

TOWN OF CONCORD TOWN BOARD MEETING March 12, 2020  
7:00 p.m.

MEETING CALLED TO ORDER BY CLYDE M. DRAKE, SUPERVISOR,  
at 7:00 p.m.

ROLL CALL: CLYDE M. DRAKE, SUPERVISOR  
JAMES M. KREZMIEN, COUNCILMAN  
KENNETH D. ZITTEL, COUNCILMAN  
WILLIAM F. SNYDER, III, COUNCILMAN  
PHILIP DROZD, COUNCILMAN

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk  
BARRY A. EDWARDS, Hwy Supt.  
BRIAN F. ATTEA, Town Attorney  
CAROLYN A. ROBINSON, Dog Control Officer

KELLEN QUIGLEY, Springville Times MAX BORSUK, Springville Journal  
GEORGE DONHAUSER DAVID GREAVES  
MARY JANE MIESS JOHN MIESS

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY SUPERVISOR DRAKE

ITEM #1 APPROVAL OF MINUTES

a) Work Session – 2/13/2020 - Motion by Councilman Zittel,  
seconded by Councilman Krezmien, to approve the minutes as presented. Councilmen  
Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

b) Town Board Meeting – 2/13/2020 – Motion by Councilman  
Drozd, seconded by Councilman Snyder, to approve the minutes as presented.  
Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #2 PUBLIC COMMENT

Supervisor Drake opened the floor for Public Comment.

No one else wished to address the Board. Motion by Councilman  
Krezmien, seconded by Councilman Zittel, to close Public Comment. Councilmen  
Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #3 MONTHLY REPORTS

Motion by Councilman Krezmien, seconded by Councilman Drozd, to  
approve the Monthly Reports, Items a-f. Councilmen Krezmien, Zittel, Snyder & Drozd;  
Supervisor Drake, voting aye. Carried.

- a) Code Enforcement Report – February 2020
- b) Dog Control Officer Report – February 2020
- c) Town Clerk Report – February 2020
- d) Van Report – February 2020
- e) Judge Frank Report – February 2020
- f) Judge Gibbin Report – January 2020

g) Highway Report – Hwy Supt Edwards read his filed report. His report  
is included in the Minute Book.

1) Hwy Supt Edwards advised that there will be no more  
night shifts. Starting March 16, 2020, the department will be back on days.

2) Hwy Supt Edwards advised that there are 25 dead trees on Spaulding Road in the road right of way. The department has been receiving calls from residents on that road about these trees.

3) There is also an issue on the road with some water that comes out of the yard that will need to be addressed.

4) The re-bushing and the pins on the Kobelco excavator bucket will be about \$2,000 but it is something that needs to be done.

5) The transmission problem in the 2003 Volvo. Three prices were received from Buffalo Truck: (1) A brand-new transmission is three weeks out to be built and it is \$13,000. (2) A remanufactured Fuller transmission with a two-year warranty is \$11,500 and this includes the transmission and the labor. (3) A remanufactured Weller transmission is \$10,000 with a two-year warranty. The actual price of the transmission is \$4,300; there is actually \$5,000 labor to take the transmission out and put it back in place. Hwy Supt Edwards has been discussing this matter with Councilman Drozd as the County has this same exact truck. Hwy Supt Edwards said that when they are plowing, they have to have their hand on the shifter or it will pop right out. While the weather is decent and the department is coming back to the day shift, this truck would not be needed. Councilman Snyder asked how many miles on this truck and Hwy Supt Edwards noted that the mileage is up there but the truck is still a good truck; it is not something that they plan to get rid of. Councilman Zittel questioned the two remanufactured prices; are they the same work on both? Hwy Supt Edwards said that they all have differences: The brand new one comes with everything but they can still have some issues with transmission lines, clutch, etc. The one remanufactured transmission would be purchased from the company; they don't install them anymore. He could check with Pete Robbins to see if this is something he wanted to do; if the Town buys it, would he put it in. Or the Town could go through Buffalo Truck and they would do it. This cannot be done in house. It's computerized and needs programming. Councilman Snyder asked Hwy Supt Edwards what his recommendation is. Hwy Supt Edwards noted that there is money to fix it but it will put a big dent in the budget. Hwy Supt Edwards advised when he took over that same Equipment Repair line at the end of December was actually almost \$9,000 to the minus and he feels by the end of this year, that line would be in the minus again and would require a transfer from another line. Councilman Drozd asked the warranty on the brand new one and that warranty would be three years. Hwy Supt Edwards does not see any reason why we couldn't proceed with a remanufactured transmission and those could be received within three to four days. Councilman Krezmien asked if waiting three weeks would be a problem and Hwy Supt Edwards said it would. Councilman Drozd noted that with a remanufactured one, when it is apart, if the parts look good, they don't replace them so you don't know what would go. Hwy Supt Edwards noted that Buffalo Truck said they would take it apart and if it were an easy fix, they would fix it but right now they are just giving a cost number right now of the worst that could happen. Councilman Drozd thought that for \$1,500 more, if the Town is not getting rid of that truck anytime soon, it might be better choice because you never know with a remanufactured one. If you have to take the remanufactured one out, it would cost for labor. Hwy Supt Edwards noted that some remanufactured ones do not come with oil pumps; they would use the old ones. Councilman Snyder noted that it is Hwy Supt Edwards' decision. Hwy Supt Edwards said the money is in the budget but it will knock \$10,000 out of it and questioned whether the Board could make a motion that this doesn't go over a certain price. Maybe they will get in there and it will be something easy. Supervisor Drake said this will be added to the Agenda under New Business.

Councilman Krezmien asked Hwy Supt Edwards what the department would be doing with the 25 dead trees mentioned at (g)(2). Will the Town take these down or will it be hired out? Hwy Supt Edwards noted that the trees are over 100 feet tall and our bucket truck only reaches 60 feet leaving 40 foot of tree hanging over our heads. St. Matthews Tree Service has a boom that goes 170 feet where he can grab a limb, cut it and set it on the ground. Hwy Supt Edwards does not want his men cutting a tree down and have that top come down on someone. St. Matthews' charges \$200/hour for the machine and he figures it will be a two-day project. Hwy Supt Edwards advised

that once the top is out of it and there is about 20 feet of tree, the department can cut that but he wants the dead stuff on top out of it. The cost would be \$3,200. Hwy Supt Edwards would have to close the road following the closing procedures. The road would be closed during the day and the Control Center will be notified. Councilman Zittel asked if St. Matthews would be taking the wood. Hwy Supt Edwards noted that they would not be taking the wood. The smaller stuff the department will chip. He does not want to leave the wood on the side of the road; if they need to take it to the dump, they will take it to the dump. St. Matthews will get it to about 20 feet of tree left that the department will cut themselves when the department has free time. These are maple trees that were tapped for maple syrup over the years. As St. Matthews' is cutting the tops out, the department will chip right along with them. The Town's chipper can chip up to a 15-inch tree.

Motion by Councilman Krezmien, seconded by Councilman Zittel, to accept the Highway Report. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

h) Fire Department Report -- Councilman Drozd:

(1) thanked Supervisor Drake for the Letter of Recommendation for the gear grant for the Springville Volunteer Fire Department.

(2) Advised that the Mortons Corners Installation Dinner is set for April 18<sup>th</sup>.

(3) The department is still working on the grant for the parking lot at the Springville Fire Department Main Street Hall. A commercial appraisal was needed for the USDA Rural Development Program Grant and that was done this week and now everything will be sent to Washington. Maybe by next meeting there will be a grant amount that the fire company will be receiving.

Motion by Councilman Zittel, seconded by Councilman Krezmien, to accept the Fire Department Report. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #4      OLD BUSINESS

Supervisor Drake advised that the Board is still waiting for the New York State Retirement Resolution for the Town Historian. Once Mr. Batterson returns, we will follow up on this Resolution.

ITEM #5      NEW BUSINESS

a) 2019 Budget Journal Entries - Supervisor Drake advised that the auditors have been here for the last 2.5 weeks. Supervisor Drake said that this is a difference of night and day between our previous auditors and Drescher & Malecki. They are full of recommendations and are willing to work with us on policies; believes that it was the right move to hire Drescher & Malecki. To clean up last year's expenditures there are 35 lines that need to be adjusted to take out the negative amount. These negative amounts can be taken out of any place in that fund to offset it. In almost all cases we were lucky that we were able to do that. Basically, these are the entries that have to be made to prevent any lines from being negative. Supervisor Drake pointed out at Entry #31; you would see the amount over \$8,843.02 that Hwy Supt Edwards discussed earlier for the General Repairs for Town Highway. The following are the Appropriation Transfers for the March 12, 2020 Town Board Meeting/Budget Journal Entries as prepared by Bookkeeper Timmel:

## Budget Journal Entries

1. Transfer of \$48.98 from A1110.47 Justice Travel to A1110.40 Justice Supplies.
2. Transfer of \$25.00 from A1110.47 Justice Travel to A1110.43 Justice Grant Funding.
3. Transfer of \$218.52 from A1220.40 Supervisor Supplies to A1220.49 Supervisor Miscellaneous.
4. Transfer of \$102.04 from A1420.49 Law Miscellaneous to A1420.1 Law Personal Services.
5. Transfer of \$8.29 from A1410.49 Town Clerk Miscellaneous to A1460.49 Records Management Officer Miscellaneous.
6. Transfer of \$417.82 from A1620.49 Buildings Miscellaneous to A1620.40 Buildings Janitorial Supplies.
7. Transfer of \$3,337.73 from A1989.41 Postage to A1990.4 Contingent Account.
8. Transfer of \$2,273.27 from A1989.42 Telephone to A1990.4 Contingent Account.
9. Transfer of \$43.31 from A3510.49 Control of Dogs Miscellaneous to A3510.42 Control of Dogs Cell Phone.
10. Transfer of \$175.00 from A3510.49 Control of Dogs Miscellaneous to A3510.48 Control of Dogs Court Costs.
11. Transfer of \$1,169.46 from A5132.41 Garage Utilities to A5010.1 Highway Admin. Personal Services.
12. Transfer of \$773.18 from A5132.41 Garage Utilities to A5132.40 Garage Supplies.
13. Transfer of \$767.46 from A5132.41 Garage Utilities to A5132.49 Garage Miscellaneous.
14. Transfer of \$897.00 from A6772.41 Programs for the Aging Rural Transit to A6772.1 Programs for the Aging Personal Service.
15. Transfer \$630.85 from A6772.43 Senior Center Director Expenses to A6772.1 Programs for the Aging Personal Service.
16. Transfer of \$231.89 from A6772.44 Nutrition Site Expenses to A6772.1 Programs for the Aging Personal Service.
17. Transfer of \$919.81 from A6772.49 Programs for the Aging Miscellaneous to A6772.1 Programs for the Aging Personal Service.
18. Transfer of \$270.00 from A6410.49 Publicity Miscellaneous to A6772.1 Programs for the Aging Personal Service.
19. Transfer of \$100.00 from A6140.41 Social Services Food Pantry to A6772.1 Programs for the Aging Personal Service.
20. Transfer of \$200.00 from A6140.42 Social Services Meals on Wheels to A6772.1 Programs for the Aging Personal Service.
21. Transfer of \$204.06 from A5182.4 Street Lighting Contractual to A6772.1 Programs for the Aging Personal Service.
22. Transfer of \$1,168.51 from A7110.41 Park Utilities to A7100.2 Parks Equipment.

23. Transfer of \$31.39 from A7110.41 to A7110.40 Parks Supplies.
24. Transfer of \$4,174.37 from A9010.8 State Retirement to A9060.8 Parks Hospital & Medical Insurance.
25. Transfer of \$1,254.00 from SS1-8130.45 Craneridge Sewage Treatment/Disposal Repairs-Maintenance to SS1-8130.47 Craneridge Sewage Treatment/Disposal Testing.
26. Transfer of \$8,784.42 from SS1-8130.45 Craneridge Sewage Treatment/Disposal Repairs-Maintenance to SS1-8130.48 Craneridge Sewage Treatment/Disposal Prof Service.
27. Transfer of \$300.00 from SS2-8110.49 KB Sewer Administration Miscellaneous to SS2-8110.41 KB Sewer Administration Contractual.
28. Transfer of \$125.00 from SW1-8389.49 KB Water Maintenance Miscellaneous to SW1-8389.1 KB Water Personnel Services.
29. Transfer of \$15.56 from SW1-8389.49 KB Water Maintenance Miscellaneous to SW1-9030.8 KB Water Social Security/Medicaid.
30. Transfer of \$435.01 from JY7310.41 Joint Youth Fund Special Programs to JY9030.8 Joint Youth Social Security.
31. Transfer of \$8,843.02 from DB5110.49 General Repairs Town Highway to DB5130.49 Highway Machinery Equipment Repairs.
32. Transfer of \$3,335.09 from DB5142.41 Town Snow Removal Fuel, Grease, Oil to DB5142.49 Snow Removal Sand, Salt Town Highways.
33. Transfer of \$8,000.00 from DB5148.1 Services for Other Governments Personal Service to DB45148.49 Snow Removal Sand, Salt, County Roads.
34. Transfer of \$4,590.51 from DB5148.41 County Highways Fuel, Grease, Oil to DB5148.49 Snow Removal, Sand, Salt County Roads.
35. Transfer of \$.01 from DG5100.49 General Repairs Town Highways to DB5110.42 General Repairs Chips.

Supervisor Drake also advised that working with Drescher & Malecki on these, the Board may recall that the CHIPS Funding came in higher than what was in the Town's Budget so an entry is needed to increase the revenues by \$10,518.08. The offset is to the CHIPS line.

Resolution for Budget Amendment Increase in CHIPS Funding -2019

WHEREAS, the Town has received additional Consolidated Highway Improvement Program Aid of \$10,518.08; and

WHEREAS, the Town needs to adjust the budget to the level of aid awarded in order to appropriately authorize the expenditure of Town funds and the receipt of such State aid;

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorizes the following amendment of the Town's 2019 budget to appropriately adjust the amount of aid to be received and authorize additional appropriations for road improvement purposes:

## Highway Part-Town Fund:

Increase estimated revenues:		
DB3501	State Aid-CHIPS Program	\$10,518.08
Increase appropriation account:		
DB5110.42	General Repairs CHIPS	\$10,518.08

Supervisor Drake advised that the Town did all the entries when the Town purchased the new truck to transfer the money but the entry was never done to increase the Budget. That purchase was never in the budget itself. Supervisor Drake noted that the way this works a lot of that fund balance will be put back when everything shuffles out. It is not as bad as it seems right here but it is an entry that has to be made.

## Resolution for Budget Amendment – Funding of Equipment

WHEREAS, the Town purchased a new tandem axle dump truck with plow equipment for the Highway Department at a cost of \$227,908.10; and

WHEREAS, a portion of the funding is available from the sale of the 1999 Sterling single axle dump truck in the amount of \$15,281.60; and

WHEREAS, the Highway Part-Town Fund has fund balance within an equipment reserve in the remaining amount of \$212,626.50;

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorizes the following amendments to the Town's 2019 Budget in the Highway Part-Town Fund to provide funding for such equipment:

## Highway Part-Town Fund:

Increase appropriation accounts:		
DB5130.24	Machinery-Chassis & Dump Body	\$227,908.10
Increase Estimated Revenues:		
DB2560	Sale of Scrap	\$15,281.60
Utilize Fund Balance:		
DB878	Equipment Reserve	\$212,626.50

Supervisor Drake noted that this is a compound entry to make the auditors happy and then the Town can move onto Year 2020. At this point Bookkeeper Timmel does not yet have Year 2020 Budget into the Williamson Law program. Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the Appropriation Transfers for March 12, 2020 for the Budget Journal Entries 1-35 and Resolution 2: Resolution for Budget Amendment Increase in CHIPS Funding-2019 and Resolution 3: Resolution for Budget Amendment – Funding of Equipment for a total of 37 entries. Town Attorney Attea noted for the record that the 37 entries referred to are the typed entries that appear on the four sheets of paper; two of which are stapled together and are in the possession of the Town Supervisor and will be turned over to the Town Clerk to be made part of the Minutes to this meeting. Town Clerk Schweikert will type these entries into the Minutes. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Councilman Snyder wondered if this was done correctly. The Board passed these Appropriation Transfers and the budget amendments by motion. Does it need to be done by Resolution because we are amending the Budget? Town Atty Attea noted that it could be put in Resolution format. It would be appropriate by motion because we would be

moving funds from basically one-line item to another for the Appropriations. For entries 36 and 37, the stand-alone ones, they are both set up on the paperwork in Resolution form so the motion carried these two Resolutions as they are written and reviewed by the Board; they have been moved, seconded and approved as stated which is why he commented about in their written form from the Supervisor to be submitted to the Town Clerk. Town Atty Attea believes it was fine.

b) Audit of the Bills –

Year 2020 Abstract 3:

General Fund A, abstract 3, bills 162-227; \$38,258.56  
 General Fund B, abstract 3, bills 228-232; \$1,782.25  
 Library Fund, abstract 3, bills 233-234; \$811.99  
 Fire Protection, abstract 3, bills 235-238; \$371,388.62  
 Joint Van, abstract 3, bills 239-242; \$307.00  
 Joint Youth, abstract 3, bills 243-245; \$2,693.00  
 Craneridge Lighting, abstract 3, bill 246; \$1,546.35  
 Craneridge Sewer, abstract 3, bills 247-255; \$9,314.89  
 Highway DA, abstract 3, NONE  
 Highway DB, abstract 3, bills 256-277; \$43,337.00  
 Kissing Bridge Water, abstract 3, bills 278-279; \$146.00  
 Kissing Bridge Sewer, abstract 3, bills 280-286; \$7,164.36  
 Trevett Rd. Water, abstract 3, bill 287; \$2,290.80  
 Cattaraugus St. Water, abstract 3, NONE  
 Trust & Agency, abstract 3, NONE  
 Capital (HA) C. Sewer, abstract 3, NONE  
 Capital (HB) Land, abstract 3, NONE  
 Capital (HD) Catt St, abstract 3, NONE  
 Capital (HE) Sr. Ctr, abstract 3, NONE  
 Capital (HF) Hwy Equip, abstract 3, NONE  
 Capital (HG) Waste Study, abstract 3, NONE

Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the bills as presented. Councilmen Zittel & Drozd; Supervisor Drake, voting aye. Carried.

c) Authorize Town Clerk to advertise for Trash Bids – Town Attorney Attea will provide Town Clerk Schweikert with updated trash bid specifications. Motion by Councilman Zittel, seconded by Councilman Snyder, to authorize Town Clerk Schweikert to advertise for the Spring Trash Pick Up. The bid opening will be Monday, March 30, 2020 at 10 a.m. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Spring Trash Pick Up will take place beginning Monday, May 11, 2020.

d) Resolution Renewable Energy – Supervisor Drake noted that it has come to the attention of the Association of Towns, that Governor Cuomo is trying to push through a change to Article 10 and replace it with Article 23. This would hit us hard because it has to do with the solar project that is out here. Towns have gotten together and the Association of Towns prepared a Resolution which he read into the Minutes. For the solar project, under Article 10, there was supposed to be two people locally on the siting board; this would trash the siting board; the governor would do whatever he wanted. Various emails have been going back and forth. Supervisor Drake believes that with all the trouble the State is having with the Bail Reform, he thinks the legislature will sit up and start to take notice of what is trying to be done. The legislature did not stop him last time on the bail and now Governor Cuomo is trying to do it again. Hopefully this Resolution will do some good.

Supervisor Drake moved the adoption of Resolution 4, seconded by Councilman Zittel:

**RESOLUTION OPPOSING GOV. CUOMO BUDGET AMENDMENT**

**Whereas:** On February 21, 2020, Governor Cuomo submitted a 30-day budget amendment entitled "Accelerated renewable energy growth and community benefit act" for the purposes of meeting the Governor's goals for renewable energy, and

**Whereas:** This amendment would establish a new system for permitting and siting renewable projects, setting aside the current "Article 10 Siting Board" process, and

**Whereas:** Permitting will now be under the jurisdiction of a new entity – Office of Renewable Energy Siting (ORES), and

**Whereas:** the powers assigned to ORES will totally usurp and diminish local home rule, local zoning codes, local planning and Local Waterfront Revitalization Plans when permitting and siting renewable energy projects, and

**Whereas:** ORES will now have the power to

- Make available to developers "build – ready" sites
- Develop "uniform permitting standards"
- "coordinate, approve, evaluate, issue, amend, transfer and enforce siting permits"
- Limit the ability of local governments to raise objections to proposed projects
- Direct local appeals to ORES decisions to litigation through the Article 78 process
- Prohibit local governments from requiring any additional approvals or permits

**Whereas:** By filling this action as a 30-day budget amendment, is ignoring and bypassing the legislative process of formulating policy through public input, public hearings and public debate in favor of a rushed and secretive process, and

**Whereas:** This amendment represents a blatant attempt to usurp local government's historical and constitutionally power of home rule in the areas of planning, zoning and land use,

**Now therefore be it resolved** that the Town of Concord does hereby go on record strongly opposing this Governor's attempt to dilute and usurp the roles and powers of local governments in New York State, and

Further be it resolved that The Town of Concord Urges State Legislators to oppose this amendment and have it removed from the final budget document and,  
Further be it resolved that a copy of this resolution be transmitted to the Governor, Lieutenant Governor, Speaker of the Assembly and Majority Leader of the Senate and Western New York Delegation.

Voting as follows:

Councilman Drozd	Aye
Councilman Krezmien	Aye
Councilman Snyder	Aye
Councilman Zittel	Aye
Supervisor Drake	Aye

The foregoing Resolution was thereupon declared duly adopted.

e) Authorize Town Clerk to advertise for Gravel – Motion by Councilman Krezmien, seconded by Councilman Zittel, to authorize Town Clerk Schweikert to advertise for the Gravel Bids. The bid opening will be Monday, April 20<sup>th</sup>, 2020 at 10 a.m. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

f) SGI Baseball – Community Park – Supervisor Drake received correspondence from Joseph DeMartino, SGI Athletics Director, requesting use of Community Park for the SGI Baseball team for the Spring 2020 season and provided the game schedule. The request is to use the fields for team practices once they are deemed playable. SGI may add some night games on the baseball schedule in the month of May, as this has been allowed in the past. SGI will let the Town know if any night games are

added. The SGI grounds crew will work with Park Superintendent Schweikert to help maintain the fields. Motion by Councilman Zittel, seconded by Councilman Krezmien, to allow SGI Baseball to use Community Park for the Spring 2020 season. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Weather permitting their first game is scheduled for April 1<sup>st</sup> at 4:45 p.m.

Supervisor Drake asked the Board for a motion to add additional items to the Agenda, Items (g) Animal Control Conference; (h) last June the Board approved MDA Consulting Engineers to do a Capacity Management Operations and Maintenance Program (CMOM) for Craneridge Sewer District. There are two parts to this. Initially the Town went with not doing the GIS and now MDA wants us to reconsider the GIS; (i) MDA Engineers have done a preliminary CMOM that is due by April 1, 2020 for the part the Town had approved. Since there is not another meeting before that date, MDA is asking for authorization for Supervisor Drake to approve the CMOM; and (j) transmission for the truck. Motion by Councilman Drozd, seconded by Councilman Snyder, to add Items (g-j) to the Agenda. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

(g) Animal Control Conference – DCO Robinson is asking the Board's permission to attend this Conference in Guilderland. Basically, given the problems we have had with dog cases over the last couple of years, DCO Robinson would like to get updated information on how other Towns are handling things. Between the mileage and the 2 nights in a hotel and a couple lunches it would be about \$600. Councilman Drozd would want a report back to the Board with details of the Conference. DCO Robinson noted that this is the only seminar that NYS will be offering this year. Guilderland is near Albany, about 304 miles so mileage would be about \$350 and she was able to get a reduced price on a room so that would be \$159 for two nights and the seminar is \$60. Breakfast and lunch are included but DCO Robinson would need to get dinner. Motion by Councilman Drozd, seconded by Councilman Zittel, to allow DCO Robinson to attend the Conference in Guilderland, New York. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

(h) MDA Engineering CMOM for Craneridge Sewer District - Supervisor Drake advised that the Board had previously approved MDA Engineering to do part of the CMOM for \$7,500. There was an option for \$3,500 to put the Craneridge Sewer into GIS. At that point, the Board did not approve that option. MDA has reached back out to see if the Town would like to consider it now. This would tell us where every manhole is located. MDA has reported that there is one manhole up there that is on the map but they cannot locate it. Currently the Town has Jim Thoman up there and he is the walking textbook on that sewer system. This GIS system will find every manhole; the system could keep track of maintenance, clean out, problems and instead of being in the back of Mr. Thoman's mind, it would be a system where the Town could be tracking this system better. Councilman Drozd asked if there was money in the Craneridge Sewer budget for this and there is but Supervisor Drake advised that Craneridge Sewer does have a lot of maintenance. Discussion about who should buy this; this is a year-to-year contract. Councilman Snyder cautioned that the GIS systems are really state of the art; works good; you know where it is and have measurements but typically there are annual maintenance fees associated with GIS, licensing, and the Town would be paying somebody for the foreseeable future to maintain records. Once the Town makes that step, the Town is committed to annual fees to keep that system operating and if you don't pay that fee, you are back to whatever you had before. The alternative would be to just continue to update the paper records and maintain those. Once the Town makes that leap, we are committed to that annual fee. Supervisor Drake noted that Erie County is doing a lot with GIS even down to where some towns are putting their trees into a system. Councilman Drozd noted that the highway was putting in culvert, cross culvert. Councilman Snyder felt that if the Town is going to do this, it should be comprehensive. If the Town is going to spend that money, you might want to bring the highway in and other town assets into the program. Councilman Zittel wondered if there were any grants available; Supervisor Drake did not know. Councilman Krezmien questioned how long it would take to put all that data into the system and Councilman Snyder said that that is the money that the engineer would sit there and data enter everything into the system with GPS coordinates and set it up. Councilman Drozd noted that if the Town did put

highway into it, he felt that Cornell Local Roads would come in when they have their internship program in the summer; the engineer stewards would do that work to put the Craneridge subdivision on the GIS system. They would do the measurements and then they would input that data on the system which could be every culvert pipe up there, driveway or cross culvert. Hwy Supt Edwards has all that information. Councilman Drozd said those interns would check that information and enter the data. It would be good for the 8-1-1 so it would be done and located. Councilman Krezmien wondered if the \$3,500 included set up. Who would own it? Craneridge or the Town? MDA? It might be valuable if it was the Town's. Supervisor Drake advised that this came up quickly so he will get more information from MDA.

(i) MDA Consulting Engineers – CMOM – Supervisor Drake advised that he just received an email with a tentative report right before tonight's meeting. This includes their research and drawings. This will be forwarded to the Board members. MDA is recommending that the Town Board pass a resolution passing the Town Supervisor review and approve the CMOM for submission by the April 1<sup>st</sup>, 2020. In order to meet the deadline, Supervisor Drake will discuss this with the Board through emails, what concerns the Board has and get that information back from MDA Consulting Engineers, but this will allow the CMOM to be submitted timely. Motion by Councilman Snyder, seconded by Councilman Zittel, authorizing Supervisor Drake to sign the CMOM. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

(j) Transmission for the Truck – Supervisor Drake noted that this had been discussed earlier in the meeting. Councilman Krezmien questioned whether a motion was needed; Hwy Supt Edwards should make the decision of what he wants to do; it's his budget. Councilman Drozd would refer it back to Hwy Supt Edwards as well. Councilman Snyder supports Hwy Supt Edwards' decision. Hwy Supt Edwards just wanted the Board to know that this repair should have been last year and now it is getting into his budget. Councilman Krezmien noted that they are aware of it now and for Hwy Supt Edwards to make the decision that is best. Hwy Supt Edwards thinks the truck should go to Buffalo Truck and have them analysis it and obtain more information and then he could make the final decision. Councilman Snyder's concern would be if it started to exceed the budget line for equipment repair in a significant way. Councilman Drozd commended Hwy Supt Edwards for letting the Board know this because it is expensive.

ITEM #6      EXECUTIVE SESSION

Supervisor Drake advised that there would be an Executive Session tonight on an employee situation. Motion by Councilman Krezmien, seconded by Councilman Zittel, to go into Executive Session at 7:52 p.m. for the purpose of personnel. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

Motion by Councilman Krezmien, seconded by Councilman Zittel, to come out of Executive Session at 8:18 p.m. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #7      CONSENT AGENDA

There was nothing for Consent Agenda.

ITEM #8      COUNCILMAN NOTES

1) Councilman Drozd attended a Library Board meeting this morning. The new caretaker, Phil Taylor, will start on March 30, 2020. The prior caretaker was relieved of his duties.

2) Councilman Drozd noted that Librarian Morris emailed the Library Board after the meeting with recommendations she received dealing with the Coronavirus situation regarding libraries and library programs. This email came from the State of New York Library Association. The library very rarely gets a group of over 50 people.

There is an email chain between the Library Board discussing how the Hulbert Library should continue.

3) Councilman Drozd walked around with contractor Tom Weronksi who was called for the light replacement at the Hulbert Library to follow the recommendations of Graybar who came down from the County. Mr. Weronksi will be submitting his bid for the work.

4) Councilman Zittel reminded the Board that the Mortons Corners Fire Company Installation dinner is Saturday, April 18<sup>th</sup>.

5) Supervisor Drake had attended a meeting on Saturday, March 7<sup>th</sup>, with other Supervisors to discuss the Coronavirus. At that point there were 116 people quarantined. The information is changing quickly and there are numerous cancellations. The County provided signs saying, "Keep Calm and Wash your Hands." The Senior Center has been closed since the Town needs to be careful with that age group of residents. The Concord Senior Group which meets twice a month has more than 50 Seniors attending and sometimes the lunches served are over 50. Supervisor Drake advised the Board to be ready to react as this virus continues.

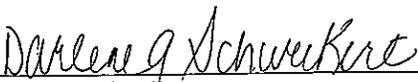
6) Supervisor Drake advised that there is a Solar presentation on March 20<sup>th</sup>. The presentation cost is \$20/person. Let him know if you would like to attend. Be aware that this presentation may be cancelled as the Coronavirus continues.

7) Councilman Zittel noted that the SGI School Superintendent sent out a message regarding the status of the school. The school is doing things to try to curb things from happening; Cancelling after school activities. Still up in the air as to how the school will proceed.

ITEM #9      MOTION TO ADJOURN

Motion by Councilman Krezmien, seconded by Councilman Zittel, and passed unanimously, to adjourn the meeting at 8:25 p.m. in memory of:

Linda Lou Gentner  
 Mary B. Fraize  
 Marion J. Brown  
 Marjorie A. Gaske  
 Dennis J. Fleissner  
 Richard L. Brunell  
 Bonnie Tober  
 Elisabeth Bunic  
 Barbara Anne Westman  
 Rosemond Cobo

  
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 Darlene G. Schweikert  
 Town Clerk

