selected, that would take place.

His organization, Green Springville, will be doing a lot of the organization and trying to do all the heavy lifting so that we can have the biggest effect possible. Supervisor Drake reviewed with the Board notes the Participating Community Responsibilities from the Agreement; this Agreement is attached in the Minute book. Supervisor Drake thought this is a real plus because the Town has Green Springville right here to help us. Supervisor Drake noted that the Town will not be pushing one installer on residents but it will be solely up to the resident if they want to join Solarize.

Supervisor Drake asked Mr. Braman to discuss the second part of this program where the residents don't really have to install the solar, they can just sign on. Mr. Braman noted that what he had explained earlier was the traditional Solarize Program with the idea being that through the RFP (Request for Proposals) process they have vetted a good installer. There are some factors: who solar benefits and one of those factors is income. If a resident does not have a very pronounced income whether it is low to moderate income or a fixed income, then generally the resident won't have access to solar so one of the programs that NYSERDA (New York State Energy Research Development Authority) has created is called Solar for All. Through cooperation with UBRI (University of Buffalo Regional Institute), Solarize has been able to add that on to this Solarize Program. A new twist; if you qualify for HEAP then a resident would already qualify. It would be as simple as filling out a two-page document and then the credit would be applied to your bill. It is a very easy way for people who qualify to take part in buying solar energy. Councilman Snyder asked if the intent of this Agreement is just for those three organizations to work together to promote residential solar use and education. Mr. Braman said precisely. In order to officially start the Solarize Program, scoping documents will be sent to NYSERDA and as part of that package Solarize will have Partnership Agreements from the Towns involved. Once that paperwork is received, it will be sent to Albany for the Program to be approved. They would then move forward with the RFP process to select an installer and after evaluating the Proposals, interviews would be conducted and select an installer. Mr. Braman noted that Solarize would like to have an open house in each of the locations so that the installer could come here and speak to the residents who are interested and answer questions so that the residents feel comfortable. Councilman Snyder asked if this one-page Agreement was the entire Agreement and it was indicated that it was. Councilman Snyder noted that the only sticking point in that piece that Mr. Braman just touched on is that the Town agrees only to work with the solar installer selected but it does sound like residents have their own choice and they can choose to go with whomever they want. Mr. Braman stated absolutely but the idea is that by aggregating customers the solar installer selected reduces the market cost so that a discount can be offered; which is a win-win. The customer gets a discount and the installer has an easier time acquiring customers.

Mr. Braman has a draft RFP. Once the scoping document has been completed and response is received from NYSERDA that is when Solarize would begin finalizing the RFP. This is a pretty standard format but it can be tweaked to fit your community. The steering committee will decide the format. Mr. Braman also noted that this program would qualify for one of the high impact action items for the Clean Energy Community Grant so between the LED lights and this program, the Town would be half way there.

Councilman Krezmien asked Mr. Braman that when he talked about installers; would he provide the whole job? Mr. Braman said exactly. If a customer is interested, the resident would sign up for a site assessment. The installer would go there for measurements and write the quote. The contract is between the installer and the customer. Solarize is just facilitating getting them together. Councilman Krezmien asked if this covered the Village residents also. Mr. Braman stated technically yes but the economics don't favor it. Springville residents don't pay all the supply charges so they would be missing out of a large portion of that discount. The power is already pretty cheap in the Village and there is no net metering policy in place in Springville.

Motion by Councilman Drozd, seconded by Councilman Zittel, to authorize Supervisor Drake to sign the Solarize Partnership Agreement to join the

Solarize movement in the Town of Concord with the other communities listed. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Supervisor Drake thanked Mr. Braman.

c) 2018 Budget Journal Entries - Supervisor Drake advised that it is the end of the fiscal year and there are a group of journal entries here that the auditors are asking to have made so we can close out the year. There are 56 of them. This is basically shuffling between lines within a group to balance lines. The following are the Appropriation Transfers for the March 14, 2019 Town Board Meeting/Budget Journal Entries as prepared by Bookkeeper Ciszak:

Budget Journal Entries

1. Transfer of \$1,045.00 from A1110.41 Justice Court stenographer to A1110.40 Justice Supplies.
2. Transfer of \$120.00 from A1220.2 Supervisor Equipment to A1220.40 Supervisor Supplies.
3. Transfer of \$4,271.00 from A1355.44 Assessor Appraisals to A1355.2 Assessor Equipment.
4. Transfer of \$440.00 from A1355.44 Assessor Appraisals to A1355.40 Assessor Supplies.
5. Transfer of \$829.00 from A1355.44 Assessor Appraisals to A1355.47 Assessor Travel.
6. Transfer of \$25.00 from A1410.2 Town Clerk Equipment to A1410.40 Town Clerk Supplies.
7. Transfer of \$63.00 from A1410.49 Town Clerk Misc. to A1410.47 Town Clerk Travel.
8. Transfer of \$4,142.00 from A1910.4 Unallocated Insurance to A1440.4 Engineer.
9. Transfer of \$171.00 from A1620.2 Buildings Equipment to A1620.40 Building Janitorial Supplies.
10. Transfer of \$7,400.00 from A1620.1 Buildings Personal Services to A1620.42 Buildings Maintenance.
11. Transfer of \$1,353.00 from A1620.2 Buildings Equipment to A1620.42 Building Maintenance.
12. Transfer of \$754.00 from A1620.41 Buildings Heat & Lights to A1620.49 Buildings Misc.
13. Transfer of \$4.00 from A3510.41 DCO Animal Care to A3510.42 DCO Cell Phone.
14. Transfer of \$95.00 from A3510.47 DCO Travel to A3510.48 DCO Court Cost.
15. Transfer \$131.00 from A5132.40 Garage Supplies to A5132.43 Garage Dumpster Fee.
16. Transfer of \$1,145.00 from A5132.41 Garage Utilities to A5132.49 Garage Misc.
17. Transfer of \$334.00 from A1620.41 Buildings Heat & Lights to A5182.4 Street Lighting.
18. Transfer of \$1,083.00 from A6772.1 Programs for the Aging Personal Services to A6772.41 Programs for the Aging Rural Transit.

19. Transfer of \$2,381.00 from A6772.1 Programs for the Aging Personal Services to A6772.49 Programs for the Aging Misc.

20. Transfer of \$80.00 from A7110.2 Town Park Equipment to A7110.1 Town Park Personal Services.

21. Transfer of \$231.00 from A7110.2 Town Park Equipment to A7110.40 Town Park Supplies.

22. Transfer of \$989.00 from A7110.41 Town Park Utilities to A7110.49 Town Park Misc.

23. Transfer of \$130.00 from A8160.49 Reuse & Garbage to A7620.49 Adult Recreation.

24. Transfer of \$7,746.00 from A9010.8 State Retirement to A9060.8 Hospital & Medical Insurance.

25. Transfer of \$27,000.00 from A9730.7 Ban Interest Payment to A9710.7 Serial Bonds Interest.

26. Transfer of \$654.00 from A9730.6 Ban Principal Payment to A9710.7 Serial Bonds Interest.

27. Transfer of \$1,487.00 from B8010.1 Zoning Personal Services to B8010.2 Zoning Equipment.

28. Transfer of \$460.00 from B7010.49 Council on Arts Misc. to B8010.47 Zoning Travel.

29. Due to the funds coming in from Erie County and being paid to Wendel for the Comprehensive Plan the following budget entry needs to be made:

Debit B3902 for \$20,000.00
Credit B8684.49 for \$20,000.00

30. Transfer of \$400.00 from B9030.8 Social Security to B8810.49 Cemeteries Support.

31. Transfer of \$6,503.00 from DB1990.4 Contingent to DB5110.1 General Repair Personal Services.

32. Transfer of \$63.00 from DB5110.49 General Repairs Town Hwys. to DB5110.41 General Repairs Fuel, Grease, Oil.

33. Transfer of \$10,510.00 from DB5110.49 General Repairs Town Hwys to DB5110.42 General Repairs CHIPS.

34. Transfer of \$10,802.00 from DB5110.49 General Repairs Town Hwys to DB5110.48 FEMA General Repairs.

35. Transfer of \$1,536.00 from DB1990.4 Contingent to DB5130.49 Machinery Equipment Repairs.

36. Transfer of \$7,119.00 from DB1990.4 Contingent to DB5142.49 Snow Removal Sand and Salt Town Hwys.

37. Transfer of \$14,372.00 from DB1990.4 Contingent to DB5148.49 Snow Removal Sand & Salt County Roads.

38. Transfer of \$3,064.00 from DB9060.8 Hospital & Medical Insurance to DB9710.7 Serial Bond Interest.

39. Transfer of \$937.00 from JV6772.41 Senior Van Gas & Oil to JV6772.1 Senior Van Personal Services.

40. Transfer of \$470.00 from JV6772.41 Senior Van Gas & Oil to JV9010.8 NYS Retirement.

41. Transfer of \$5,164.77 from JY7310.41 Youth Special Programs to JY7310.1 Youth Personal Services.

42. Transfer of \$2,500.00 from JY9010.8 NYS Retirement to JY7310.1 Youth Personal Services.

43. Transfer of \$593.48 from JY9040.8 Workers Comp Insurance to JY7310.1 Youth Personal Services.

44. Transfer of \$277.52 from JY9040.8 Workers Comp Insurance to JY9030.8 Social Security

45. Transfer of \$5,549.00 from SL5182.4 Street Lighting to SL5182.49 Street Lighting Engineering.

46. Transfer of \$661.00 from SS1-8130.40 Sewage Supplies to SS1-8130.44 Sewage Electric.

47. Transfer of \$254.00 from SS1-8130.40 Sewage Supplies to SS1-8130.47 Sewage Testing.

48. Transfer of \$6,233.00 from SS1-8130.45 Sewage Repairs to SS1-9710.7 Bond Interest Payment.

49. Due to the contract with MDA Engineers the Kissing Bridge Sewer Contractual line over by \$18,600.00. These funds will need to come from SS2-599 Unappropriated Fund Balance, the entry is:

Debit to SS2-599 for \$18,600.00

Credit to SS2-8110.41 Sewer Administration Contractual

50. Transfer of \$1,875.00 from SW1-8389.41 from Maintenance Operation to SW1-8389.1 Maintenance Personnel Services.

51. Transfer of \$147.00 from SW1-8389.49 Maintenance Misc to SW1-9030.8 Social Security.

52. Transfer of \$500.00 from SW3-9730.7 Ban Interest Payment to SW3-9710.7 Bond Interest Payment.

53. Transfer of \$91.00 from SW3-8389.41 Maintenance Operation to SW3-9710.7 Bond Interest Payment.

54. Transfer of \$433.00 from DB5142.41 Town Snow Removal Fuel, Grease, Oil to DB5142.49 Snow Removal Sand & Salt.

55. Transfer of \$529.00 from DB5148.41 County Highways Fuel, Grease, Oil to DB5148.49 Snow Removal Sand & Salt.

56. Transfer of \$1587.00 from A7110.41 Town Park Utilities to A6772.1 Programs for Aging Personal Services.

Councilman Drozd asked how many there were last year; maybe this is something to look at and work at to lower the number of these entries. This should be food for thought for the next year's budget and try to take care of it before it gets to this point. Councilman Krezmien noted that it depends on what happens during the year.

Councilman Snyder questions why we make the transfers at all. Councilman Drozd feels that this is another one of those tough decisions that the Board has to make but it is something to be cognizant about going forward. Supervisor Drake advised that they are all within similar groups. This was the suggestion of the auditors who were in here this week. These should be last entries necessary.

Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the Appropriation Transfers for March 14, 2019 for the Budget Journal Entries 1-56. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

d) Audit of the Bills –

Year 2019 Abstract 3:

General Fund A, abstract 3, bills 173-236; \$107,267.38
 General Fund B, abstract 3, bills 237-239 & 293-294; \$1,595.58
 Library Fund, abstract 3, bills 240-243; \$735.36
 Fire Protection, abstract 3, bills 244-249; \$440,768.42
 Joint Van, abstract 3, bills 250-251; \$420.93
 Joint Youth, abstract 3, bill 252; \$214.09
 Craneridge Lighting, abstract 3, bill 253; \$1,664.91
 Craneridge Sewer, abstract 3, bills 254-261; \$37,494.04
 Highway DA, abstract 3, NONE
 Highway DB, abstract 3, bills 262-284; \$142,102.24
 Kissing Bridge Water, abstract 3, bills 285-287; \$253.70
 Kissing Bridge Sewer, abstract 3, bills 288-290; \$3,346.00
 Trevett Rd. Water, abstract 3, bill 291; \$2,290.80
 Cattaraugus St. Water, abstract 3, bill 292; \$2,524.77
 Trust & Agency, abstract 3, NONE
 Capital (HA) C. Sewer, abstract 3, NONE
 Capital (HB) Land, abstract 3, NONE
 Capital (HD) Catt St, abstract 3, NONE
 Capital (HE) Sr. Ctr, abstract 3, NONE
 Capital (HF) Hwy Equip, abstract 3, NONE
 Capital (HG) Waste Study, abstract 3, NONE

Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the bills as presented. Councilmen Zittel & Drozd; Supervisor Drake, voting aye. Carried.

e) Authorize Town Clerk to advertise for Trash Bids – The Spring Trash Bid Specifications were given to the Board in their meeting packet for review. Motion by Councilman Zittel, seconded by Councilman Snyder, to authorize Town Clerk Schweikert to advertise for the Spring Trash Pick Up. The bid opening will be Monday, April 1st, 2019 at 10 a.m. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Spring Trash Pick Up will take place beginning Monday, May 13th, 2019.

Hwy Supt Dains questioned why limbs and branches are included the bid specifications; it used to say bundled and four foot. Town Clerk Schweikert advised Hwy Supt Dains that that information is contained in the Display Notice for the Spring Trash Pick Up that is published. Councilman Snyder asked if this had been an issue and Town Clerk Schweikert stated that it had not. Hwy Supt Dains noted that he just didn't want to see trees and stumps out by the road. The burning ban for DEC is March to May. If you have a fire pit in your backyard, you can burn in the Village too.

f) SGI Baseball – Community Park – Supervisor Drake received correspondence from Joseph DeMartino, SGI Athletics Director, requesting use of Community Park for the SGI Baseball team for the Spring 2019 season and provided the game schedule. The request is to use the fields for team practices once they are deemed playable. There are some night games on the schedule in the amount of May which was

allowed by the Town in the past. The SGI grounds crew will work with Park Superintendent Schweikert to help maintain the fields. Motion by Councilman Zittel, seconded by Councilman Snyder, to allow SGI Baseball to use Community Park for the Spring 2019 season. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Weather permitting their first game is scheduled for April 3rd at 4:30 p.m.

g) Solarize – This was discussed at (b) above.

h) The Springville Sleeping Bag Project – Town Clerk Schweikert received a request from Michelle Dziamski, Founder of The Springville Sleeping Bag Project to use the Town Hall on the first Saturday of every month from 9 a.m. to 12 noon. This group makes sleeping bags, sleeping mats, blessing bags, etc., for the homeless people of Western New York. Motion by Councilman Drozd, seconded by Councilman Zittel, to allow The Springville Sleeping Bag Project use of the Town Hall as noted above. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Town Clerk Schweikert will work with Ms. Dziamski on scheduling.

Supervisor Drake asked the Board for a motion to add additional items to the Agenda: (i) Aldrich & Cox Agreement (j) PERMA (k) Employee Resignation (l) Hire Employee (m) Park Superintendent and (n) Substitute Park Superintendent. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

i) Aldrich & Cox – A motion was made at the February 14, 2019 meeting not to renew the Holforth Risk Management Analysis Contract. Supervisor Drake informed the company of that decision. Mr. Cox wants the Town to consider signing this new agreement for one year, starting March 1st and expiring February 29th, 2020. Not that the Town is going to use the company but, in a situation, where we might want to use them, an hourly rate would be in place and it would save time if the Town needed to use the company. Supervisor Drake stated that at this point he doesn't intend to use the company but you never know. An example discussed was a Cyber Policy. Town Attorney Attea reviewed the Agreement. Councilman Snyder stated that he thought it made sense to have this Agreement in case something comes up. Motion by Councilman Drozd, seconded by Councilman Krezmien, to authorize Supervisor Drake to sign the Agreement. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

j) PERMA Conference – Supervisor Drake advised that the PERMA Annual Conference will be held in Lake George on May 23-24 and he would like to attend the educational sessions. The hotel costs the Town nothing; basically, the Town pays for mileage. Motion by Councilman Krezmien, seconded by Councilman Zittel, to allow Supervisor Drake to attend the PERMA Conference. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. There is no registration fee for attending. Supervisor Drake thanked the Board.

k) Employee Resignation – Supervisor Drake had received a resignation from Morgan Nellis, an employee at the Senior Center. When the Town hired Ms. Nellis, she was right out of college and was looking for a job in her field. She found a job; her last day is going to be March 29, 2019. Motion by Councilman Krezmien, seconded by Councilman Zittel, to accept the resignation of Morgan Nellis, with regrets. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

l) Hire Employee – Supervisor Drake stated that to replace Ms. Nellis, one of the women that were interviewed previously was Nina Benz. Supervisor Drake reviewed her resume with the Board. Her office work skills will be a plus for the Town because the Nutrition site program has to be entered into the computer now. Supervisor Drake asked that the appointment be effective March 25, 2019, so that Ms. Benz has a week overlap with Ms. Nellis to learn what has to be done on the computer. The probationary rate of pay would be \$11.10/hour and this rate would increase to \$12.44/hour after six months. Motion by Councilman Drozd, seconded by Councilman Krezmien, to appoint Nina Benz to the position of Recreation Attendant PT as detailed

above. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

m) Park Superintendent - Supervisor Drake advised that the Board needs to put in place the Park Superintendent's salary for the year. That amount would be \$12,000 payable for the period April 1, 2019 through October 31, 2019. Motion by Councilman Zittel, seconded by Councilman Krezmien, to approve Park Superintendent Chuck Schweikert's salary in the amount of \$12,000. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

n) Substitute Park Superintendent -- Supervisor Drake noted that at Park Superintendent Schweikert's request, he has asked the Town to find a Substitute Park Superintendent to cover the days that he would not be available. His suggestion was to approach Christopher Brown to see if he would be interested. Mr. Brown is involved with Springville Baseball and is usually at the park almost every night and one of the last people to leave. Supervisor Drake spoke with Mr. Brown and he is interested. Mr. Brown would act as a backup for when Park Superintendent Schweikert could not be there. The salary for this position would be \$1,250 for the period of April 1, 2019 through October 31, 2019. Councilman Snyder noted that this isn't new; last year we had Joe Krzemien. The only difference here is and probably why the money is less is that Mr. Krzemien was expected to assist during the day and Mr. Brown is employed so basically, he will be doing the things he can do during the evening. That is why Motion by Councilman Zittel, seconded by Councilman Drozd, to appoint Christopher Brown as Substitute Park Superintendent as detailed above. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Councilman Drozd asked to add another item under New Business.

o) Councilman Drozd stated that the Supervisor and the Town Board are going to re-receive the Library Maintenance of the Building Responsibility List which was first around in 2010. There was been discussion at the Library Board as to who does what over there and who is responsible. The Library Board is not reinventing the wheel just re-receiving the previous paperwork. Supervisor Drake has a copy; this will be noted as received and filed.

ITEM #6 EXECUTIVE SESSION

There was no Executive Session.

ITEM #7 CONSENT AGENDA

There was nothing for Consent Agenda.

ITEM #8 COUNCILMAN NOTES

a) Councilman Snyder noted that the Mortons Corners Fire Company's Installation Dinner is coming up on April 6th. He also noted that, as discussed earlier, their new truck has arrived.

b) Councilman Snyder wanted to touch on what Mr. Wochensky had mentioned earlier. He agrees with Mrs. Gaines mentioned in the Public Comment about what the Springville Center for the Arts provides in the community. It is something at the level they provide that is not provided by any other organization in the Town or area so he believes it is something important. Councilman Snyder attends the SYI meetings pretty regularly so wants to point out that there were discussions taking place well before the merger, well before any budget talks or number changes, about the agreement where the Springville Center for the Arts and how they provide that program. From the discussions that SYI has had at their meetings, he feels that there is a commitment to continue with youth arts and crafts type programming in some fashion. He does not feel it is being let go completely. SYI is just re-evaluating the agreement with the Springville Center for the Arts and how that will work in the future. There was more to it than budgetary matters.

March 14, 2019

c) Councilman Drozd reported that there are two vacancies on the Library Board. One was vacant for a town-wide resident which includes Village residents and another one in the circulation district. He will ask the press to put that information out there. Anyone interested can inform Town Clerk Schweikert or the library. The library has a couple good events upcoming: There will be a Spring Bike Event on April 27th from 1-3 p.m. This will include basic bike maintenance, changing a tire; all ages are welcome. This may coincide with the Earth Day Celebration. Librarian Morris is trying to get the caretaker of the library, Gerald Krzemien, some more hours. He currently has 10 hours a week. Hours may be available in the County budget. It is hoped that more work can be done on the outside of the library building this year. Mr. Krzemien has just painted the Director's Office, the staff breakroom and bathroom. The trim around the inside of the library is in need of some work and he has agreed to do that. Brochure boards have been installed in the entrance way. This is now work that is being done in-house. There is some minor electric work that needs to be done and he has agreed to do that also. The plan is to spruce up the outside of the building this year.

d) Councilman Drozd noted that on March 20th there will be a NARCON training at the Senior Center.

e) Councilman Krzemien noted that on March 4th he accompanied Legislators Lynne Dixon and John Mills at the Springville Children's League for a tour. They were very impressed by the work done at the League.

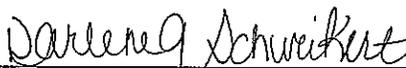
f) Supervisor Drake advised that Bookkeeper Ciszak got a letter today that talks about two trainings (April 8th and April 11th). Apparently, Mrs. Ciszak is the Affirmative Action Officer for the Town of Concord as far as Fair Housing Law is concerned. Mrs. Ciszak is asking the Board to find a replacement. Councilman Snyder volunteered to become the Affirmative Action Officer. Supervisor Drake thanked Councilman Krzemien.

g) Supervisor Drake advised that he had attended a NEST (Northeast Southtowns Solid Waste Management) committee meeting. There will be five Household Hazardous Waste Collection Events. Flyers will be posted around town. There was discussion at the meeting about how to reach out to residents (facebook, social media, newspapers, posting the notice). The one scheduled for the Town of Concord is September 14th. What is different now is that the resident has to make reservations. This event will be held at the County Highway garage. A month before the event, reservations can be made.

ITEM #9 MOTION TO ADJOURN

Motion by Councilman Snyder, seconded by Councilman Zittel, and passed unanimously, to adjourn the meeting at 8:25 p.m. in memory of:

Duane T. Ford
Margaret L. Folts
Frank Ross
Edna E. Meyer
Gerard K. Hoelscher
John A. Rotino (JR)
Marion L. Gamel



Darlene G. Schweikert
Town Clerk

March 5, 2019

Via Electronic Mail Only
concordtownsupervisor@gmail.com

Town of Concord
86 Franklin Street
P.O. Box 368,
Springville, New York 14141-0187

Attention: Mr. Clyde Drake, Town Supervisor

We propose to provide the services described below under the terms and conditions enumerated below:

1. Services

Aldrich & Cox, Inc. (A&C) agrees to provide Risk Management, Insurance and Employee Benefit Consulting Services (excluding Retirement Plan Consulting) to the Town of Concord (Client) at such places and at such times as directed and mutually agreed upon.

2. Term

The term of this agreement shall commence on March 1, 2019 and expire on February 29, 2020. Either party may terminate this agreement at any time with 30 days prior written notice to the other party.

3. Fees

An accurate accounting of the number of hours devoted exclusively to work for you will be maintained. We will bill for the actual time spent at the rate of \$175 per hour for Consultants, and \$120 per hour for analysts. Time will be billed by the quarter of an hour. Detailed invoices will be rendered at the end of each month for services provided during that month and are payable upon receipt. A&C reserves the right to withhold services if fees are not paid within 30 days of invoicing.

4. Additional Charges

Expenses are billed at cost in addition to charged fees. Expenses can include travel-related expenses for approved travel outside of Erie County and may include commercial photocopying. We do not bill clients for any food or beverage, telephone, fax, e-mail, postage or in-house photocopying expenses. Travel time will be billed at the rates stated herein.

5. Confidentiality

A&C and Crain Langner & Co. (CLC), A&C's parent company, will keep and retain all information obtained from Client confidential. Any advice, recommendations, information, or work product provided to Client by A&C is confidential and may not be relied upon by any third party. Neither A&C, CLC nor Client will disclose or permit access to advice, recommendations, information, or work product to any third party without prior written consent of A&C, subject however, to each party's right to share the foregoing with its respective financial and legal advisors.



6. Role and Responsibility

A&C will be engaged as risk management and insurance consultants. No guarantees as to results to be achieved are given or implied. Each party's liability to the other arising out of the performance of services hereunder shall be limited to the amount and extent of such party's insurance. It is understood that our services will include advice and recommendations; all decisions in connection with implementing such advice and recommendations shall be the responsibility of Client.

7. Cooperation

The work will require the participation and cooperation of representatives of both A&C and Client, both of whom agree to cooperate fully in order that the objectives of the Scope of Work can be achieved in a timely fashion consistent with the budget and agreed upon schedule. To the extent needed, we will help Client identify the categories of persons (titles, positions) whose time and input will be essential to the success of the project. Client cooperation will include, for instance, the timely access to documents, reports, data, facilities, and equipment, parts of which may be obtained from Client's agent, broker, claims administrator, or insurer.

If the above is entirely agreeable, please indicate your acceptance in the lower left-hand corner of this letter and return one copy to us.

Very truly yours,

ALDRICH & COX, INC.



Charles H. Cox
President

CHC/lmz

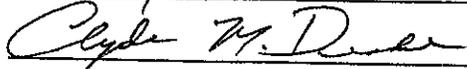
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ACCEPTED:

(DATE)

3/15/19

(SIGNATURE)









Between:

Green Springville – Campaign Coordinating Agency

and

TOWN OF CONCORD

- Partner Community

This agreement is designed to outline roles and responsibilities regarding participation in the Solarize Southtowns Campaign (the Campaign) during the Spring/Summer/Fall of 2019.

Green Springville Responsibilities:

- Coordinate and host regular Steering Committee meetings;
- Coordination with installer team(s) to schedule outreach events;
- Host regional events;
- Assist Partner Communities with community event logistics

UBRI Responsibilities:

- Creation and Maintenance of the Solarize Buffalo-Niagara Website;
- Generating outreach and marketing materials;
- Assist Partner Communities with community event logistics;
- Address installer/campaign related issues.

Participating Community Responsibilities:

- Nominate a representative to participate in Solarize Southtowns Steering Committee;
- Agree to provide feedback, and participate in the Solarize Installer selection process;
- Agree to work with only the participating installer teams as identified by Solarize Southtowns;
- Agree to support outreach efforts to raise awareness in the community about the campaign;
- Host no less than one (1) event in your community and participate in one (1) regional event;
- Agree to coordinate outreach events with UBRI's CEC Coordinator or designated personnel;
- Consider participation in other elements of NYSEDA's CEC Program (if not already participating);
- Provide Campaign related information to UBRI/NYSERDA for measuring successes of the campaign.

Upon acceptance of this agreement the Partner Community will coordinate outreach efforts with Green Springville to engage their residents, business owners, and employees to participate in the Campaign as part of NYSEDA's Clean Energy Communities initiative. Upon execution of this agreement UBRI will include the Partner Community's information on the Campaign website, and provide general informational materials to support the Campaign. UBRI will work with the Partner Community to develop community specific materials, and help identify any other potential campaign strategies that may be beneficial to the Partner Community's residents, businesses, and employees.

CLYDE M. DRAKE

Participating Community Representative

3/14/19

Date

