

**ITEM # 1:**

The meeting was called to order by Planning Board Chairman Lawrence J. Kelly, Jr., at 6:55 p.m.

**ITEM #2: Roll Call**

**Present:**

Lawrence J. Kelly, Jr., Chairman  
George Donhauser  
Bruce Luno  
James Jozwiak  
Joseph Edbauer  
Julie Zybert  
Karl R. Lux

**Also Present:**

Darlene Schweikert  
Clyde Drake, Supervisor

**ITEM #3: Citizen Participation**

There was no one for Citizen Participation.

**ITEM #4: Approval of Minutes**

a) November 6, 2018 – J. Jozwiak made the motion, seconded by B. Luno, to approve the Minutes as presented. All in favor. Carried.

**ITEM #5: Storage/Shipping Containers, Pods, COWS**

Secretary Schweikert had provided the members with sample language provided by General Code. Chairman Kelly read Section 700-45.1(A) Temporary Storage Units from the Town of Marilla, New York, Code and agreed with the definition utilized therein.

*“Portable/Temporary Storage Units (also known as PODS, SAM, etc.)  
A portable (or temporary) transportable container, storage unit, shed-like container, or other portable structure designed for and used for the temporary storage of building materials, household goods, personal items, or other materials for use on a limited basis.”*

J. Jozwiak also liked that language but thought that (D) Duration should be increased from 30 days. As a contractor, he believes that 30 days is not a long enough time. His recommendation is 90 days; renewable once but would need to reapply for the permit and pay the fee again. The members discussed a reasonable fee and agreed that the fee should be \$50. It would be the responsibility of the Code Enforcement Officer to enforce any permitting process that the Town Board approves.

The members discussed if garbage dumpsters would be included. It was agreed that dumpsters would not be part of this language. Pods that are used when people are moving would be included. J. Jozwiak made the motion, seconded by J. Edbauer, to utilize for the Town of Concord the language on temporary storage units from the Town of Marilla. All in favor. Carried.

**ITEM #6: Solicitor's Permit**

The Planning Board has been reviewing the Solicitor's Permit and the form has been revised. See attached form. The members believe that picture ID should be available so residents could recognize who has a permit with the Town. Chairman Kelly is working to see if money is available for this kind of equipment; he will update the Board when he has further information. The members discussed if fingerprinting would be a requirement for future permits as is done in other towns; some members do not feel fingerprinting should be required.

**ITEM #7: Business from the Members**

a) Chairman Kelly advised that our January 2019 meeting falls on New Year's Day; that meeting will be cancelled. However, if there is a matter that needs to be addressed, Chairman Kelly will schedule another date in January for the meeting.

**ITEM #8: Motion of Adjourn**

K. Lux made the motion, seconded by J. Zybert, to adjourn the meeting at approximately 7:09 p.m. All in favor. Carried.



---

Darlene G. Schweikert  
Planning Board Secretary