

TOWN OF CONCORD TOWN BOARD MEETING  
7:00 p.m.

May 10, 2018

MEETING CALLED TO ORDER BY CLYDE M. DRAKE, SUPERVISOR.

PRESENT: CLYDE M. DRAKE, SUPERVISOR  
JAMES M. KREZMIEN, COUNCILMAN  
KENNETH D. ZITTEL, COUNCILMAN  
WILLIAM F. SNYDER, III, COUNCILMAN  
PHILIP DROZD, COUNCILMAN

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk  
BRIAN F. ATTEA, Town Atty  
DENNIS M. DAINS, Hwy Supt  
CAROLYN ROBINSON, Dog Control Officer

GEORGE DONHAUSER	COLLEEN MAHONEY, Springville Journal
BARRY EDWARDS	RICH PLACE, Springville Times
MARY JANE MIESS	JOHN MIESS
PETER SORGI, ESQ., Gernatt	KEN ZICCARELLI, Gernatt
BARRY EDWARDS	HAVEN FORD
SARAH SHEFFIELD	CODY LUDER

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY SUPERVISOR DRAKE

Supervisor Drake welcomed the West Valley Central government class students who were in attendance tonight.

ITEM #1. APPROVAL OF MINUTES

- a) Work Session – 4/12/2018 – Motion by Councilman Snyder, seconded by Councilman Zittel, to approve the minutes as presented. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.
- b) Town Board Meeting – 4/12/2018 – Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the minutes as presented. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.
- c) Gravel Bid Opening – 4/30/2018 – Motion by Councilman Krezmien, seconded by Councilman Snyder, to approve the minutes as presented. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #2. PUBLIC COMMENT

Supervisor Drake thanked those in attendance for coming tonight and opened the floor for Public Comment.

a) DCO Robinson read in the Springville Times that when the Town has the townwide trash collection that televisions and computer monitors could be taken to MRC Disposal. Does that mean that the Town is not going to open the E-Shed? Supervisor Drake advised that if people are in a hurry to get of their electronic items, MRC Disposal could be utilized for \$.60/pound. Otherwise Senator Gallivan will also be having his type of pickups twice a year (not in the Town but in other towns); there would be those opportunities. To answer her question, the Town has no plan to re-open the E-Shed.

No one else wished to address the Board. Motion by Councilman

Krezmien, seconded by Councilman Snyder, to close Public Comment. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #3. MONTHLY REPORTS

Motion by Councilman Krezmien, seconded by Councilman Snyder, to approve the Monthly Reports, Items a-i. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

- a) Code Enforcement Officer – April 2018
- b) Dog Control Officer – April 2018
- c) Town Clerk Report – March 2018 Revised
- d) Town Clerk Report – April 2018
- e) Judge Gibbin Report – March 2018
- f) Van Report – February 2018
- g) Van Report – March 2018
- h) Van Report – April 2018
- i) Senior Center Director Report – April 2018
- j) Highway Report - Hwy Supt Dains reviewed his filed report.

1) Copies of the Gravel Bids were attached to his report. This will be awarded later this evening.

2) The Town received the Plow Contract money from Erie County for \$121,733.83.

3) A tentative date for micro paving the Craneridge area which was included in the Agreement to Spend Funds is set for May 21<sup>st</sup> and May 22<sup>nd</sup>; weather permitting.

4) Hwy Supt Dains noted that in the last few weeks the oil index is going up a little bit so that means that things will be a little more expensive. The news also said that gas prices are going up.

5) Hwy Supt Dains received correspondence back from Jamie Dussing, the head of the NYS Highway Superintendent's Association, regarding the OGS (Office of General Services) Salt Contract. The highway superintendents had questions. One question was would the OGS Rock Salt Contract be re-bid this year. The response from the State is that they are working with producers now to determine if it will be necessary or advisable to re-bid for 2018-19. As it stands now, the Contract could be extended for up to one more year if advisable. The short answer is that there won't be answer for at least a few weeks and the highway department already had to have their salt quantities in for the State as of May 1<sup>st</sup>. Year in and year out, the department doesn't know what they are paying for the salt, but the quantities need to be in before then.

Motion by Councilman Krezmien, seconded by Councilman Drozd, to accept the Hwy Supt Report. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

j) Fire Department Report – Councilman Drozd advised that the Springville Volunteer Fire Company is partnering with the SGI All Class Reunion Committee for the same weekend which is the weekend of Friday, July 20<sup>th</sup>. On Sunday, July 22<sup>nd</sup>, at the Firemen's Park, will be Food Trucks, Fire Trucks, Car Show, a band and new this year is a craft vendor fair due to lack of the Dairy Fest. More information will be available in the coming weeks.

Motion by Councilman Krezmien, seconded by Councilman Zittel to accept the Fire Department Report. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #4. OLD BUSINESS

There was nothing for Old Business.

ITEM #5. NEW BUSINESS

a) **Authorize refund of Donna Heft Home Occupation Permit Fee** – Donna Heft appeared before the Planning Board at their April 3<sup>rd</sup> meeting for a Home Occupation Permit. After further review of her application, the members determined that a permit is not required and recommend to the Town Board to refund her \$100 application fee. A motion is required because in between that time the money paid had been transferred to the Bookkeeper. Motion by Councilman Krezmien, seconded by Councilman Zittel, to refund the \$100 Application fee to Ms. Heft as recommended by the Planning Board. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

b) **Audit of the Bills** – Supervisor Drake stated that these bills were audited by Councilman Drozd, and reviewed by the Board.

General Fund A, abstract 5, bills 416-495 & 557-559; \$33,682.84  
 General Fund B, abstract 5, bills 496-505; \$831.85  
 Library Fund, abstract 5, bills 506-509; \$692.37  
 Fire Protection, abstract 5, NONE  
 Joint Van, abstract 5, bills 510-514; \$832.13  
 Joint Youth, abstract 5, bill 515; \$221.79  
 Craneridge Lighting, abstract 5, bill 516; \$1,616.23  
 Craneridge Sewer, abstract 5, bills 517-522; \$1,500.25  
 Highway DA, abstract 5, NONE  
 Highway DB, abstract 5, bills 523-540; \$16,656.79  
 Kissing Bridge Water, abstract 5, bills 541-544; \$518.49  
 Kissing Bridge Sewer, abstract 5, bills 545-552; \$3,779.57  
 Trevett Rd. Water, abstract 5, NONE  
 Cattaraugus St. Water, abstract 5, NONE  
 Trust & Agency, abstract 5, NONE  
 Capital (HA) Craneridge Sewer, abstract 5, bill 553; \$1,516.71  
 Capital (HB) Land, abstract 5, NONE  
 Capital (HD) Catt St, abstract 5, bill 554; \$89.22  
 Capital (HE) Sr. Ctr, abstract 5, bill 555; \$5,709.95  
 Capital (HF) Hwy Equip, abstract 5, bill 556; \$1,605.92  
 Capital (HG) Waste Study, abstract 5, NONE

Motion by Councilman Drozd, seconded by Councilman Zittel, to approve the bills as presented. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

c) **NYS Retirement Resolution** – Supervisor Drake advised that this Resolution is required by newly-elected officials. If time is recorded on a time card, they are not required to calculate out the days of the month for NYS retirement purposes. This information has been submitted personally by the officials. Bookkeeper Ciszak is included on the Resolution because the Town has a new Supervisor.

Councilman Krezmien moved the adoption of Resolution 4, seconded by Councilman Zittel:

**STANDARD WORK DAY AND REPORTING RESOLUTION**

BE IT RESOLVED, that the Town of Concord hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

ELECTED OFFICIALS:

Hwy Superintendent Dennis M. Dains, SS#3163, Reg. No. 38000964, Standard Day 8, Term 01/01/2018-12/31/2021, Time Keeping Yes.

Councilman James M. Krezmien, SS#1120, Reg. No. 34346551, Standard Day 6, Term 01/01/2018-12/31/2021, Time Keeping No, Day/Month 3.29

Town Justice Leslie J. Gibbin, SS#7495, Reg. No. 41742833, Standard Day 6, Term 01/01/2018-12/31/2021, Time Keeping No, Day/Month 1.65

Town Clerk Darlene G. Schweikert, SS#8360, Reg. No. 40850547, Standard Day 7, Term 01/01/2018-12/31/2021, Time Keeping No, Day/Month 22.23

Town Sole Assessor Dawn M. Martin, SS#9847, Reg. No. 42669499, Standard Day 6, Term 01/01/2018-12/31/2023, Time Keeping No, Day/Month 10.93

APPOINTED OFFICIALS:

Sec. To the Supervisor/Bookkeeper Denise R. Ciszak, SS#1838, Reg. No. 36870582, Standard Day 7, Term 01/01/2018-12/31/2021, Time Keeping Yes.

Deputy Town Clerk Stephanie A. Bacon, SS#5969, Reg. No. 50164615, Standard Day 7, Term 01/01/2018-12/31/2021, Time Keeping Yes.

Court Clerk Amanda Roth, SS#7444, Reg. No. 61666384, Standard Day 7, Term 01/01/2018-12/31/2021, Time Keeping Yes.

Assessment Clerk Sherri A. Ondesko, SS#9853, Reg. No. 60469350, Standard Day 7, Term 01/01/2018-12/31/2021, Time Keeping Yes.

Town Historian David C. Batterson, SS#4326, Reg. No. 41724170, Standard Day 6, Term 01/01/2014-12/31/2014, Time Keeping No, Day/Month 5.19

Voting as follows:

Councilman Drozd	Aye
Councilman Krezmien	Aye
Councilman Snyder	Aye
Councilman Zittel	Aye
Supervisor Drake	Aye

The foregoing Resolution was thereupon declared duly adopted.

Town Clerk Schweikert will post this Resolution on the Town's website and the Sign Board at the Town Hall for the required 30 days.

**d) Approve new Renewal Application for Junkyard License Form** – The Planning Board revised the Renewal Application for Junkyard License Form and recommended the new form to the Town Board. The basic change is that the Town will be asking for a sketch of the area of their property which contains the junkyard. The Planning Board felt that this was something that was dropped over the years; in prior years sketches were submitted. This way the Town can monitor the growth of the junkyards. The Town does not issue new permits for junkyards; just renewals of the existing ones.

Motion by Councilman Krezmien, seconded by Councilman Drozd, to approve the new Renewal Application for Junkyard License form as recommended by the Planning Board. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

e) **Sign up for Concerts in the Park** - This was addressed during Work Session.

f) **Set Public Hearing Date re: Gernatt Rezoning and Special Use Permit** - The Planning Board reviewed the Gernatt Rezoning and Special Use Permit Applications at their May 1<sup>st</sup> meeting. The Planning Board did recommend their request to the Town Board to schedule a Public Hearing. This Public Hearing could be scheduled for Thursday, June 14<sup>th</sup> at 6:45 p.m. Town Attorney Attea advised that the two Public Hearings could be run concurrently. Supervisor Drake asked Mr. Zicarelli and Attorney Sorgi if they had anything to add; they were just here in case there were questions.

Motion by Councilman Zittel, seconded by Councilman Krezmien, to set the Public Hearing on the Gernatt Rezoning and Special Use Permit for Thursday, June 14<sup>th</sup> at 6:45 p.m. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

g) **Court Clerk Appointment** - The Board, at their January 4<sup>th</sup>, 2018 meeting, had appointed the two Village Court Clerks as Temporary Court Clerks to fill the void that was created when Amy Schosek resigned to pursue her nursing career. Motion by Councilman Krezmien, seconded by Councilman Zittel, to terminate the temporary Court Clerk positions of Julie Moriarty and Debbie Smith, as of Friday, May 11<sup>th</sup>, 2018. The Board thanked both Julie and Debbie for their assistance in filling in during our Court Clerk vacancy. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Supervisor Drake advised that both Village Clerks were interested in filling the part-time Court Clerk position but according to the Town Policy, a Town resident would have preference and in this case Judge Frank asks to proceed with Julie Moriarty. Motion by Councilman Snyder, seconded by Councilman Drozd, that Julie Moriarty be appointed to the part-time Court Clerk position effective May 14<sup>th</sup>, 2018, at the rate of \$15.19/hour. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

h) **Springville Fire Dept. Use of Roller** - The Springville Volunteer Fire Company submitted a request for Town Board approval to allow the Highway Department to use the Town Roller to roll their grounds located on Nason Boulevard. Hwy Supt Dains has been doing this for a lot of years with Board approval; he does this on his own time. Motion by Councilman Krezmien, seconded by Councilman Zittel, to allow the Hwy Supt Dains to use the Town Roller to roll the Springville Fire Department grounds located on Nason Boulevard. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

i) **Springville Center of the Arts** - The Springville Center for the Arts will be hosting its Ninth Annual Gala and Mini-Golf event on June 9<sup>th</sup>. As in previous years, they are asking to close our shared parking lot the day before, June 8<sup>th</sup>, to allow for setting up tents and a perimeter fence. The Center would also like to borrow tables and chairs for the event. Motion by Councilman Drozd, seconded by Councilman Krezmien, to coordinate with the Springville Center for the Arts as requested in their April 4<sup>th</sup> letter. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

j) **Approve Gravel Bid** - Hwy Supt Dains had provided the Board with a copy of the bids with his recommendations highlighted. Hwy Supt Dains asked for a motion to approve the gravel awards as recommended and he will notify the companies of the results. Motion by Councilman Krezmien, seconded by Councilman Snyder, to approve the gravel bids as recommended by Hwy Supt Dains. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

k) **Resignation of Lawrence Crawley** - Mr. Crawley had been providing snow shoveling and inside assistance with tables and chairs at the Concord Senior Center. Mr. Crawley submitted his resignation. At this point, Supervisor Drake is not looking to replace Mr. Crawley. Motion by Councilman Krezmien, seconded by Councilman Zittel,

to accept the resignation of Lawrence Crawley, with regrets. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

**D) Resolution re: WNY Nuclear Service Center** – Supervisor Drake has been working with Town of Ashford Supervisor Charles Davis. Both sit on the Citizens Task Force for the West Valley Nuclear Center in Ashford. There was a period where they had to get documentation from people what they thought West Valley should look like in the next phase. The Town of Ashford passed the Resolution on May 9<sup>th</sup>, 2018.

Councilman Krezmien moved the adoption of Resolution 5, seconded by Councilman Zittel:

WHEREAS, the Western New York Nuclear Service Center in the Town of Ashford that housed radioactive and toxic waste for over 50 years on a site that should never been allowed to hold any waste nor would be allowed today because of Nuclear Regulatory Licensing rules, and

WHEREAS, the Department of Energy (DOE) and NYS Energy Research & Development Authority (NYSERDA) will determine the final disposition of that waste through an Environmental Impact Statement (EIS) process, along with the Town of Ashford as a participating agency, and

WHEREAS, the Town of Concord is contiguous with the Town of Ashford and lies approximately 6 miles from the waste site; sharing common streams and watersheds, and

WHEREAS, for any alternative that leaves waste onsite, the draft SEIS should address the adverse impacts on the community character of Ashford and Concord, including such impacts on the town's residents and its prospects for economic development, resulting from the stigma of radioactive waste, and

WHEREAS, the Town of Concord expects the site managers to recommend policies that will affect, ameliorate, or replace the losses to the community from the redirection in economic activity at the Center, and

WHEREAS, for any alternative that leaves wastes on site, scope of the SEIS should include items such as education, equipment, training, emergency response planning, redundant backup responses, medical preparedness, long-term follow-up, environmental cleanup, and associated adequate funding for said items, and

WHEREAS, the Town of Concord's goal that the cleanup results in unrestricted release of the site is the assertion that the site is not suitable for the long-term storage of long-lived radionuclides. In the years since the site was selected and the facilities constructed, the government and the public have come to more clearly understand the dangers associated with radioactive wastes and the conditions and criteria that will maximize protection of human health and safety and the environment during the handling, management, reprocessing, storage and disposal of radioactive materials. The Western New York Nuclear Service Center Site does not meet existing U.S. Nuclear Regulatory Commission (NRC) licensing criteria, and

WHEREAS, onsite storage would be minimal under the site wide removal alternative because only about 1% of the waste (by volume) would be "orphan" waste for which offsite disposal is not currently available. Offsite disposal capacity is currently considered available for about 99% of the exhumed waste. Thus, almost all of the waste "is expected to be shipped off site as it is exhumed and processed,"

NOW, THEREFORE, BE IT RESOLVED, that the Town of Concord maintains as a goal the release of the site from unrestricted future use of the land, and the site should not be used for long-term waste storage.

Councilman Drozd asked Town Attorney Attea if he should abstain from voting on this Resolution since his son is an operator at West Valley; Town Attorney Attea noted that Councilman Drozd has the right to abstain.

Voting as follows:

Councilman Drozd	Abstain
Councilman Krezmien	Aye
Councilman Snyder	Abstain
Councilman Zittel	Aye
Supervisor Drake	Aye

The foregoing Resolution was thereupon declared duly adopted.

m) **Senior Center Policy** – Supervisor Drake has been working on this policy for a while. The Board was provided with a Senior Center Use Policy and a Facility Rental Agreement. Town Attorney Attea had a redrafted Facility Rental Agreement and asked Town Clerk Schweikert to make copies for distribution to the Board for their review. Councilman Krezmien questioned the language in the Policy regarding smoking. Town Attorney Attea advised that if it is not permitted on grounds, it is not permitted on grounds; inside the building or not. The Town has the right to restrict that. Town Attorney Attea tried to balance the interest between keeping the Rental Agreement fairly simple. An opportunity for town residents to appreciate and enjoy the use of the facility but there are obvious safeguards that need to be in place. Town Attorney Attea discussed the insurance requirement language with the Board. Motion by Councilman Snyder, seconded by Councilman Zittel, to approve the Senior Center Policy and Facility Rental Agreement. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

n) **Replacement of Town Truck** – Hwy Supt Dains discussed this matter with the Board and made his recommendation earlier in Work Session. Supervisor Drake asked if the Board members had any more discussion. Motion by Councilman Zittel to replace the Town Truck according to the information presented by Hwy Supt Dains during Work Session tonight. Councilman Krezmien asked Hwy Supt Dains for the final figure; Hwy Supt Dains noted that it would be in the range of \$227,000. This purchase will be on a piggyback bid. Councilman Krezmien asked Hwy Supt Dains if in all likelihood there would not be any more purchases; Hwy Supt Dains noted not for a few years. Hwy Supt Dains will update the inventory as far as replacements. Motion seconded by Councilman Krezmien. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #6. EXECUTIVE SESSION

a) **Litigation.** Supervisor Drake advised that the Board needed to go into Executive Session to discuss pending litigation. Town Attorney Attea explained for those in attendance that the Town Board meeting is a public meeting so anyone from the general public has the right to come and see how their government is functioning and what decisions are being made. There are certain matters by their very nature that are confidential and have to be kept confidential by law. One is litigation impacting the Town. Executive Session is private and the public cannot hear Executive Session; the information cannot be shared until the Town gets to a certain point in the process. The Board invited Town Clerk Schweikert and Dog Control Officer Robinson into Executive Session. Motion by Councilman Krezmien, seconded by Councilman Zittel, to go into Executive Session at 7:38 p.m. to discuss litigation. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Motion by Councilman Krezmien, seconded by Councilman Snyder, to come out of Executive Session at 7:56 p.m. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #7. CONSENT AGENDA

There was nothing for Consent Agenda.

ITEM #8. COUNCILMAN NOTES

a) Councilman Snyder met with the Craneridge Committee and Town Engineer Alianello regarding the lighting options as prepared by Town Engineer Alianello. It is suggested that there be a public information meeting to get feedback from the residents. The Committee suggested the date of Wednesday, May 30<sup>th</sup> at 7 p.m. at the Craneridge Pool house for this informational meeting. The next step is to get notice out to the residents in Craneridge to get as many residents as possible at the meeting.

b) Councilman Drozd brought the Board up to date on the Library Board:

1) On April 13<sup>th</sup> Simplex was there for the yearly fire alarm detection system inspection report and there were no deficiencies in this inspection.

2) Summer hours will begin June 4<sup>th</sup> and will continue through September 7<sup>th</sup>.

3) The part-time Page Emily gave her notice to resign. Her last day was April 27<sup>th</sup>. The job was posted online by the Librarian and interviews were conducted. Kelly, the librarian from Collins, was hired.

4) Legislator John Mills notified the Concord Library Board that the annual hot dog roast was not going to take place this year. This event has taken place for several years and Legislator Mills has raised \$13,195 for some of Concord's library special projects. The success from the last 10 years was possible in part because of the great support of Sahlen's Company who graciously provided the commercialized sized grills and tents. Unfortunately, this year, Sahlen's will be unable to provide their support for the event and because of this Legislator Mills is unable to move forward with the hot dog roast this year. Legislator Mills and Joe Sahlen deeply regret having to make this decision and are hopeful that next year there will be adequate personnel to once again to continue this tradition. Legislator Mills will make a personal donation of \$500 to the Concord Public Library for the continued growth and success of the library. Legislator Mills is strongly discouraging any committee/board from picking up the event for this year and carrying on this tradition. The commercialized sized grills were inspected by the Erie County Health Department.

5) Councilman Krezmien asked if the lights in the parking lot were repaired. The lights have been repaired.

c) Councilman Zittel met with Parks Supt Schweikert and everything is going well at Community Park. The Park will be ready for SYT's Opening Day ceremony on May 20<sup>th</sup>. Community Park looks really good. Park Supt Schweikert and Joe Krezmien are doing really good there.

d) Councilman Zittel noted that CEO Al Pirro finished out last month and he thanked CEO Pirro for his work for the Town. New CEO Jeff Singleton is on board now.

e) Supervisor Drake reminded the Board that East Concord Fire Company will be having their Chicken BBQ on Sunday, May 20<sup>th</sup> starting at noon.

f) Supervisor Drake advised that the Pageant of Bands will be on May 19<sup>th</sup>.

g) Supervisor Drake informed the Board that he continues to work on:

(1) research regarding licenses for Concerts in the Park.

(2) working with Town Clerk Schweikert and Springville Griffith Institute to see about the Town collecting school taxes.

h) Councilman Krezmien congratulated Town Clerk Schweikert. Town Clerk Schweikert as one of the recipients being honored as a Woman of Distinction by the Erie County Federation of Republican Women.

i) Town Clerk Schweikert will post the Town Hall Summer Hours Ad in the Springville Times. Summer hours start May 28<sup>th</sup> and continue through Labor Day.

ITEM #9. MOTION TO ADJOURN

Motion by Councilman Krezmien, seconded by Councilman Zittel, and passed unanimously, to adjourn the meeting at 8:07 p.m. in memory of:

Clarinda J. Scharf  
Patricia A. Goodrich  
Chester G. Bekiel, Jr.  
Marlene A. Spaulding  
Patricia A. McCarthy



\_\_\_\_\_  
Darlene G. Schweikert  
Town Clerk



## Senior Center Use Policy

This is a Senior Center and as such programs for seniors are given priority.

Health issues are of major concern to our senior population and as such programs addressing information on health issues will be permitted.

Since this is a Town building the Town of Concord reserves the right to utilize the property for occasional Town public meetings and other town supported functions. The hope is to make the meeting site easily accessible and encourage senior citizens to attend.

The Town of Concord may also use the property in emergency situations as deemed necessary by the Town Supervisor or his designated representative.

Since the site serves as a nutrition site for seniors sponsored by Erie County, the kitchen area must be maintained in strict adherence to Board of Health standards. The director of the Senior Center has the right to limit kitchen access and use privileges for other groups.

The Senior Center continues to work with organizations to provide positive social interaction with seniors at the center.

Other organizations who may wish to use the facility for purposes that do not serve our senior population will be charged a fee per the rental agreement to use the center based on availability and at the discretion of the director. Damage to the facilities will be the responsibility of the renter in addition to the fee.

The Senior Center property and building is a smoke and alcohol free environment.

Groups using the Senior Center when paid staff will not be present, need to take responsibility for the building and will be issued a key to lock up and then deposit the key in the key drop box.

The Concord Town Hall continues to be available to other groups that need meeting space. Contact the Town Clerk at 86 Franklin St. for further information on conditions, fees and availability.

Concord Senior Center, 40 Commerce Drive, Springville, NY 14141

**Facility Rental Agreement**

Renter's Name

(Print): \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Event:** \_\_\_\_\_

Date: \_\_\_\_\_ Time: Start \_\_\_\_\_ Finish \_\_\_\_\_ #Expected \_\_\_\_\_

Description: \_\_\_\_\_

Setup/Time@ \_\_\_\_\_ Date: \_\_\_\_\_ Who: \_\_\_\_\_

Rent: (Circle) Large Room \$500.00 \_\_\_\_\_ Small Room \$250.00 \_\_\_\_\_

**Payment due prior to event and key delivery**

Food served \_\_\_\_\_ Use of refrigerator \_\_\_\_\_ Use of Stove \_\_\_\_\_

Catered by: \_\_\_\_\_ Potluck: \_\_\_\_\_

Building must be returned in broom clean condition. All garbage must be removed and taken to dumpster.

**Key:** Pickup to be arranged with director. Drop off in outside key box at completion of event.

**A COPY OF RENTER'S VALID DRIVER'S LICENSE, CURRENT GENERAL LIABILITY, HOMEOWNER'S OR RENTER'S INSURANCE WITH APPROPRIATE LIABILITY COVERAGE IS REQUIRED PRIOR TO RENTAL.**

**SMOKING OF ANY NATURE, (INCLUDING VAPING OR USE OF E-CIGARETTES), AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN THE BUILDING OR ON THE GROUNDS IS PROHIBITED AT ALL TIMES .**

**RENTER'S INDEMNIFICATION OF TOWN OF CONCORD:**

As Renter of The Town of Concord Senior Center facility/property, I/we agree to indemnify and hold harmless the Town of Concord, including any of its officials, employees or agents from any and all claims, suits, losses, costs, damages or expenses arising out of or from our use of the facilities, including any negligent or intentional acts, any accident or other occurrence on or about the premises, causing injury to any person or property. We will protect, indemnify and hold harmless the Town of Concord from any and all claims, costs or expenses arising from any liability caused by or resulting from any act by the Renter(s) or any of Renter's employees, officers, agents or guests, during the rental period. Further, the Renter warrants that the use of the facility will be conducted in full compliance with all federal, state and local laws, rules and regulations and in compliance with all rules and regulations of the Town of Concord and only upon providing proof of all necessary permits, licenses and insurance.

**Renter's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please sign and return one copy to Concord Senior Center Director

**Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Return one approved copy to Renter