

TOWN OF CONCORD SPECIAL TOWN BOARD MEETING October 4, 2022
9:00 a.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR

PRESENT: PHILIP DROZD, SUPERVISOR
CLYDE M. DRAKE, COUNCIL MEMBER
KENNETH D. ZITTEL, COUNCIL MEMBER
KIMBERLY S. KRZEMIEN, COUNCIL MEMBER

EXCUSED: WILLIAM F. SNYDER, III, COUNCIL MEMBER

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk
LUELLA TIMMEL, Bookkeeper

Supervisor Drozd opened the meeting at 9 a.m.

ITEM #1: PRESENTATION OF THE 2023 TENTATIVE BUDGET

Town Clerk Schweikert presented the Tentative Budget to the Board. The Board will be having another Budget Work Session on Tuesday, October 11th, 2022 at 7 p.m. Motion by Council Member Zittel, seconded by Council Member Krzemien, to accept the 2023 Tentative Budget for the Town of Concord as presented by the Town Clerk. Council Members Drake, Zittel, Snyder & Krzemien; Supervisor Drozd, voting aye. Carried.

The Board had discussion on the budget:

- fund balances
- special district taxes
- sales tax revenues
- court revenues

The Board will review the A and DB accounts for the next Work Session.

ITEM #2: Supervisor Drozd updated the Board on the following:

1) Community Park pavilion project- Representatives from the Erie County Department of Health came to Community Park last week to review the project and the necessary water system and testing. The water supply will need to be tested daily because it will be considered public water. The old bathrooms may need to be closed because they are too close to the well. The pavilion will need a three-bay sink; grease trap. The drinking fountains will be removed and a water bottle filling station will be part of the new pavilion. The Town will need to buy a refrigerator so the pavilion can be rented by the public. Park supplies budget line will need to be increased to cover costs of test kits. There will be added responsibilities at the Park to do this testing and record keeping. Council Member Drake believes a security camera should be installed once the building is constructed.

2) Community Park Shelter concrete floor – This had been discussed by the Town Board at their September 8, 2022 Work Session. The Town’s insurance carrier wants this resolved. The concrete floor is deteriorating and cracked. Supervisor Drozd received three bids: (1) D&H \$18,500 (2) Frontier \$9,200 and Doug Mullet Masonry \$8,600. This quote would be reduced to \$8,200 if the Town hauls the concrete away from the site. This is an emergency repair because it is required by our insurance carrier and weather dependent. Motion by Council Member Zittel, seconded by Council Member Krzemien, to approve the Doug Mullet Masonry bid in the amount of \$8,200 with the Town hauling the concrete away from the site. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Snyder, excused. Carried.

3) Hulbert Library– Erie County will be reimbursing the Town about 25% of the Cost of the LED lighting. The other 75% will come from the State. There may be no cost to the Town for this project.

4) Supervisor Drozd had a telephone conversation regarding a NYSEG Grant on electric charging stations. There is a possibility that the Town could have one installed at Community Park free of charge. Supervisor Drozd will look into this matter and bring it back to the Board.

5) Supervisor Drozd and Council Member Zittel attended a NY Class seminar. NY Class is a financial group that some municipalities are using. Council Member Drake will review the pamphlet from the seminar.

ITEM #3: MOTION TO ADJOURN

Motion by Council Member Zittel seconded by Council Member Krzemien, to adjourn the meeting at 9:51 a.m. Council Members Drake, Zittel & Krzemien; Supervisor Drozd, voting aye; Council Member Snyder, excused. Carried.



Darlene G. Schweikert
Town Clerk